

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, December 11, 2012, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees James Bocca, Lucy Campasano, Wendy DeGaetano, Cathy Gismervik, Diane Klein, Diane Thiel, Peter Scarlatos, Stacy Villagran and Jennifer Wandasiewicz

Absent:

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Mrs. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum and Instruction was absent; Mrs. Jennifer Buscemi, Executive Director for Finance & Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents (audience of approx. 35 for the 7 p.m. portion and 7 for the 8 p.m. portion).

The president opened the meeting at 7:03 p.m. and led those present in the salute to the flag.

### **BOARD RECOGNITION**

Mrs. Thiel thanked everyone for coming and wished a Happy Chanukah to all who are celebrating this week.

Mr. Cacciola said that this evening we will be celebrating the long awaited and much deserved Board of Education Recognition to honor the trustees for all they do throughout the year. He noted that the position is a volunteer position; the trustees are not paid for their service. He introduced dignitaries who each presented proclamations and spoke of the community spirit in West Babylon; Councilman Tom Donnelly and Legislator Wayne Horsley were present to speak to the trustees and commend them for their service. State Senator Owen Johnson, who was unable to attend because he was called to a meeting in Albany, sent proclamations to the trustees.

WBTA Secondary Vice President Patricia Neville said that President Patt Squicciarini was unable to attend. She offered heartfelt thanks to the trustees on behalf of the WBT A. She said that the WBTA is making a donation to the Super Storm Sandy Relief Fund in honor of the Board of Education.

WBAA President Eleanor Levy thanked the Board for all that they do for the West Babylon community. She noted that Mr. Germano regrets that he was unable to attend this evening.

PTA Council President Kathrine Campbell thanked the Board for their work. She said that the PTAs appreciate all that the trustees do and that they support them in their efforts.

Mr. Cacciola presented certificates from WSBOCES Chief Operating Officer and Deputy Superintendent Michael Mensch along with his thanks for their work and dedication.

Mr. Cacciola thanked Kathrine Campbell, Lisa and Matthew DiGeloromo and the PTAs for the work they did to orchestrate the refreshments for the evening and for providing the dinner provided to the trustees earlier.

**The entertainment by student performers included:** Abigail Carberry - Black Swan; Shannon Clancy- Vivaldi Bassoon concerto in D minor; and Matthew DiGeloromo - Summertime

Mrs. Thiel thanked everyone for attending this evening she said that the Board is proud to be here serving the community. She thanked the trustees and their families for their support and time. Refreshments were enjoyed by all.

Trustee DeGaetano seconded by Trustee Wandasiewicz made a motion to go into Executive Session at 7:50 pm. to discuss contract negotiations, personnel and legal matters.

The motion was **CARRIED** by all present.

Trustee Bocca seconded by trustee Wandasiewicz made a motion to end executive session at 8:07 p.m.

The motion was **CARRIED** by all present.

The meeting reconvened at 8:11 p.m.

Trustee Wandasiewicz seconded by Trustee Villagran made a motion to approve the minutes of the Regular meeting of November 27, 2012.

The motion was **CARRIED** by all present.

**Statement of the Superintendent and/or Board of Education:**

Mr. Cacciola congratulated the cheerleaders who successfully competed at Hofstra this weekend and will be going to the Nationals competition in Florida in February. He wished everyone a Happy and Healthy Holiday. All present applauded the cheerleaders.

Mr. Cacciola thanked Kathrine Campbell and the PTAs for the work they did to orchestrate the refreshments for the evening and for providing the dinner provided to the trustees earlier. He offered a special thanks to Lisa and Michael DiGeloromo for arriving early and setting up the refreshments.

**Statement of West Babylon Teachers Association:**

WBTA President Patt Squicciarini said she was sorry she wasn't able to be here earlier and sorry she would have to leave early for an appointment. She thanked the trustees for their help throughout the hurricane Sandy efforts. She said that she is very proud of the trustees and that this has been a difficult year between the hurricane and the new APPR.

Diane Thiel thanked Mrs. Squicciarini and the WBTA for the flowers this evening.

**Statement of West Babylon Administrators' Association:** None

**Statement of CSEA Representative:** None

**Statement of Student Association Representative:** None

**Statement of PTA Council Representative:** None

**Statement of Residents (Agenda Items):** None

**Superintendent's Report/Educational Presentation:** -

Mr. Cacciola reviewed the calendar changes with the all present. He thanked Mrs. Squicciarini and the union leaders for their help with the changes. He said the revised calendar will be on the district's website tomorrow morning. In addition, a robo call will be made to parents and the information will be sent via e-mail and twitter. He said that the legislature did not offer any forgiveness of days. He added that if families have vacation plans already in place, they should speak with their child's individual building.

Mr. Cacciola reviewed the budget calendar and the changes to be made which includes delaying the process by talking less about the budget until more is known. He said that he believes discussing the unknowns causes undo stress. He said that there is a retirement incentive for teachers. Teachers wishing to retire June 30, 2013 and receive the incentive must notify the district by January 17, 2013. He said that the district is trying to preserve staff. In response to trustee DeGaetano's question, Mr. Cacciola said that there will probably be a Superintendent's advisory committee this year.

Mr. Cacciola noted that there are two addenda on the agenda this evening. He began with item #BE-8. The addendum if approved would authorize the Superintendent to enter into an agreement with school aid specialists to provide a review of current and prior school year records for all applicable aid years. He explained that school aid specialist would be paid 15% of any funds the district receives through their efforts. In response to Trustee Campano's question Mr. Cacciola said that most other aid specialists receive 50% of any funds received.

Mr. Cacciola turned the meeting over to Mrs. Thiel to read item #BE-7 which is a proclamation prepared by Mr. Morrell the school's attorney which would allow for the naming of the HS library in honor of native West Babylon resident and long time friend to the district Senator Owen Johnson.

Trustee Wandasiewicz seconded by Trustee Scarlatos made a motion to approve the **Consent Agenda and addenda #BE-7 and #BE-8**

The motion was **CARRIED** by all present

**BOARD OF EDUCATION**

**#BE-1**

**RESOLVED:** that the West Babylon Board of Education adopts the revised 2012-2013 School District Calendar, as attached.

**#BE-2**

**RESOLVED:** that the West Babylon Board of Education approves the establishment of a Fashion Club at the Senior High School. Ms. Kristi Farrice will serve as an unpaid advisor.

**#BE-3**

**RESOLVED:** that the West Babylon Board of Education hereby waives the facilities use fees and requirements for the monthly meetings, during the 2012-2013 school year, of the West Babylon Main Street Organization.

**#BE-4**

**RESOLVED:** that the West Babylon Board of Education approves the Transportation Contract, dated December 11, 2012, with a parent of a

child who is defined as homeless under the Federal McKinney-Vento Act (Act) for the period November 7, 2012 through November 29, 2012. The District agrees to reimburse the parent for mileage at the IRS standard mileage rate in effect for the dates of travel.

## #BE-5

**RESOLVED:** that the following Senior High School clubs are approved for the 2012-2013 school year:

<u>CLUB</u>	<u>ADVISOR</u>	<u>STUDENT PRESIDENT</u>	<u>STUDENT</u>
			<u>TREASURER/SECRETARY</u>
Art	E. Bodolai	Katelyn Casey	Jennifer Nguyen
Band	D. Meadows	Rebecca Sullivan	Stephanie Manning
Boys Track	F. Ging	Nicholas Morfesi	Corey Maiale
Broadcasters	J. Barone	Olivia O'Hara	Joseph Meighan
Catering	D. Bellmare	Casey Walsh	
Chess	S. Dombo	Nancy Bianco	Troy Womble
Class of 2013	S. Snyder	Casey Walsh	Brianna Scotto
Class of 2014	P. Armato	John Modica	Sabrina Pulizzi
Class of 2015	H. Korchma	Jessica Porto	Michael Leone
Class of 2016	E. Rogovitz	Jennifer Melfi	Emily O'Halloran
Concert Choir	J. Barone	Daniella Randazzo & Tyler Smalling	Brian Phillips & Amanda Ziegler
DECA	C. Kilgus	Samantha Bifulco	Theodora Panagos
Drama	J. Carson	Tyler Smalling	Daniella Randazzo
Forensics	R. Peraza	Michael Leonard	Alexa Jones
Girls Basketball	K. Dorsey	Nicole Wilkinson	Madison Vasquez
Girls Bowling	tba	Reed Salanitri	Samantha Bifulco
Girls Soccer	G. Axelson	Madison Vasquez	Rae-Anne Guglielmo
Girls Softball	N. Torres	Brianna Scotto	Shannon Clancy
Girls Varsity Cross Country	M. Zinna	Jessica Leeb	Julie Barrett
Girls Varsity Volleyball	J. Kowalik	Jaelyn Mariotti	Iryna Herych
Gay/Straight Alliance	T. Prizzi	John Modica	Sabrina Esposito
Leo Club	J. Lemmo	Danielle Bryson & Courtney Leone	Samantha Bifulco & Sabrina Cammarata
Musical	M. Cafiero	Tyler Smalling & Daniella Randazzo	Brian Phillips & Amanda Ziegler
Jazz Choir/ Glee Club	J. Barone	Tyler Smalling & Daniella Randazzo	Brian Phillips & Amanda Ziegler
International Club	M. Fealey	Kristina Georgilis	Sabrina Pulizzi
Kickline	N. Torres	Fran DeAntonio	Courtney Cronin
Leaders	G. Hearns	Lauren Marciano	Kristina Georgilis
Math Club	C. Montalvo	Wasiq Ahmad	Sabrina Esposito
Mock Trial	C. Jonasson	Wasiq Ahmad	Amber Volz

<u>CLUB</u>	<u>ADVISOR</u>	<u>STUDENT PRESIDENT</u>	<u>STUDENT TREASURER/SECRETARY</u>
National Honor Society	B. Schilt	Jordan Musante & Joseph Ryder	James Noeker
Orchestra	B. Leidel	Angela Necco	Geovanny Amaya
Quiz Bowl	K. Connolly	Joseph Ryder	James Noeker
Robotics	G. DeSimone	Anthony Tucker	Kieran Yee
SADD	C. Jonasson	Tyler Smalling	Farrah Faraci
Science Olympiad	A. Montalvo	Wasiq Ahmad	Nicole Cutrone
SCOPE	G. Hearn	Kyla Brown-Hurley	Sabrina Pulizzi
SEA	A. Tichy	Alison Izzo	Farrah Faraci
Student Association	M. Zinna	Ayse Billi	Iryna Herych
"Talon" Newspaper	B. Berger	Amanda Nieto	Sarah Bosworth
Tri-M	D. Meadows	Kristi Melfi	Jamie DelPrete & Brittany DeAngelis
Varsity Club	G. Antonelli	tba	tba
Varsity Cheerleading	R. Ramsey	Emily Frole	Taylor Kelly
Varsity Field Hockey	A. Montalvo	Megan Smith	Nicole Wilkinson
Yearbook	C. Iaquinto	Victoria Nevadomski & Jessica Leeb	Jacquelynn Nolan

**#BE-6**

**RESOLVED:** that the West Babylon Board of Education authorizes the Board President and the Superintendent of Schools to sign a contract with Mrs. Adrienne Goldenbaum, School Lunch Consultant, for the period January 1, 2013 through June 30, 2013.

**PERSONNEL**

**#PE-1**

**RESOLVED:** that the following schedules, as attached, are approved:

- 12-P-10 Professional Personnel
- 12-C-10 Civil Service Personnel

**SCHEDULE 12-P-10 Professional Personnel Schedule**

<u>NAME</u>	<u>POSITION</u>	<u>SCHOOL/ AREA</u>	<u>STEP/ SALARY</u>	<u>BEG/END APPT.</u>	<u>COMMENTS</u>
Hoppe, Lisa	Special Ed. Tchr.	JK		10/22/12 -	Family Medical Leave
<b>S.A.T. Proctors:</b>			\$22.13/hr.	12/1/12	
Powers, Brian					5.5 hrs.
Shaffer, Donna					5.5 hrs.
Simone, Linda					5.5 hrs.
Amaya Velasquez, Idalia					6 hrs.
Borgo, Danielle					6 hrs.
Carson, Jeffrey					6 hrs.
Goodwin, Deborah					6 hrs.

**S.A.T. Proctors:**

	\$22.13/hr.	12/1/12	
Heaton, Bryan			6 hrs.
Heaton, Elise			6 hrs.
Iaquinto, Christine			6 hrs.
McArdle, Patrick			6 hrs.
Mendoza, Aimee			6 hrs.
Mucaria, Donna			6 hrs.
Ruiz, Lawrence			6 hrs.
Montalvo, Andrea			9 hrs.
Montalvo, Christina Test Supervisor			9 hrs.

**Alternative Evening High School:**

	\$34.85/hr.	2012-2013	
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Fulton, James Studio Art (Independent)

**Intramural Advisor:**

	JK	\$27.79/hr.	2012-2013
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Joseph, Melissa

**Part-Time Athletic Trainer:**

		\$20./hr.	12/12/12-3/1/13
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\*Birr, Eric

**Coaches:**

			Winter, 2012-2013	
Antonelli, Gina	Varsity Head	Bowling(G)	\$5,112.	[resignation]
Valdemira, Kimberly	Varsity Head	Bowling(G)	\$5,112.	[repl. G. Antonelli]
McArdle, Timothy	JV Head	Wrestling	\$5,780.	

**Student Teachers/Observers:**

			Spring, 2013
Abbate, Maria	Elementary	SA	
Corrado, Joseph	Social Studies	HS	
Kelly, Tara Lynn	English	JH/HS	
Mahler, Rachel	Science	JH/HS	
Reyman, Nicholas	Mathematics	HS/JH	

**Psychology Interns:**

			Spring, 2013
Gelfand, Jessica		HS	
Hutzel, Jillian		JH	
Kuncman, Lauren		SB	
Lauretta, Kaitlyn		HS	

**Per Diem Substitutes:**

	DW	\$90./day	2012-2013
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Opperman, Henry  
 Ritacco, Joseph  
 Visceglie, Christen  
 Zembrzycki, George

**Per Diem Registered Nurse:**

	DW	\$120./day	2012-2013
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Goes, Brittany

\*Emergency Conditional Appointment

**SCHEDULE 12-C-10 Civil Service Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Castiglione, Frank	Head Custodian	SB		11/21/12 -	Family Medical Leave
Goldenbaum, Adrienne	School Lunch Consultant	BO	\$7,000.	1/1/13 - 6/30/13	[stipend]
Lilly, Carolyn	Paraprofessional (school monitor)	JK	Step 1/ \$13.37/hr.	12/12/12	Probationary Appt.
<b>Per Diem Substitutes:</b>		DW	\$9./hr.	2012-2013	Clerical/Paraprofessional
*Battista, Sylvia					
*Germano, JoAnn					
*Pletto, Carol					
<b>Per Diem Substitute:</b>		DW	\$10./hr.	2012-2013	Custodian
Neilson, Brian					

**FINANCE**

**#FI-1**

**RESOLVED:** that the West Babylon Board of Education adopts the 2013-2014 budget calendar.

**#FI-2**

**RESOLVED:** that the West Babylon Board of Education acknowledges receipt of the September, October and November, 2012 claims auditor's reports and recommendations.

**#FI-3**

**RESOLVED:** that the West Babylon Board of Education approves the following budget transfer:

ACCOUNT CODE	ACCOUNT CODE DESCRIPTION & TRANSFER EXPLANATION	FROM	TO
A2816.4490	District Test Scoring	\$40,471.00	
A2110.4900	BOCES Services		\$40,471.00
	Assessment Scoring/Data		

**#FI-4**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts the following donations:

1.	Aetna Foundation	-	\$101.79
2.	Ohiopyle Print	-	\$ 67.47
3.	Target	-	\$804.64

These donations will be deposited into the Senior High School's Trust and Agency account.

**#FI-5**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts 80 gift cards in the amount of \$50.00 each from Tanger Outlets through the Town of Babylon Supervisor Rich Schaffer's office. The gift cards are to be distributed to community families affected by Super Storm Sandy.

**#FI-6**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts a donation from the College Board AP Exams in the amount of \$500.00. The donation will be deposited into the Senior High School's Trust and Agency account.

**#FI-7**

**RESOLVED:** that the Serving Line/Junior High School Cafeteria Bid # T-469, as attached, be awarded to Sam Tell & Son Inc. The company's bid included removal and installation of a serving counter as per the bid specifications. Bar Boy submitted alternate specifications, but did not include all of the work in their bid price.

**CURRICULUM**

**#CU-1**

**RESOLVED:** that the West Babylon Board of Education adopts the use of the Pearson "Interactive Science" textbooks for third grade students.

**#CU-2**

**RESOLVED:** that the West Babylon Board of Education declares 381 textbooks, located in the Junior High School, obsolete:

<u>Title</u>	<u>Publisher</u>	<u>Copyright</u>	<u>Number of Copies</u>
"Bienvenue French 1 A"	Glencoe MacMillan/McGraw Hill	1998	17
"Bienvenue French 1 A"	Glencoe MacMillan/McGraw Hill	1994	18
"Bienvenidos Spanish 1 A"	Glencoe MacMillan/McGraw Hill	1997	182
"Rencontres"	McGraw Hill	1986	28
"Saludos"	McGraw Hill	1985	66
"Oggi in Italia 5 <sup>th</sup> Edition"	Houghton Mifflin Harcourt	1994	1
"Oggi in Italia 3 <sup>rd</sup> Edition"	Houghton Mifflin Harcourt	1989	34
"Oggi in Italia"	Houghton Mifflin Harcourt	1987	35

**ADDENDA:**

**#BE-7**

**WHEREAS**, Senator Owen H. Johnson is a true "Native Son" of West Babylon, having been born on July 3, 1929, of parents who were residents of West Babylon; and

**WHEREAS**, Senator Johnson received his primary education in the West Babylon Elementary School and, as West Babylon did not yet have a High School, the Babylon High School; and

**WHEREAS**, Senator Johnson served with distinction in the United States Marine Corps from 1946 and was honorably discharged in 1948; and

**WHEREAS**, Senator Johnson, upon discharge from the United States Marine Corps graduated from Hofstra University in 1956 with a degree in History-Political Science and from which Senator Johnson was awarded an Honorary Doctor of Law in 1998; and

**WHEREAS**, Senator Johnson married his wife Christel and they have two children Owen and Chirsten and 2 grandchildren Eliza and Scarlett; and

**WHEREAS**, in 1972 Senator Johnson was elected to the 1973 Session of the New York State Senate where he has served continuously for 40 years; and

**WHEREAS**, during Senator Johnson's distinguished career in the New York State Senate he has chaired several committees including Rules, Banks, Transportation, Environmental Conservation, Social Services and Civil Service and Pensions. From 2003-2008, Senator Johnson chaired the powerful Finance Committee where he had a lead role in reviewing the Governor's proposed budget and developing the Senate Majority Conference's priorities for the State Budget. While Finance Chairman, he also served as a member of the New York State Public

December 11, 2012

'12-92

Authorities Control Board and Co-Chairman of the Legislative Audit Committee. Senator Johnson was most recently appointed by the Senate Majority Leader as Senior Assistant Majority Leader.

**WHEREAS**, throughout his Senate career Senator Johnson has been a “good friend” of the West Babylon Union Free School District, generously supporting the Russian Exchange Program and providing numerous grants over his many years of service in the Senate enabling West Babylon to create and financially support many educational programs which have meant much to the enrichment of the West Babylon students and faculty; and

**WHEREAS**, Senator Johnson has devoted untold hours with and on behalf of the students of West Babylon and fighting for additional funding for the West Babylon Schools; and

**WHEREAS**, Senator Johnson is retiring from the New York State Senate on December 31, 2012.

**IT IS THEREFORE RESOLVED:** THAT, in honor of Senator Johnson’s continued service to the West Babylon Union Free School District, the Board of Education of the West Babylon School District, hereby

**RESOLVES** to name the library in the West Babylon High School the **OWEN H. JOHNSON LIBRARY**; and further Wishes Senator Johnson many happy years in his retirement.

Adopted: December 11, 2012

\_\_\_\_\_  
Diane Thiel, President

\_\_\_\_\_  
Diane Klein, Vice President

\_\_\_\_\_  
James Bocca, Trustee

\_\_\_\_\_  
Stacy Villagran, Trustee

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Lucy Campasano, Trustee

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Jennifer Wandasiewicz, Trustee

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Wendy DeGaetano, Trustee

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Anthony Cacciola, Superintendent of Schools  
West Babylon Union Free School District

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Cathy Gismervik, Trustee

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Amy Jones, District Clerk

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Peter Scarlatos, Trustee

**#BE-8**

**RESOLVED:** that the West Babylon Board of Education authorizes the Superintendent to enter into an agreement with School Aid Specialists to provide a comprehensive review of current and prior year student and financial records for all applicable aid years.



**POLICY REVIEW:**

The following policies are on the agenda for second time discussion

**File #4205** - Program Evaluation Plan - formerly IFD

**File #4310** - Basic Instructional Program Administrative Regulations - formerly IGA-R

**File #4770** - Graduation Requirements - formerly IKF

**File #5454** - Student Automobile Use - formerly JHFD

Trustee Klein seconded by trustee Scarlatos made a motion to move the policies to third time adoption.

The motion was **CARRIED** by all present

**DRAFT**

Second Time Discussion 12/11/12

**Program Evaluation Plan**

**File: [IFD] 4205**

**WEST BABYLON UNION FREE SCHOOL DISTRICT  
PROGRAM EVALUATION PLAN  
INTRODUCTION**

Both staff and program renewal can be achieved through program evaluation. West Babylon's district-wide evaluation program is expected to achieve specific organizational goals and objectives. A program evaluation will:

1. Confirm the strengths of the program
2. Identify areas of concern
3. Lead to recommendations

All programs will be evaluated every four years. The schedule for evaluation should be consistent.

**Year I**

Computer Science  
Foreign Language  
Health  
Mathematics  
Physical Education  
Social Studies

**Year II**

Art  
Business  
[Humanities]  
Music  
Science  
Special Education/*Student Services*

**Year III**

English/*ELA*  
[Home & Careers] *Family & Consumer Sciences*  
Guidance  
[Pupil Personnel Services]  
Reading  
Technology

**Year IV**

Library Media  
Co-curricular Activities  
Evening Schools  
Extracurricular Activities  
Interscholastic Athletics  
*Instructional Support Services*

Adopted: 11/8/89

Reviewed: 5/22/95

**DRAFT**

Second Time Discussion 12/11/12

**Basic Instructional Program  
Administrative Regulation**

**File: [IGA-R] 4310**

The basic instructional program must include all courses of instruction required by Ed. Law, Commissioner's Regulations, and the Regents, as well as any other courses the Board of Education may determine to be appropriate. The Regents Action Plan resulted in more rigorous instructional program mandates than those recognized when our current policy was adopted.

The basic instructional program should be designed to provide an integrated course of study as well as the flexibility to meet individual student needs at each stage of development.

**Kindergarten:** [Required learning activities include development of communications skills and exposure to literature; dramatic play; creative art and music activities; participation in group projects, discussions, and games; science and mathematical experiences; early muscle activities and physical education; and instruction in health education. Students' parents or guardians should be invited to be active participants in their children's programs]. *Curricula will be aligned with the State Common Core learning standards that includes an early literacy and emergent reading program based on effective, evidence-based instructional practices which includes: background knowledge; phonological awareness; expressive and receptive language; vocabulary development; phonemic awareness; fluency; and comprehension. Learning experiences shall include: differentiated instruction to support the acquisition of new concepts and skills; materials and equipment which allow for active and quiet play in indoor and outdoor environments; instruction in the content areas of English language arts, mathematics, science, social studies and the arts, including dance, music, theatre and visual arts; that is designed to facilitate student attainment of the State learning standards and is aligned with the instructional program in the early elementary grades; opportunities for participation in inquiry-based activities and projects; opportunities to use a wide variety of information in print and electronic mediums; instruction in physical education pursuant to section 135.4 (c)(2)(i) of this Title; and instruction on health and nutrition topics for students in pre-kindergarten and health education for students in kindergarten pursuant to section 135.3(b) of this Title. Procedures shall be developed to ensure the active engagement of parents and/or guardians in the education of their children.*

**Grades 1 through 6:** [All students are required to receive instruction in mathematics, reading, spelling, writing, the English language, geography, United States history, science, health education, music, visual arts, physical education, and - where student need is established - bilingual and/or ESL. In addition, students are required to participate in the SED evaluation program]. *Curricula will be aligned with the State Common Core learning standards in mathematics, English language arts, including reading, writing, listening and speaking for purposes of information and understanding, literary response and expression, critical analysis and evaluation, and social interaction, with attention given to comprehension, vocabulary, word study, spelling, grammar, usage and punctuation; social studies, including geography and United States history; the arts, including visual arts, music, dance and theatre; career development and occupational studies; where student need is established, bilingual education and/or English as a second language; and health education, physical education and family and consumer sciences. In addition, students in grades three through six are required to take the NYS Assessments in ELA and Mathematics and students in grade four are required to take the NYS Assessment in Science.*

**Grades 7-8:** Students completing grade 8 must have 2 units (180 minutes of instruction per week during the school year or the equivalent) of English, social studies, science and math, and 1/2 unit of art, music, and health education, as well as required physical education. Students completing 8th grade must also have 1 unit of technology education and 3/4 of a unit of home and career skills. The equivalent of 1 period per week of library and information skills is required in grades 7 and 8. All districts are now required to offer instruction in at least one foreign language no later than grade 8 and continuing through grade 12. All students, except certain youngsters with handicapping conditions who are exempt from the second language requirement, must complete at least 2 units of a foreign language by the end of ninth grade. Students who pass an approved second language proficiency exam by the end of ninth grade will receive 1 unit of academic credit in second language instruction. *Students in grades seven and eight are required to take the NYS Assessments in ELA and Mathematics and students in grade eight are required to take the NYS Assessment in Science.*

**High School:** The basic instructional program should address student needs during the high school years as well as help students prepare for plans after graduation. Instructional offerings must afford all students the opportunity to complete courses of study that will meet requirements for a Regents diploma. Students are to have the opportunity to take Regents courses in grades 9-12 and, when appropriate, in grade 8. Students may opt to earn a local diploma.

**Other Instruction:** At various times throughout students' courses of study, Ed. Law requires instruction in certain additional subjects including patriotism and citizenship; health education regarding alcohol, drugs, and tobacco abuse; AIDS; highway safety and traffic regulations; fire drills and fire and arson prevention; conservation of natural resources of the state; the flag and certain legal holidays; and for students in grades 1-8, the humane treatment of animals and birds, New York State history and civics; and for students in grade 8 and above, instruction in the state and federal institutions and the Declaration of Independence.

**Remedial Instruction:** Remedial instruction must be provided to students who score below a point designated by the Commissioner on screening tests, to enable them to score above the state reference point on the appropriate student evaluation program tests, preliminary competency tests, or to pass the appropriate RCTs.

**Students with Handicapping Conditions:** Students with handicapping conditions must have access to the full range of programs and services to the extent that such programs and services are appropriate to provide the opportunity for such students to meet diploma requirements.

**Substitution of Courses:** As a general rule, public schools may substitute other courses of study rather than use the recommended State Syllabus; however, the substitution of any course of study for the regular state courses require prior approval by SED if credit is offered in high school towards a diploma. Appropriate SED Syllabi must be used in certain other instances, however; for example, in the second required unit of credit in math and/or science, upon the student's failure of required tests. The use of a State Syllabus may also be required for individual schools identified through CARs as being in need of assistance.

Source: Law and Management Policies for Schools, New York State School Boards Association.

10/15/91

DRAFT

Second Time Discussion 12/11/12

**Graduation Requirements**

File: 4770[IKF]

Students must acquire no less than 20.5 credits and meet sequence requirements in order to earn either a Local or Regents diploma.

**I. Minimum Graduation Requirements**

All academic courses will be offered at only Regents or honors levels, beginning September 1998.

<u>Required ("Core") Subjects</u>	<b>Local Diploma</b>	<b>Regents Diploma</b>
English	4 Units	4 Units
Social Studies	4 Units	4 Units
Mathematics	2 Units	2 Units
Science	2 Units	2 Units
Second Language *	2 Units *	3 Units*
(unless replaced by a 5 unit sequence in Art, Music or Occupational Education)		
Health	.5 Unit	.5 Unit
Art and/or Music	1 Unit	1 Unit
Sequence Requirements and/or Electives (minimally)	3 Units	2 Units
Physical Education	2 Units	2 Units

A sequence is created by taking courses in addition to those required ("core") subjects. To fulfill a sequence requirement, students must select either A, B, or C below.

**Sequence Requirements**

In addition to the required credits, students pursuing either a Local or a Regents Diploma must complete a sequence requirement in any of the following ways:

A. Two three-unit sequences in any of the following areas:

<u>Local</u>	<u>Regents</u>
Mathematics	Mathematics
Science	Science
Second Language	Occupational Education

Occupational Education	Art
Art	Music
Music	Second Language (in addition to Regents Diploma requirements)

B. One five-unit sequence in **one** of the following areas:

<b>Local</b>	<b>Regents</b>
Mathematics	Mathematics
Science	Science
Second Language	Occupational Education
Art	Art
Music	Music
	Second Language

\* All students beginning with the Class of 2001, must pass two years of a second language in order to obtain **either** diploma.

C. One five-unit sequence in **either** English or Social Studies **AND** one three-unit sequence in one of the following areas:

<b>Local</b>	<b>Regents</b>
Mathematics	Mathematics
Science	Science
Second Language	Occupational Education
Art	Art
Music	Music
	Second Language (in addition to Regents Diploma requirements)

**NOTE:** Students seeking a Regents Diploma who pursue a five-unit sequence in Art, Music, or Occupational Education, may be exempt from the second language requirements. These students must, however, substitute another three-unit sequence or a fifth credit in English or Social Studies in place of the second language core requirement.

II. All students must satisfy the Competency requirements set by the State Education Department in the area of Reading, Writing, Math, American History, Global Studies, and Science. Use chart below to read Phase-Out of RCTs/Phase-In of Regents Exams which has been adopted by the Board of Regents.

**HOW TO READ THE CHART:** Find grade 9 on the chart and read across. Note that these students will be required to pass the Regents Competency English exam, score at least 55 on that exam, and otherwise meet existing RCT requirements for the other listed subjects to earn a local diploma.

- RCT = Regents Competency Test
- SS1 = U.S. History and Government
- SS2 = Global Studies
- R = Regents Exam with a passing grade no lower than 55
- R = Regents Exam with a passing grade of 65

\* **PLEASE NOTE:** Members of the Class of 2000 must score at least 55 on the more challenging Regents examination in English. Members of the Class of 2001 must score at least 55 on the English and Mathematics Regents examinations. Members of the Class of 2002 must score at least 55 on the English, Mathematics, and Social Studies Regents examinations, and members of the Class of 2003 must score at least 55 on the English, Mathematics, Social Studies, and Science Regents examinations.

III. **Types of Diplomas**

West Babylon High School offers two types of diplomas to its students.

**A. Local Diploma**

1. Students receive this diploma if they satisfactorily complete 18.5 credits which include courses that complete their sequence requirements plus 2 credits in Physical Education for a total of 20.5 credits.
2. Pass all competency tests.

**B. Regents Diploma** - Can be earned if the student:

1. Satisfactorily completes 18.5 Regents credits and 2 credits in Physical Education for a total of 20.5 credits.
2. Has taken and passed Regents examinations in all required subjects, including courses that complete sequence requirements.

**C. Special Regents Diploma**

Honors Diploma - The words "With Honors" may be added to the Regents endorsement of a local diploma if a student has earned an average of at least 90 in the examinations indicated below:

1. The Regents examination in comprehensive English
2. The Regents examination in Global Studies
3. The Regents examination in United States History and Government
4. The Regents examination that must be passed to complete the major sequence requirements

The Regents examinations taken for the required courses in Mathematics, Foreign Language, and Science should be included only when a pupil is also using those courses to satisfy the major sequence requirement.

**Language** may be given a special endorsement in a Foreign Language if the student satisfactorily completes a 5-unit sequence in a specific language that includes the passing of a three-year Regents examination.

**IV. New York State Education Department Policy (Required)**

- A. The equivalent of two (2) units of credit for Physical Education can be awarded as 1/4 unit per semester.
- B. In order to receive a diploma after completing fewer than 8 semesters, students must have met the requirements for each semester of Physical Education credit up to graduation.
- C. The equivalent of a unit of credit in Physical Education requires mastery of the learning expectations within the limits of each student's capability as set forth in a state or local syllabus.
- D. The time requirement for the equivalent of a unit of credit in Physical Education is met by a student's physical education schedule of two (2) periods per week in one (1) semester and three (3) periods per week in the other semester each year.

The following will apply for those students who fail to pass a Regents examination at the minimum competency level or a subsequent RCT until they are fully phased out:

**V. Remedial Instruction /RCT Exemptions in:**

- Reading**
- Writing**
- Mathematics**
- American History and Government**
- Science \***
- Global Studies \*\***

1) shall be provided appropriate remedial instruction designed to enable them to pass such tests by the time they are otherwise qualified to graduate.

2) A student who shall be provided remedial instruction, and the parent or guardian of such student, shall be notified in writing by the principal of the test results, and the plan for remedial instruction.

3) Such remedial instruction shall begin no later than the commencement of the school semester immediately following the semester in which the test was administered.

\* 4) Exemption from Regents Competency Tests in Science - The principal shall review the transcript of each student > first entering a New York State school after beginning of grade 6; to determine whether or not the student has adequate preparation in Science to take the Regents Competency Test in Science. The principal may exempt from the Regents Competency Test requirement in Science as set forth in CR1005 (4)(d)(i)

> any such student determined to lack adequate preparation in Science.

\*\* 5) Exemption from RCT in Global Studies - The principal shall review the transcript of each student > first entering a New York State school during grades nine or ten; to determine whether or not the student has adequate preparation in Social Studies to take the Regents Competency Test in Global Studies.

The principal may exempt from the Regents Competency Test in Global Studies

> any such student determined to lack adequate preparation in Social Studies,

A student who has not passed one or more of the RCTs (Regents Competency Tests because of extraordinary administrative circumstances not caused by the willful act of the student or of a teacher or administrator may demonstrate competency in academic skills, comparable to that required by the

Regents Competency Test through alternative tests approved by the Commissioner.

Each school district or non-public school shall apply to the New York State Education Department, in a format prescribed by the Commissioner, for permission to use such tests.

Scores obtained on appropriate examinations of the College Entrance Examination Board and the American College Testing Program, as designed by the Commissioner, may be used in lieu of the corresponding Regents Examination requirements for a Regents High School Diploma, and to satisfy the requirements of the Regents Competency Testing program.

- A) The policies and the cutoff scores on the examinations are contained in the New York State Education Department publication, Regents Examination and Competency Tests: School Administrators Manual. The cutoff scores are updated as testing requirements change.
- B) If a college admission test is used in place of a Regents examination, to receive credit toward a Regents Diploma, a student must meet the laboratory requirements for any courses where such laboratory requirements exist.

**VI. Regents Competency Test Exemptions for Transfer Students**

1) Students first entering New York State schools in grades 11 or 12:

a) each transfer student shall meet the requirements of the Regents Competency Testing program provided that  
> the principal shall review the transcript of each student first entering a New York State school in Grade 11 or 12 to determine the need for the student to meet the Regents Competency Test requirements.

b) the principal may exempt such student from these requirements for those tests ordinarily taken and passed before the date of the student's entry.

> students entering during the fall semester of grade 11 may be exempted from Regents Competency Testing requirements in

- Mathematics
- Science
- Global Studies

> students entering during the spring semester of grade 11 may be exempted from Regents Competency Testing requirements in

- Reading
- Writing
- Mathematics
- Science
- Global Studies

> students entering in grade 12 may be exempted from all Regents Competency Testing requirements.

**2. Science Competency Requirements for Transfer Students**

a) the principal shall review the transcript of each student first entering a New York State school

> after the beginning of grade 7 to determine whether or not the student has adequate preparation in Science to take the Regents Competency Test (RCT) in Science.

b) the principal may exempt from the Regents Competency Test requirement in Science set forth in CR 100.5 (a)(4)(i)(d) any such student determined to lack adequate preparation in Science.

**3. Social Studies Competency Requirements for Transfer Students**

a) the principal shall review the transcript of each student first entering a New York State school > during grades 9 or 10 to determine whether or not the student has adequate preparation in Social Studies to take the Regents Competency Test in Global Studies.

b) the principal may exempt from the Regents Competency Test in Global Studies any such student determined to lack adequate preparation in Social Studies.

4. Second Language - Transfers After the Start of Grade 9

Students who transfer into a New York State school after the beginning of grade 9 shall be exempt from one (1) or two (2) units of study requirements in a Second Language \* which must have been completed sometime between grades K through 9.

\* (These students must still complete the three (3) year Second Language requirement for a Regents Diploma unless they have a handicapping condition or complete a minimum sequence of five (5) units of credit in Art, Music, or Occupational Education. The last exemption expires after the Class of 1997.)

5. Second Language - Transfers in Grades 11 and 12.

A student transferring from another high school in grades 11 or 12 may be exempt from the Second Language requirements for a Regents Diploma if

> the language in which the student began a Second Language Sequence in grade 9 or 10 is not offered in the school to which the student has transferred.

> in such cases, the student shall complete three (3) units of credit in Second Language but not necessarily in a single language.

**VII. Alternatives to Specific Regents and Local Diploma Requirements**

1) The student may earn a maximum of 6.5 units of credit for either a Regents or local diploma without completing units of study for such units of credit if:

a) based on the student's past academic performance, the superintendent of a school district or the chief administrative officer of a non-public school, or his/her designee, determines that the student will benefit academically by exercising this alternative;

b) the student achieves a score of at least 85 percent, or its equivalent as determined by the Commissioner, on a State-developed or State approved examination.

c) the student passes an oral examination or successfully completes a special project to demonstrate proficiency, as determined by the principal, in a subject matter area; and

d) the student attends school, or received substantially equivalent instruction elsewhere, in accordance with section 3204(2) of the Education Law, until the age of sixteen pursuant to section 3204 and 3205 of the Education Law.

2) Art and/or Music

a) a student may obtain the unit of credit in art and/or music in the following manner:

> by participating in a school's major performing organization such as band, chorus, orchestra, dance group or theater group; or

> by participating, only in exceptional situations, in an advanced out-of-school art or music activity. Credit for such participation shall be upon recommendation by the student's art or music department chairperson, if there is one, and by the school principal, and shall be consistent with the goals and objectives of the school's art and/or music program.

b) a student may receive a unit of credit for participation in such activities if such participation is equivalent to a unit of study, or a student may receive .5 unit of credit for such activity equivalent to one-half unit of study.

Legal References: Handbook on Requirements for Elementary and Secondary Schools in Education Law, Rules of the Board of Regents, and Regulations of the Commissioner of Education, New York State Education Department, 1989, pg. 5.3 and 5.31 8NYCRR, Sections 100.2(d)(1)(iv), 100.2(d)(1)(v), 100.5(a)(4)(i), 100.5(a)(4)(ii), 100.5(a)(4)(iv), 100.5(a)(4)(iii), 100.5 (a)(5)(ii), 100.5(a)(5)(iii), 100.5 (a)(4)(i)(d), 100.5 (a)(4)(i)(e).

Adopted: Unknown

Revised: 03/24/97]

*Students need a minimum of 22 credits to earn a High School diploma.*

**A. Minimum Graduation Requirements:**

<i>Course</i>	<i>Regents Diploma</i>	<i>Advanced Designation Regents</i>
<i>English Language Arts</i>	<i>4</i>	<i>4</i>
<i>Social Studies</i>	<i>4(a)</i>	<i>4(a)</i>
<i>Mathematics</i>	<i>3(b)</i>	<i>3(b)</i>
<i>Science</i>	<i>3(b)</i>	<i>3(b)</i>
<i>Health</i>	<i>0.5</i>	<i>0.5</i>
<i>The Arts</i>	<i>1</i>	<i>1</i>
<i>Languages Other Than English</i>	<i>1(d)</i>	<i>1(d)</i>
<i>Physical Education</i>	<i>2</i>	<i>2</i>
<i>Sequence Courses, Electives</i>	<i>3.5</i>	<i>3.5(f)</i>
<b>Total Required</b>	<b>22</b>	<b>22</b>

**B. Examinations:**

<i>Examination</i>	<i>Regents Diploma</i>	<i>Advanced Designation Regents</i>
<i>Comprehensive English</i>	<i>1</i>	<i>1</i>
<i>Global History &amp; Geography</i>	<i>1</i>	<i>1</i>
<i>US History &amp; Government</i>	<i>1</i>	<i>1</i>
<i>Mathematics</i>	<i>1</i>	<i>2 or 3</i>
<i>Science</i>	<i>1</i>	<i>2 (g)</i>
<i>Languages Other Than English</i>	<i>(h)</i>	<i>1 (i)</i>
<b>Total Required</b>	<b>5(j)</b>	<b>7, 8, or 9</b>

- (a) Four credits required, including 1 unit in American History and ½ unit each in Participation in Government and Economics.*
- (b) Students may meet the learning standards in technology either in a course in technology education or through an integrated course combining technology with mathematics and/or science. A commencement-level course in technology education may be used as the third unit of credit in science or mathematics, but not both.*
- (c) The Arts are defined as dance, music, theatre, and visual arts.*
- (d) Students with a disability may be excused from the requirement for one unit of credit in LOTE if so indicated on the Individualized Education Program (IEP). Students must receive LOTE instruction no later than the beginning of Grade 8 and complete 2 units of study by the end of grade 9.*
- (e) To earn the advanced designation, the student must complete one of the following: two additional units in a language other than English (3 LOTE credits total); career and technical education (5 credit CTE sequence); or the Arts (5 credit sequence). Students with disabilities who are exempt from the LOTE requirement as indicated on the IEP may earn the advanced designation as long as the required number of credits to graduate are met.*
- (f) Sequence courses and/or electives may include LOTE, CTE, and the Arts.*
- (g) A total of two Regents Examinations in science, with at least one in life science and at least one in physical science.*
- (h) Students who complete Checkpoint A of the syllabus and two units of study in a language other than English no later than the end of Grade 8 must pass either the State or locally developed second language proficiency examination in order to earn one unit of credit toward the high school diploma.*
- (i) If so indicated on the IEP, students with a disability may be excused from completing the additional LOTE units and the corresponding Regents examination. Students completing a sequence of not less than 5 units of credit in CTE or the Arts are not required to complete the additional two units of LOTE or to pass either the Regents examination, State approved alternative or locally developed Checkpoint B examination in that language to earn a Regents Diploma with Advanced Designation.*



- (j) *Students who successfully appeal one Regents examination score within three points of the 65 passing score and who meet the other requirements of the appeals process specified in CR 100.5(d)(7) will earn a Regents diploma.*

**C. Occupational Education**

*In order to provide intensive training in vocational and technical areas, the school district shall participate as fully as possible in the area vocational and technical education school conducted by the Board of Cooperative Educational Services.*

DRAFT

Second Time Discussion 12/11/12

**Student Automobile Use**

**File: [JHFD]  
5454**

Student parking on school grounds is a privilege granted to students *in good standing* who agree to obey school rules related to parking and the *Code of Conduct*. Students who violate school parking regulations *and/or the Code of Conduct* shall lose [their permits] *this privilege*.

Students must apply for a permit to park on school grounds.

Students may park only in designated areas and may not use their cars for any purpose during school hours except when excused to participate in the open lunch program for seniors only.

[([Students attending BOCES programs must use school bus transportation to and from the site of the BOCES program.])]

*The building principal and staff will enforce Board of Education policy regarding student automobile use to and from BOCES by publicizing and agreement form signed by each student and his/her parent/guardian.*

*Violations of the policy of the Board of Education will result in consequences determined by the building principal.*

Cross Reference:

*Code of Conduct*

[JG, Student Discipline]

**COMMITTEES:**

President Diane Thiel said that the Policy and Curriculum Committee reports will be on the January 8, 2013 agenda. After discussion about the Operations Committee meeting scheduled for December 18, the meeting was rescheduled to January 3, 2013 at 3:30 p.m. Intralogue will be there to present to the committee.

**OLD/NEW BUSINESS:**

Mr. Cacciola reviewed the demographic study that was done on November 27, 2012. He explained the study would entail; committee of individuals from various community members, trustees would not be part of the committee, there would be a study of the 5 year facilities plan, the architect would be a part of the committee, it would include a review of the buildings' conditions. Mr. Cacciola said that if after the study the Board decided to close a building, it would effect the entire K-5 population through redistricting. He added that the role of the committee would be to provide facts to the Board to assist the Board in making a determination. The committee will not make recommendations. Board President Diane Thiel reminded everyone that the Board is NOT closing a building next year, or the year after. This is a long process to determine the use of the district's facilities.

After further discussion:

Trustee DeGaetano seconded by Trustee Scarlatos made a motion to begin the process of the study at the start of the new year in January.

**Voting YES:** Trustees Campasano, DeGaetano, Gismervik, Klein, Thiel, Scarlatos, Villagran and Wandasiewicz

**Voting NO:** Trustee Bocca

The motion was **CARRIED**

**Statement of Residents:**

Resident Daienna Edmunds invited the Trustees and Administrators to attend South Bay's Reflections Celebration tomorrow evening at 6:30 p.m.

Resident Leslie Cozzie expressed concern about the late high school late bus. She said that her daughter has had to sit in the aisle of the bus on her backpack because of overcrowding and she is concerned for her safety. She said that she was unable to get through to transportation. Mr. Cacciola said that the phones have been having difficulties and he asked Mrs. Buscemi to look into the matter tomorrow.

December 11, 2012

'12-102

Mrs. Thiel thanked everyone again for this evening. She wished everyone a Happy Healthy New Year and reminded everyone about the upcoming winter concerts.

Trustee Scarlatos seconded by Trustee Bocca made a motion to adjourn at 9:10 p.m.

The motion was **CARRIED** by all present

Attested to: \_\_\_\_\_  
District Clerk