

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on MONDAY, November 21, 2011, in the cafeteria of Santapogue School.

Those present: Trustees James F. Bocca, Wendy DeGaetano, Patrick Farrell, Cathy Gismervik, Kathleen Jennings, Peter Scarlatos and Diane Thiel.

Trustees Carmine Galletta and Diane Klein were absent

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Dr. Dominick Palma, Assistant Superintendent for Curriculum and Student Services; Mrs. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Jennifer Buscemi, Executive Director for Finance and Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents.

The President opened the meeting at 7:02 pm and led those present in the Pledge to the Flag.

SANTAPOGUE ELEMENTARY SCHOOL PRESENTATION - "BEHIND THE SCENES AT THE FALL BOOK FAIR"

Mrs. Eleanor M. Levy, Principal; Ms. Trish Volz, PTA President; Ms. Josene Heuer and Ms. Tina Murray, Book Fair Co-Chairs

West Babylon Junior High School 7th Grade Student Participants; Frankie Volz, Robert Heuer and Kyle Murray

Mr. Cacciola welcomed everyone and noted that he had worked in Santapogue School 28 years ago.

Mrs. Levy introduced Santapogue PTA President Tricia Volz and members of the PTA as well as former Santapogue Students Frank Volz, Robert Heuer, Kyle Murray, Elizabeth Ally and Andrew Pastore. The trustees and administrators were taken on a tour of the Book Fair.

Trustee Gismervik seconded by Trustee Bocca made a motion to executive session for personnel and legal matters at 7:16 p.m.

The motion was **CARRIED** by all present

The public portion reconvened at 8:08 p.m.

Trustee Scarlatos seconded by Trustee DeGaetano made a motion to approve the minutes of the regular meeting of November 7, 2011.

The motion was **CARRIED** by all present

Statement of the Superintendent and/or Board of Education:

OPTIMUM LIGHTPATH GRANT AWARD PRESENTATION: Mr. Hatch Pepper and Mrs. Carol Varsalona

Mr. Cacciola said that he was pleased to be at Santapogue for this evening's meeting. He welcomed Mr. Pepper and explained that the district received a \$10,000 grant from Optimum Lightpath. West Babylon School District was one of one hundred and fifty seven applicants of which only eleven received grants. The grant will be used towards technology professional development and a museum covering the time period of the 1920s to the 1960s. Ms. Varsalona thanked Ryan Case and Blanca Doherty for their work on the grant. She also thanked Toni Kinnear, Kris Yturraspe and Julie Powers for their work with the museum. Mr. Pepper said that Lightpath will follow-up with the recipients in the spring to see their progress. A photo was taken.

Mr. Cacciola said that a ConnectEd message had been sent to parents on Friday regarding whether or not to have a referendum regarding changing the transportation limits. The results were Yes: 451 and No: 418. He said that based on the survey there is interest in having a vote. He noted that of the 2555 possible respondents there were 869 successful responses. He clarified that this was only to see if there is interest in having a vote, not to change the limits.

Mr. Cacciola said that Facilities usage will be addressed by Mr. Graziano and Mr. Spinelli at the December 13 Board meeting.

Mr. Cacciola requested questions/expectations from the trustees for the January 10th reading and math presentation.

Mr. Cacciola noted that the week of November 14 was supervisors and administrators recognition week. He thanked Dr. Palma, Mrs. Farrelly, Ms. Buscemi and all of the supervisors and administrators for their help and support throughout the year.

Statement of West Babylon Teachers Association:

None

Statement of West Babylon Administrators' Association:

None

Statement of CSEA Representative:

Council Vice President Jennifer Longo thanked the trustees for the basket donation and for attending the fashion show. She wished everyone a happy Thanksgiving.

Statement of Student Association Representative: None

Statement of PTA Council Representative: None

Statement of Residents: None

Superintendent's Report/Educational Presentation:

BOCES Demographic Study

Mr. Cacciola said that the district has done a demographic study to project enrollment since the early 1990s. He introduced Joan Townley of Western Suffolk BOCES to present the study. Ms. Townley offered a PowerPoint Presentation discussing enrollment trends between 2004 and 2013 (on file in the District Clerk's office). Ms. Townley explained that the entire study has a 99.7% degree of accuracy. She also explained that at this time and for the next three to four years the district is not at the point of closing a building due to declining enrollment. Mr. Cacciola said that the report will be on the district's website.

L.O.T.E. Program Evaluation

Therese Coleman, Chairperson, Foreign Language Grades 6-12

Dr. Palma reminded everyone that the program evaluations are done in four year cycles. He introduced Ms. Coleman to present the evaluation to the Board (on file in the District Clerk's office). She shared the results of the JHS program evaluation that was prepared by Ms. Balducci, the former Chairperson. She explained that Russian is no longer offered at the Junior High School level. A recommendation from Ms. Coleman was for more Smart Boards, which are being used daily, when possible. There was a discussion about offering Spanish 5H and French 5 for college credit through Saint John's University. Dr. Palma said that this recommendation will be on the December 13, agenda for Board approval. Trustee DeGaetano suggested exploring beginning foreign language at an earlier age. It was noted that part of the reason that French is not as popular a language is that it is only offered during first period at the JHS, making scheduling difficult.

Trustee Scarlatos seconded by Trustee DeGaetano made a motion to approve the **Consent Agenda**

The motion was **CARRIED** by all present

BOARD OF EDUCATION

#BE-1

RESOLVED: that the West Babylon Board of Education adopts the 2012-2013 budget calendar.

#BE-2

RESOLVED: that the West Babylon Board of Education authorizes the Board President to sign the Services Agreement between the West Babylon School District and Focused Fitness for year II of the PEP grant.

#BE-3

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to sign the Services Agreement between the West Babylon School District and Thomas Howard for year II of the PEP grant.

#BE-4

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to sign the Services Agreement and the Services Agreement Addendum between the West Babylon School District and Joseph Serigano for year II of the PEP grant.

#BE-5

RESOLVED: that the West Babylon Board of Education hereby waives the facilities use fees and requirements for the following event: the New York State School Nutrition Association's holiday meeting and party which is being hosted by the West Babylon Schools Food Service Department, on December 8, 2011, at South Bay Elementary School. The association is a not-for-profit organization and each year the event is hosted by a different school district.

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

11-P-10 Professional Personnel

11-C-10 Civil Service Personnel

SCHEDULE 11-P-10 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Kalinowski, Barbara	Elementary Tchr.	TA		9/16/11 -	Family Medical Leave
DeSimone, Gerard	Technology Tchr.	HS		11/18/11 -	Family Medical Leave
DiPreta, Jillian	Elementary Tchr.	JK		11/18/11 -	Family Medical Leave
DiStefano, Adrienne	Art Teacher	SA/TA		12/8/11 - end of first semester	Leave of Absence
Club & Advisor:		JH	\$1,134.	2011-2012	
Bodolai, Erin	Grade 6 Art				
S.A.T. Proctors:			\$21.97/hr.	11/5/11	
Connors, Lucia					4.5 hrs.
Powers, Brian					5.5 hrs.
Sanchelli, Joy					5.5 hrs.
Shaffer, Donna					5.5 hrs.
Cafiero, Mary Ann					6 hrs.
Galvin, Donna					6 hrs.
Iaquinto, Christine					6 hrs.
Kunzig, Christopher					6 hrs.
McArdle, Patrick					6 hrs.
Mendoza, Aimee					6 hrs.
Powers, Daniel					6 hrs.
Rogovitz, Eugene					6 hrs.
Peraza, Rosemary					6 hrs.
Romeo, Marta					6 hrs.
Ruiz, Lawrence					6 hrs.
Simone, Linda					6 hrs.
Montalvo, Andrea					9 hrs.
Montalvo, Christina	Test Coordinator				9 hrs.
Student Teachers/Observers:				Fall, 2011	
Daulton, Robert	Social Studies	JH			
Mosenson, Jonathan	Family/Cons. Science	HS			
Per Diem Substitute: DW			\$90./day	2011-2012	
Milek, Michelle					

SCHEDULE 11-C-10 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Castiglione, Frank	Head Custodian	SB		10/19/11 -	Family Medical Leave
DelVecchio, Lisa	Paraprofessional (school monitor)	HS		11/21/11	Termination
Teufel, Stephanie	Paraprofessional	SA		12/5/11	Resignation

SCHEDULE 11-C-10 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
S.A.T. Proctor:				11/5/11	
Mastandrea, Cecilia			\$21.97/hr.		8 hrs.
Per Diem Substitute:		DW	\$9./hr.	2011-2012	Clerical
Ritter, Rachel					

CURRICULUM

#CU-1

RESOLVED: that the West Babylon Board of Education declares 46 books, located in the Junior High School library, obsolete. The information in certain books is no longer relevant or correct. Also the condition of various materials is poor.

FACILITIES

#FA-1

RESOLVED: that the West Babylon Board of Education gratefully accepts the following donation from Nicolock Pavers: seven skids of pavers to be installed in the Tooker Avenue School garden. The donation was coordinated through the Tooker Avenue PTA.

#FA-2

RESOLVED: that the West Babylon Board of Education declares the following equipment obsolete:

Quantity	Equipment/Serial No.	Reason
5	Black Schwinn Spin Bikes	The items are outdated and require various repairs. Cost prohibitive to repair. Also, additional space is needed for new grant equipment.
8	Black Spin Cycle Spin Bikes/20071825	
7	Red Spin Cycle Spin Bikes	
6	Blue Spin Cycle Spin Bikes	
6	Ironman Spin Bikes	
1	Black Stair Master	
1	Black Stair Master 4000 P+/002716	Item is damaged and cost prohibitive to repair.
1	Life Fitness 9500 Rower/00275/20072117	Item is damaged and cost prohibitive to repair.
1	Stairmaster Free Climber 4400	Item is damaged and cost prohibitive to repair.
1	Turbo Dumb Bell Set and Rack	Item is damaged and cost prohibitive to repair.

POLICY

- a) Board Review - Facilities Planning (Third Time Discussion) (File:7100)
- b) Board Review - Support Services Goals (Third Time Discussion) (File:8000)
- c) Board Review - School Building Safety (Third Time Discussion) (File:8110)
- d) Board Review - Pesticides and Pest Management (Third Time Discussion) (File:8115)
- e) Board Review - Unsafe School Transfer (Third Time Discussion) (File:8140)
- f) Board Review - Buildings and Grounds Maintenance and Inspection (Third Time Discussion) (File:8220)
- g) Board Review - Authorized Use of District Owned Materials and Equipment (Third Time Discussion) (File:8330)

- h) Board Review - Idling Prohibition for Buses and Other School Vehicles (Second Time Discussion) (File:8414.6)
- i) Board Review - Charging School Meals (Third Time Discussion) (File:8505)

Trustee Scarlatos seconded by Trustee Jennings made a motion to adopt A through I -

The motion was **CARRIED** by all present

- j) Board Review - Facilities Development Goals (Second Time Discussion) (File:7000)
- k) Board Review - Construction Safety (Second Time Discussion) (File:7365)
- l) Board Review - Construction Safety Exhibit (Second Time Discussion) (File:7365-E)
- m) Board Review - Accident Prevention and Safety Procedures (Second Time Discussion) (File:8120)
- n) Board Review - School Safety Plans and Teams (Second Time Discussion) (File:8130)
- o) Board Review - Use of Cell Phones (Second Time Discussion) (File:8332)
- p) Board Review - Use of Credit Cards (Second Time Discussion) (File:8334)
- q) Board Review - Computer Resources and Data Management (Second Time Discussion) (File:8630)
- r) Board Review - Computer Resources and Data Management Regulation (Second Time Discussion) (File:8630-R)
- s) Board Review - Information Security Breach (Second Time Discussion) (File:8635)
- t) Board Review - Information Security Breach Regulation (Second Time Discussion) (File:8635-R)
- u) Board Review - Personnel Goals (Second Time Discussion) (File:9000)
- v) Board Review - Conflict of Interest (Second Time Discussion) (File:9120.1)
- w) Board Review - Meals and Refreshments (Second Time Discussion) (File:9170)
- x) Board Review - Probation and Tenure (Second Time Discussion) (File:9265)
- y) Board Review - Drug Free Workplace (Second Time Discussion) (File:9320)
- z) Board Review - Drug Free Workplace Regulation (Second Time Discussion) (File:9320-R)
- aa) Board Review - Compensation and Benefits Regulation (Second Time Discussion) (File:9500-R)
- bb) Board Review - Child Abuse in an Educational Setting (Second Time Discussion) (File:9620)
- cc) Board Review - Child Abuse in an Educational Setting Exhibit/Definitions (Second Time Discussion) (File:9620-E.1)
- dd) Board Review - Child Abuse in an Educational Setting Exhibit/Reporting Requirements (Second Time Discussion) (File:9620-E.2)
- ee) Board Review - Disclosure of Wrongful Conduct (Second Time Discussion) (File:9645)
- ff) Board Review - Staff Development (Second Time Discussion) (File:9700)
- gg) Board Review - Accountability (Second Time Discussion) (File:0300)
- hh) Board Review - Board Self Evaluation (Second Time Discussion) (File:0310)
- ii) Board Review - Board Operational Goals (Second Time Discussion) (File:2000)
- jj) Board Review - School Board Legal Status (Second Time Discussion) (File:2100)
- kk) Board Review - Board Member Qualifications (Second Time Discussion) (File:2121)
- ll) Board Review - Broadcasting and Taping of Board Meetings (Second Time Discussion) (File:2382)
- mm) Board Review - Goals and Objectives for Administration (Second Time Discussion) (File:3000)
- nn) Board Review - Student Health Services (Second Time Discussion) (File:5420)
- oo) Board Review - Student Health Services Regulation (Second Time Discussion) (File:5420-R)
- pp) Board Review - Allergy/Anaphylaxis (Second Time Discussion) (File:5420.1)
- qq) Board Review - Allergy/Anaphylaxis Regulation (Second Time Discussion) (File:5420.1-R)
- rr) Board Review - Allergy Policy Exhibit (Second Time Discussion) (File:5420.1-E)

Trustee Thiel discussed File 0310 and said that the trustees were provided with sample formats from NYSSBA for self evaluation. After some discussion, it was decided that the trustees will review the formats and decide how to proceed with the process at the next meeting.

Trustee Scarlatos seconded by trustee Bocca made a motion to move Policies j through rr under Policy and moved them to Third Time Discussion

The motion was **CARRIED** by all present

The aforementioned policies are available in hard copy in the District Clerk's office or on the district website through the following link:

http://www.wbschools.org/UserFiles/Servers/Server_8570224/File/2011-2012%20Agendas/Policy%20for%20Nov%2021%20with%20November%207%20and%20October%2025.pdf

COMMITTEES:

Trustee Thiel read the minutes of the November 7, 2011 Curriculum Committee Meeting (on file in the District Clerk's office)

Trustee Thiel discussed the recent NYSSBA Policy workshop regarding the new Dignity for All Students Legislation that she and District Clerk Amy Jones attended. She said that there is much work to be done to implement the requirements.

Trustee Jennings read the minutes of the November 17, 2011 Facilities Committee Meeting (on file in the District Clerk's office). The next meeting is scheduled for January 19, 2012.

STRATEGIC PLAN UPDATE:

Trustee Thiel read the minutes of the November 9, 2011 Strategic Plan Committee Meeting (on file in the District Clerk's office)

OLD/NEW BUSINESS:

Trustee Thiel said that invitations have gone out for the December 3rd Community Engagement forum. She said that all who are interested in attending and have not received an invitation should contact Amy Jones to be added to the list. She added that the forum will begin at 9:00 a.m.

In response to Trustee Scarlatos' question Mr. Cacciola said that there will be an SMT meeting on December 12 and will address the Boston trip at that time.

Mr. Cacciola noted that there will be a special Board meeting on November 29 at 7:00 p.m. in the PAC to address the ramifications of the property tax cap.

Mr. Cacciola discussed several possible options for the Board retreat scheduled for the weekend of January 20, 2012. After some discussion it was decided that there will be a dinner on Friday evening January 20 at a local restaurant which will be paid for by Mr. Cacciola and then a full day retreat in the Board room of the administration building on Saturday, January 21, 2012. Possible topics included; having a NYSSBA facilitator discuss Board Self Evaluation or helping to prepare a budget; ask Roger Smith of BBS Architects to join the Friday evening dinner and discuss the 5 year facilities plan; ask Ron Edelson of Zimmerman Edelson to present; have Chris Venator discuss contracts; NYSSBA present information on common core standards, or help in preparing the budget in difficult times. The trustees agreed to a local retreat and expressed interest in having Roger Smith and/or Ron Edelson present at no charge to the district.

STATEMENT OF RESIDENTS

Resident Lucy Campasano said she felt the district did a disservice to residents by only including parents and not including all residents in the survey regarding the transportation limits. She said that as a taxpayer she felt disenfranchised. Mrs. Campasano added that she is opposed to changing the limits and to putting the referendum to a vote. Mr. Cacciola reminded Mrs. Campasano that the survey was done the same way when she was on the Board of Education.

Resident Dennis Kranz said that although the crossing guards do an excellent job, students are not using the crosswalks and are all over the place. He said something needs to be done to address the situation before someone gets hurt. Mr. Kranz also discussed the cuts to security which he said affects the safety of the students and staff.

Resident Colleen Pellicane said that she was not at home when the call came in for the survey and therefore, she was not able to respond.

Resident William Hill agreed with Mr. Kranz and added that many of the students are sophomores and juniors, not seniors that are out at lunch time. He said he is concerned that someone will be killed. Mr. Hill also asked if there is still a dress code in West Babylon as he has seen some inappropriate clothing on students.

Resident Dawn Lombardi discussed a recent bus incident in which her son was badly hurt by a non-student who had boarded a district school bus. She said that not all drivers are checking bus passes. She also expressed serious concern about how the bus driver handled the matter adding that the bus driver did not call 911 for her son. Mr. Cacciola said that he cannot disagree with Mrs. Lombardi that this was a horrible event. He said bus passes are being checked and letters will be mailed home to parents explaining that the buses are for students who stay after for school related matters and students will need an ID and a pass to board the buses. Mr. Cacciola said that procedure has been addressed and had he been in the situation he would have called 911.

Resident Daienna Edmunds said she was saddened by what happened to Mrs. Lombardi's son and asked why the students can't be kept in the school instead of being allowed to leave the buildings. She said that the town has changed in the last 14 years and we must do what is best for the safety of the students.

Board President Patrick Farrell thanked Mrs. Lev y for her hospitality in hosting the evening's meeting and wished everyone a Happy Thanksgiving.

Trustee Bocca seconded by Trustee Thiel made a motion to adjourn at 10:25 p.m.

The motion was **CARRIED** by all present

Attested to: _____
District Clerk