

October 11, 2012

'12-62

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on THURSDAY, October 11, 2012, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees James F. Bocca, Lucy Campasano, Wendy DeGaetano, Cathy Gismervik, Diane Klein, Peter Scarlatos, Diane Thiel, Stacy Villagran and Jennifer Wandasiewicz

Also present: Mr. Anthony Cacciola, Superintendent of Schools; Mrs. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum and Instruction; Mrs. Jennifer Buscemi, Executive Director for Finance & Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney; and residents (audience of approx. 14).

The president opened the meeting at 7:01 p.m. and led those present in the salute to the flag.

The **Board Photo** was taken

Trustee DeGaetano seconded by Trustee Wandasiewicz made a motion to go into Executive Session at 7:04 pm. to discuss contract negotiations, personnel and legal matters.

The motion was **CARRIED** by all present.

Trustee Scarlatos seconded by Trustee Gismervik made a motion to end Executive Session at 7:57 pm.

The meeting reconvened at 8:05 p.m.

Trustee Campasano seconded by Trustee Wandasiewicz made a motion to approve the minutes of the Regular meeting of September 24, 2012. (Trustee Scarlatos was out of the room for this vote).

The motion was **CARRIED** by all present.

Statement of the Superintendent and/or Board of Education:

Mr. Cacciola said that Governor Cuomo proclaimed October Principals and Assistant Principals recognition month. He thanked the Principals and Assistant Principals for all they do throughout the year for students, staff and the community. He noted that October is also National Principals Recognition Month.

Mr. Cacciola shared the good news that the district's APPR was approved.

Mr. Cacciola noted that the district was awarded a Strengthening Teacher and Leadership Effectiveness Grant in the amount of \$544,250.00. He offered special thanks to Carol Varsalona, Christine Tona, Mona Tobin, JoAnn Scott, Jenn Carere, and Ryan Case for their work in garnering the grant.

Mrs. Tona summarized the framework of the grant and in response to trustee Campasano's question said that the process for selecting the facilitators is in the grant.

Mr. Cacciola provided an update to the tragic accident and ensuing request for a traffic study in front of the high school. He said that a letter was sent on behalf of the district to the NYS Department of Transportation requesting the traffic study. He noted that the challenge is due to the area being comprised of state, county and town roads intersecting. However, he received a letter today stating that the NYS DOT will conduct the study. He said that Senator Johnson sent a letter to Supervisor Bellone requesting a grant to have red light cameras installed. Mr. Cacciola said he will keep everyone abreast of the results.

This year's Homecoming Parade will be held on October 20, 2012 at 12:30, beginning at the high school.

Statement of West Babylon Teachers Association:

Patricia Neville thanked Mrs. Tona and Mrs. Farrelly for the APPR seminar for the teaching staff. She said that staff needs to be informed and thanked Mrs. Tona and Mrs. Farrelly on behalf of the WBTA.

Statement of West Babylon Administrators' Association:

High School Assistant Principal Stephen O'Leary commented on how nice the Board and Administrators look this evening. Mr. Cacciola explained that the Board photo was taken earlier in the evening. Mrs. Thiel thanked Mr. O'Leary.

Statement of CSEA Representative:

CSEA President Diana Carroll said she agreed with Mr. O'Leary regarding how nice everyone looked this evening.

Statement of Student Association Representative: None

Statement of PTA Council Representative:

PTA Council Vice President Jen Longo reminded everyone that the 14th annual food drive will be held the week of October 15-19, 2012. She also noted that the annual fun run will be held at the JHS track on Tuesday, October 16, 2012 at 6:00 p.m.

Statement of Residents (Agenda Items): None

Superintendent's Report/Educational Presentation:

Mr. Cacciola noted that there are two presentations this evening and turned the meeting over to Michael Nawrocki of Nawrocki Smith LLC.

External Auditor's Report – Michael Nawrocki, Nawrocki Smith LLP

Michael Nawrocki thanked the Board of Education for their continuing confidence in Nawrocki Smith, LLC. He commended Jennifer Buscemi and the staff of the Business Office, as well as the district's internal auditors Cullen and Danowski. He reviewed a PowerPoint presentation with the trustees regarding the district's financial handling and standing. In addition, at the district's request, he provided comparative data of other districts that the firm audits (on file in the District Clerk's office along with the other documents Mr. Nawrocki presented). He explained that the districts' names were redacted because their Boards of Educations had not yet adopted their reports. In response to Trustee Bocca's question Mr. Nawrocki gave a brief description of GASB 45, which is a new accounting procedure that requires state and local governments to begin reporting OPEB (other post-employment benefits) costs and obligations. In response to Trustee Campasano's questions Mr. Nawrocki said that the 3.8 million dollar unassigned fund balance could, essentially be returned to taxpayers, and regarding budget transfers, they are monitored by the district's internal auditors. Mr. Nawrocki distributed the "Proposed Fiscal Stress Monitoring System" from the office of the NYS Comptroller. He reviewed the financial indicators for determining if a district is in Fiscal Stress, and he was pleased to share that West Babylon is not.

Year End Summary and Tax Levy Summary – Jennifer Buscemi, Executive Director for Finance and Operations

Jennifer Buscemi presented items from the district's year end report. She thanked all in the Business Office for working so hard and doing a great job throughout the audit. Mr. Cacciola noted that the Board will set the 2012-2013 tax rate tonight.

Trustee Campasano seconded by Trustee Wandasiewicz made a motion to approve the **Consent Agenda and addendum #BE-6.**

The motion was **CARRIED** by all present

BOARD OF EDUCATION

#BE-1

RESOLVED: that the West Babylon Board of Education authorizes the Board President to sign the "Letter of Renewal" between the West Babylon School District and Verizon Corporate Services Group Inc.

#BE-2

RESOLVED: that the West Babylon Board of Education retroactively approves the contract with Dr. Ellen Kowalski, for professional services provided in October and November, 2011, for "Adapted Physical Education Service Delivery Training". These services were acquired through the Carol E. White Physical Education Grant.

#BE-3

RESOLVED: that the West Babylon Board of Education authorizes the Superintendent of Schools to sign the Pep Grant Services Agreement between the West Babylon Union Free School District and Joseph Serigano, Independent Contractor, effective October 1, 2012 through September 30, 2013.

#BE-4

RESOLVED: that the Independent External Auditor's Report, for the fiscal year ending June 30, 2012, be accepted by the West Babylon Board of Education, as presented to the Audit Committee, by Mr. Michael Nawrocki, CPA, from the firm of Nawrocki Smith LLP.

#BE-5

WHEREAS, the District submitted its Annual Professional Performance Review ("APPR") Plan to the State Education Department for review on June 28, 2012, in accordance with Education Law §3012-c and 8 NYCRR §30-2; and

WHEREAS, the State Education Department rejected the District's APPR Plan and sent feedback to the District requiring certain changes be made to the plan; and

WHEREAS, the District made the necessary corrections to its APPR Plan and re-submitted the Plan to the State Education Department for review on August 28, 2012, and September 21, 2012; and

WHEREAS, the State Education Department notified the District that its revised APPR Plan had been approved on September 25, 2012; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the West Babylon Union Free School District hereby ratifies the approved APPR Plan and adopts it as the District's Annual Professional Performance Review plan for classroom teachers and principals for the 2012-2013 school year.

PERSONNEL

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

- 12-P-7 Professional Personnel
- 12-C-7 Civil Service Personnel

SCHEDULE 12-P-7 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
DeGennaro, Lisa	Elementary Tchr.	JK		8/30/12 -	Family Medical Leave
Phillips, Emily	Special Ed. Tchr.	SA		10/1/12 -	Family Medical Leave
Varsalona, Carol	Director of Language Arts & Testing	DW		6/30/13	Resignation to Retire

Nursing Coverage for Before/After School Programs:2012-2013

Autera, Jennifer	\$89.67/hr.
Clark, Julia	\$69.85/hr.
Coppola, Kathleen	\$83.06/hr.
Daly, Adair	\$30.54/hr.
LaMantia, Joanne	\$34.07/hr.
Lentricchia, Janet	\$42.14/hr.
Raimondi, Theresa	\$41.60/hr.
Senzamici, Donna	\$41.60/hr.

Coaches:

Needham, Theresa	JV Head	Softball	\$5,112.
Rogovitz, Eugene	JV Head	Lacrosse(G)	\$5,112.

Spring, 2013

SCHEDULE 12-P-7 Professional Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Student Teachers/Observers:				Fall, 2012	
Fleming, Jared	Social Studies	HS			
Loos, Samantha	Special Education	HS			
Sumner, Kateri	Social Studies	HS			
Viverito, Richard	Special Education	HS			
Per Diem Substitutes:		DW	\$90./day	2012-2013	
Kennary, Carol					
Mottola, Bryan					

SCHEDULE 12-C-7 Civil Service Personnel Schedule

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Student Printers:		HS	\$7.25/hr.	2012-2013	
Bolosan, Ronald					
Menke, Alexandra					
Ramos, Heni					
Per Diem Substitute:		DW	\$9./hr.	2012-2013	
Zureick, Catherine					Food Service
"					Paraprofessional

FINANCE

- #FI-1**
RESOLVED: that the amount to be raised by the tax levy for the West Babylon Union Free School District be fixed at the sum of **\$63,717,953**, for the 2012-2013 school year.
- #FI-2**
RESOLVED: that the amount to be raised by the tax levy for the West Babylon Public Library be fixed at the sum of **\$3,427,854**, for the 2012-2013 school year, as presented by Mrs. Ann Marie Dolan, Director, West Babylon Public Library.
- #FI-3**
RESOLVED: that the West Babylon Union Free School District Board of Education acknowledges the 2012-2013 Assessed Valuation, as received by the Town of Babylon, for the Senior Citizen Exemption is \$456,280. The Clergy Exemption is \$4,500.
- #FI-4**
RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$420.14, from Target's "Take Charge of Education" program and a donation, in the amount of \$565.66, from Stop & Shop's "A+ Rewards" program. These donations will be deposited into Santapogue School's Trust and Agency account.
- #FI-5**
RESOLVED: that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$250.00, from the West Babylon Administrators' Association. The donation will be use for the October 16, 2012 Healthy Choices Fun Run.

CURRICULUM**#CU-1**

RESOLVED: that the West Babylon Board of Education declares 237 math books, located in the Junior High School, obsolete:

Grade – 1:

<u>Title</u>	<u>ISBN Number</u>	<u>Number of Copies</u>
"Harcourt Math Student Edition Unit Books"	0-15-334740-6	18

Grade – 2:

<u>Title</u>	<u>ISBN Number</u>	<u>Number of Copies</u>
"Harcourt Math Student Edition Unit Books"	-----	102
"Harcourt Teachers Edition Vol. 1"	0-15-342725-6	1
"Harcourt Teachers Edition Vol. 1"	0-15-334749-X	1
"Harcourt Teachers Edition Vol. 1"	0-15-334753-8	3
"Harcourt Teachers Edition Vol. 1"	0-15-342731-0	1
"Harcourt Teachers Edition Vol. 1"	0-15-342720-5	3
"Harcourt Teachers Edition Vol. 1"	0-15-334746-5	4
"Harcourt Teachers Edition Vol. 2"	0-15-342718-3	1
"Harcourt Teachers Edition Vol. 2"	0-15-342723-X	2
"Harcourt Teachers Edition Vol. 2"	0-15-334750-3	1
"Harcourt Teachers Edition Vol. 2"	0-15-342726-4	2
"Harcourt Teachers Edition Vol. 2"	0-15-334754-6	1
"Harcourt Teachers Edition Vol. 2"	0-15-342721-3	5
"Harcourt Teachers Edition Vol. 2"	0-15-338908-7	3
"Harcourt Teachers Edition Vol. 3"	0-15-342724-8	1
"Harcourt Teachers Edition Vol. 3"	0-15-342727-2	3
"Harcourt Teachers Edition Vol. 3"	0-15-342733-7	1
"Harcourt Teachers Edition Vol. 3"	0-15-338833-1	2
"Challenge Workbook Teacher Edition"	0-15-336513-7	3
"Challenge Workbook Teacher Edition"	0-15-336514-5	1
"Challenge Workbook Teacher Edition"	0-15-336517-X	1
"Challenge Workbook"	0-15-336502-1	2
"Teacher Resource Book"	0-15-338005-5	2
"Teacher Resource Book"	0-15-336862-4	1
"Intervention/Problem Solving TE"	0-15-336886-1	5
"Intervention/Problem Solving TE"	0-15-336884-5	5
"Intervention/Problem Solving TE"	0-15-336887-X	3
"Intervention/Problem Solving"	0-15-336878-0	5
"Intervention/Problem Solving"	0-15-336877-2	3
"Family Involvement Activities"	0-15-336551-X	1
"Family Involvement Activities"	0-15-336549-8	3
"Family Involvement Activities"	0-15-336557-9	1
"PS and Reading Strategies TE"	0-15-336533-1	1
"PS and Reading Strategies TE"	-----	2
"Intervention Skills Teacher Guide With Copying Masters"	0-15-336871-3	2
"Intervention Skills Teacher Guide With Copying Masters"	0-15-336869-1	1

Grade – 2:

<u>Title</u>	<u>ISBN Number</u>	<u>Number of Copies</u>
"Math New York Edition"	0-15-342715-9	7
"Math New York Edition"	0-15-342716-7	8
"Math New York Edition"	0-15-342715-9	2
"Success of ESOL/ESL"	0-15-336544-7	2
"Success of ESOL/ESL"	0-15-336546-3	1
"Success of ESOL/ESL"	0-15-336545-5	1
"Success of ESOL/ESL"	0-15-336547-1	1
"Practice Workbook TE"	0-15-336479-3	3
"Practice Workbook"	0-15-336472-6	2
"Assessment Guide"	0-15-336536-6	3
"Assessment Guide"	0-15-336537-4	1
"Math"	0-15-334739-2	3
"Performance Assessment"	0-15-336856-X	1
"Performance Assessment"	0-15-336854-3	4
"Performance Assessment"	0-15-336857-8	1

FACILITIES

#FA-1

RESOLVED:

that the West Babylon Board of Education gratefully accepts the following donation from Ms. Tina Minghillo, a West Babylon resident:

One (1) Computer Monitor
 Product Name: MAG
 Model No. 700P
 Serial No. WJ7Y066012097U

The computer monitor will be used at the Junior High School.

#FA-2

RESOLVED:

that the West Babylon Board of Education gratefully accepts the following donation from Mr. William Doran, K-8 Art & Music Chairperson:

One (1) Clarinet, Selmer Pedler Company
 Serial No. E15626/E7264
 Estimated value: \$125

One (1) Clarinet, Selmer Bundy 577
 Serial No. 1376266
 Estimated value: \$125

One (1) Clarinet, Evette
 Serial No. 114172
 Estimated value: \$175

One (1) Clarinet, Leblanc Artley 17S
 Serial No. Unknown
 Estimated value: \$150

The instruments will be used by the Junior High School music department.

ADDENDUM
BOARD OF EDUCATION

#BE-6

WHEREAS, on August 28, 2012, the Board of Education granted tenure effective November 18, 2012 to an employee made known to the Board based upon the affirmative recommendation of the Superintendent; and

WHEREAS, information has subsequently become known that has caused the Superintendent of Schools to change his recommendation;

NOW, THEREFORE, BE IT RESOLVED, that the tenure determination with respect to the employee referenced herein is hereby rescinded; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools is directed to provide notice to such employee of his negative tenure recommendation in accordance with Section 3031 of the New York State Education Law.

POLICY REVIEW:

2310 — Regular Board Meetings — Second Time Discussion

8412 — Student Transportation to Certified or Licensed Day Care Facilities — Second Time Discussion

8412.1 — Student Transportation Services to Non-certified or Unlicensed Day Care Facilities - Second Time Discussion

Board President Diane Thiel noted that the policies were on the agenda for second time discussion. She asked if the trustees had any discussion. There being no discussion:

Trustee Scarlatos seconded by Trustee Villagran made a motion to move the policies to third time adoption.

The motion was **CARRIED** by all present

COMMITTEES:

Curriculum Committee: Board President Diane Thiel read the minutes of the September 25, 2012 meeting (On file in the District Clerk's office).

Mrs. Thiel also noted that there will be two committee meetings next week, Operations — 5:00 p.m. on Tuesday, October 16 and Policy — 5:00 p.m. on Wednesday, October 17. She asked committee members to call Mrs. Jones if they will not be able to attend the meeting to allow for the alternate to be called.

OLD/NEW BUSINESS: -

Trustee DeGaetano asked for a status update on the district's prior grants, i.e., how was the money spent. In addition, if the Board agreed she said she would like to see a quarterly update on how grant money is being spent. The Board agreed that this would be something they would like to see. Mrs. Buscemi said that she has recently reviewed this information and has a summary for the Board.

Statement of Residents: **NONE**

Mrs. Thiel thanked everyone for being in attendance this evening.

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to adjourn at 9:47

The motion was **CARRIED** by all present

Attested to: _____

District Clerk