

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 22, 2019

**A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on Tuesday, January 22, 2019, in the Board Room of the Administration Building.**

### **Board of Education Members present**

**Trustees:** Lucy Campasano, Dennis Kranz, Peter Scarlatos, Cathy Gismervik, Jennifer Longo and Jennifer Wandasiewicz. Trustee Raymond Downey arrived at 6:20 PM. Trustee Jennifer Longo left at 6:45 PM. Trustees John Evola and Diane Klein were not present.

### **Also present**

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations; Mr. Scott Payne, Assistant Superintendent for Curriculum & Instruction; William C. Morrell, Esq., School Attorney; Ms. Barbara A. Burrows, District Clerk, and approx. 11 audience members.

## **1. OPENING OF MEETING & EXECUTIVE SESSION-5:15 PM**

### **Procedural: A. Pledge of Allegiance to the Flag**

### **Procedural: B. Call to Order by Presiding Officer**

### **Action: C. Executive Session**

**Motion to enter into executive session to discuss security measures for double door vestibule; WBTA contract negotiations; and security guards responsibilities.**

Motion by Peter Scarlatos, second by Jennifer Wandasiewicz.

### **Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Cathy Gismervik, Jennifer Longo, Jennifer Wandasiewicz

## **2. PUBLIC SESSION-7:06 PM**

### **Action: A. Approval of Minutes of previous Meeting(s): Regular Meeting of 1/8/19**

### **Motion to Approve the Minutes of the Regular Meeting of 1/8/19**

Motion by Jennifer Wandasiewicz, second by Peter Scarlatos.

### **Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, Cathy Gismervik, Jennifer Wandasiewicz

### **Procedural: B. Statement of the Board and/or Superintendent**

Dr. Farrelly welcomed everyone to the meeting. She asked all to review the Superintendent's Points of Pride for November and December as well as the latest issue of the district newsletter (copies were available on the counter).

Dr. Farrelly shared that last week she participated in two legislative sessions. The SCSSA and NCSSA legislative priorities for this school year are focused on school safety, sustainable and predictable school funding, supporting shifting student needs and changes to APPR. Wednesday evening, Dr. Farrelly was scheduled to participate in the Nassau Suffolk School Boards legislative session. She asked all in attendance to review the 2018-2019 "Legislative Priorities" copies of which were available on the counter. Dr. Farrelly also suggested residents reach out to our local officials to highlight these points.

Dr. Farrelly, as a reminder, shared that the Board of Education and the Superintendent's Management Team will be participating in a Board workshop followed by dinner on Tuesday night, January 29th at 5:00 PM. Dr. Farrelly asked all to review the informational emails and RSVP to the District Clerk as soon as possible.

The district received the fiscal stress monitoring score from the State Comptroller's Office for the June 30, 2018 fiscal year. The designations from best to worst are "No Designation", "Susceptible to Fiscal Stress", "Moderate Fiscal Stress" and "Significant Fiscal Stress". Once again, West Babylon is classified as "No Designation". This is definitely a good thing.

January 21st through January 25th is Buildings & Grounds & Security Personnel Employee Recognition Week. Dr. Farrelly asked all to join her in thanking these individuals for all they do to support our staff, faculty and students on a day to day basis.

### **Procedural: C. Statement of West Babylon Teachers Association Representatives**

None

### **Procedural: D. Statement of School Administrators Association Representatives**

Mr. Stephen O'Leary, WBAA President, thanked Dr. Farrelly for the invitation to attend the WS BOCES 21st Annual Legislative Program held on January 18th. Mr. O'Leary commented that Dr. Farrelly's presentation on Safety, Security and Student Mental Health was "phenomenal" and quite impressive.

### **Procedural: E. Statement of C.S.E.A. Representatives**

None

### **Procedural: F. Statement of Student Association Representatives**

None

### **Procedural: G. Statement of PTA Council Representatives**

Mrs. Margaret Barrett, PTA Council President, thanked Dr. Farrelly for the invitation to attend the WS BOCES 21st Annual Legislative Program held on January 18th. Mrs. Barrett shared that the 2019 Founders Day celebration will take place on Tuesday, February 26th at 7:00 PM in the West Babylon Junior High School-Eagle Hall. Mrs. Barrett provided invitations to the Board of Education Trustees, the Central Administrators, the School Attorney and District Clerk. Mrs. Barrett also asked if there would be a forum relating to the issue of armed guards. Board President Lucy Campasano and Dr. Farrelly said the issue of school safety/security guards responsibilities has been an ongoing topic.

### **Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]**

Mrs. Margaret Barrett, PTA Council President, raised the issue of budget presentations for the upcoming 2019-2020 school budget. Mrs. Barrett would like to see a question/answer session "in real time". Board President Lucy Campasano suggested the Budget Hearing as an option. In addition, Board President Lucy Campasano said our Business Official, Mrs. Michele Psarakis, can be contacted any time regarding budget questions residents may have.

**3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION**

**Presentation: A. New York State Mental Health Requirements: Mr. Scott Payne, Assistant Superintendent for Curriculum & Instruction; Dr. Ellice Vassallo, SHS Principal; Mr. Anthony Spinelli, Director of Health & Physical Education; Mr. Stephen O'Leary, SHS Assistant Principal, Mr. Michael Devane, SHS Assistant Principal**

Mr. Scott Payne introduced the presentation. Dr. Vassallo, Mr. O'Leary, Mr. Devane and Mr. Spinelli were participants. The presentation highlighted the mental health curriculum timeline for West Babylon K-12; NYSED changes to mental health instruction; and the review of K-12 SCOPE & SEQUENCE. The K-5, 6-8 and 9-12 health curricula was evaluated to identify gaps between current instruction and the new mental health content requirements. (SCOPE). Also reviewed were the grades that K-12 health instruction was offered in our district. (SEQUENCE). The proposal for the 2019-2020 school health is as follows: schedule HS health for 11th grade; and analyze all subgroups who have "scheduling issues/conflicts". The proposal for the 2020-2021 school year is as follows: create an additional 9th grade course focusing on Social, Emotional Learning and relevant health topics and concerns for teenagers. The presentation will be posted on the district's website.

**4. APPROVAL OF CONSENT AGENDA**

**Action (Consent): A. Approval of the Consent Agenda**  
**Motion to approve the consent agenda.**

Motion by Dennis Kranz, second by Peter Scarlatos.

**Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, Cathy Gismervik, Jennifer Wandasiewicz

**5. BOARD OF EDUCATION**

**Action (Consent): A. Authorization for Board President and Superintendent of Schools to sign Employment Agreement-M. Kelly**

**RESOLVED:** that the West Babylon Board of Education authorizes the Board President and the Superintendent of Schools to sign an Employment Agreement, with Mr. Michael Kelly, Forest Avenue Interim Principal, for the period January 28, 2019 through June 28, 2019. The terms of this agreement are contingent upon receiving a NYSED Section 211 Waiver.

**Action (Consent): B. Approval of 2018-2019 Contract with Edward M. Petrosky, Psy.D., ABPP**

**RESOLVED:** the West Babylon Board of Education approves the consultant services contract, with Dr. Edward M. Petrosky, to provide Comprehensive Neuropsychological Evaluation services, for West Babylon School District resident students, for the 2018-2019 school year.

**6. PERSONNEL - BOARD OF EDUCATION 18-A (N/A)**

**7. PERSONNEL - PROFESSIONAL PERSONNEL 18-P-11**

**Action (Consent): A. Regular Substitute Appointment - SA**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Miller	Erica	RS/Elementary Tchr.	SA	Step A-7-1/ \$64,589. (prorate)	Second Semester 2018-2019, or earlier at district's discretion	

**Action (Consent): B. 2018-2019 Part-Time Appointment**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Repalone	Ashley	PT/Reading Teacher (.8)	FA/TA	Step A-5-1/ \$59,392. (prorate @ 80%)	1/28/19 - 6/30/19	Title I Grant [certs: Literacy (B-6), Elementary B-2, 1-6 SWD B-2, 1-6]

**Action (Consent): C. 2018-2019 MET Members**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Mathematics Effectiveness Team Members:</b>				\$750.	2018-2019	Title II Grant
DeLapi	Melanie		South Bay		12/21/18	Resignation
LoSardo	Deborah		South Bay		1/15/19	Resignation

**Action (Consent): D. 2018-2019 Clubs & Advisors**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
<b>Clubs &amp; Advisors:</b>		Coding Club		\$1,178.	2018-2019	Title IV Grant Funds
Kronenbitter	Linda		JH			
DeSimone	Gerard		HS			

**Action (Consent): E. 2018-2019 Drama Club Music Director**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Drama Club Music Director:</b>		JH			2018-2019	
Kohler	Amy			\$663.		
Neville	Patricia			\$663.		

**Action (Consent): F. 2018-2019 Elementary Gym Night**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Elementary Gym Night:</b>						2018-2019
Hilbert	Edward		FA	\$79.81/hr.		up to 3 hrs.
"	"		SB	\$79.81/hr.		up to 3.25 hrs.

**Action (Consent): G. Winter and Spring Intramural Advisors**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
<b>Intramural Advisors:</b>				\$28.63/hr.		Winter and Spring, 2018-2019
Orsi	Joan		HS			
McArdle	Patrick		"			
Dahl	Robert		JH			
Richert	Danielle		"			
Torres	Nicole		"			
Fischer	Theresa		"			
Bellacosa	Michael		TA			
Torres	Nicole		JK			
Russo	Michael		SB			
Febbraro	Nancy		"			
McGuire	Debra		"			
Chiquitucto	Alison		"			
Durkin	Kelly		SA			
Suchoboky	Megan		"			
DelliCarpini	Christina		FA			
Barclay	Michelle		Substitute			

**Action (Consent): H. 2018-2019 Student Teachers/Observers/Interns**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Student Teachers/Observers/Interns:</b>					Spring, 2018-2019	
DiLorenzo	Tina	English	JH/HS			
Jeran	Connor	Special Ed.	TA/SB			
Rivera	Julianna	Speech Language Pathology	TA			

**Action (Consent): I. 2018-2019 Per Diem Substitute Principal**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Per Diem Substitute Principal:</b>						
Kelly	Michael	Interim Elem. Principal		\$700./day	1/28/19-6/30/19	

**Action (Consent), Procedural: J. 2018-2019 Per Diem Substitute Teachers**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Per Diem Substitute Teachers:</b>					2018-2019	
Wink	Stacey	Special Education		\$125./day		cert: Generalist 5-9, SWD 7-12
Gallagher	Nicole	Speech		\$125./day		cert:speech & language disabilities
"	"	"		\$279.77/day		5+ consecutive days

**8. PERSONNEL - CIVIL SERVICE PERSONNEL 18-C-11**

**Action (Consent): A. Resignation - JH**

**RESOLVED:** that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Giannini	Danielle	Paraprofessional (special ed. aide)	JH		1/18/19	Resignation

**Action (Consent): B. Resignation - JH**

**RESOLVED:** that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Sansspree	Thalia	Paraprofessional (special ed. aide)	JH		1/18/19	Resignation

**Action (Consent): C. Resignation - JK**

**RESOLVED:** that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Costanza	Nancy	Paraprofessional (special ed. aide)	JK		1/25/19	Resignation

**Action (Consent): D. Resignation - JK**

**RESOLVED:** that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Meyer	Danielle	Paraprofessional (special ed. aide)	JK		1/25/19	Resignation

**Action (Consent): E. Retirement - Trans.**

**RESOLVED:** that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Hovorka	Richard	School Bus Driver	Trans.		6/26/19	Resignation to Retire

**Action (Consent): F. LOA Returnee - SA**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Pollacek	Roberta	Paraprofessional (school monitor)	SA		1/14/19	Returned from LOA

**Action (Consent): G. Probationary Appointment - HS**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Spinelli-Herpfer	Nadine	Office Assistant	HS	Step 1/ \$31,871. (prorate)	2/4/19	Probationary Appt. C.S. List of Eligibles #18SR486
Spinelli-Herpfer	Nadine	Paraprofessional (pt/office assistant)	JH		2/1/19	Resignation

**Action (Consent): H. Probationary Appointment - JK**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Rivers	Melissa	Paraprofessional (school monitor)	JK	Step 1/ \$15.08/hr.	1/23/19	Probationary Appt. Emergency Conditional Appt.

**Action (Consent): I. Probationary Appointment - JK**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Tonner	Carol	Paraprofessional (school monitor)	JK	Step 1/ \$15.08/hr.	1/23/19	Probationary Appt.

**Action (Consent): J. Probationary Appointment - JH**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Scherr	Lynn	Paraprofessional (cafeteria aide)	JH	Step 1/ \$15.08/hr.	1/23/19	Probationary Appt.

**Action (Consent): K. Probationary Appointment - JH**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Marrone	Stephanie	Paraprofessional (special ed. aide)	JH	Step 1/ \$15.08/hr.	1/28/19	Probationary Appt.

**Action (Consent): L. 2018-2019 Per Diem Substitute Custodian**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Per Diem Substitute:</b>		DW		\$12./hr.	2018-2019	
Diaz	Gerardo	Custodian				Emergency Conditional Appt.

**Action (Consent): M. 2018-2019 Per Diem Substitute Guards**

**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
<b>Per Diem Substitute Guards:</b>			Elem.	\$17./hr.	2018-2019	
			Sec.	\$18./hr.		
Gamrat	Keith					Pending Guard License Emergency Conditional Appt.
Herrera	Daniel					
Maucere	Stephan					Emergency Conditional Appt.

**9. FINANCE**

**Action (Consent): A. Acceptance of Donation - HS**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$50.00, from Target Corporation. This donation will be deposited into the High School Trust and Agency account.

**Action (Consent): B. Claims Auditor Report - Fourth Quarter 2018**

**RESOLVED:** that the West Babylon Board of Education approves the Claims Auditor Report for October, November and December 2018.

**Action (Consent): C. Approval of Corrective Action Plan (CAP) - Initial Risk Assessment**

**RESOLVED:** that the West Babylon Board of Education approves the Corrective Action Plan ("CAP"), in response to the Initial Risk Assessment Pertaining to the Internal Controls of District Operations, dated September 2018.

**10. CURRICULUM (N/A)**

**11. FACILITIES (N/A)**

**12. POLICY REVIEW (N/A)**

**13. OLD BUSINESS**

**Discussion: A. SHS Art Room Cabinets-Vendors Presentations: Dr. Yiendhy Farrelly, Superintendent of Schools; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations**

Discussion was held regarding the various vendors presentations which took place earlier in the day on January 22nd. Information will be shared with the Board trustees when available.

**14. NEW BUSINESS**

**Discussion: A. 2019-2020 Preliminary Budget Discussion: Dr. Yiendhy Farrelly, Superintendent of Schools; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations**

Mrs. Psarakis introduced the preliminary budget discussion. She said the administrators have been meeting, reviewing budgetary needs and she will share specific budget details at the February 12th Board meeting when she presents the 2019-2020 Budget Draft #1. Mrs. Psarakis

discussed the tax levy and issuance of a new bond or doing a BAN. District schools buses will have to be replaced in the upcoming school years. The cost for replacement of five large/big buses would be approximately \$500,000 and the cost would be averaged over a 5 year period. By March 1st, the tax levy has to be filed with the Comptroller's Office.

Discussion was held regarding the cleaning of the Senior High School Performing Arts Center ("PAC"). The total financial loss to the district as a result of the PAC being closed down is approximately \$130,000 in revenue. Mrs. Psarakis said she has not yet heard back from the New York State Insurance Reciprocal ("NYSIR").

Discussion was held regarding buses transporting students to the James E. Allen School and bus breakdowns.

#### **15. RESIDENTS STATEMENTS**

##### **Procedural: A. Follow-up to Residents' Statements**

None

##### **Procedural: B. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]\***

None

#### **16. ADJOURNMENT**

##### **Action: A. Adjourn Meeting (Should take place by 10:00 PM)**

##### **Motion to Adjourn the Meeting at 8:15 PM**

Motion by Jennifer Wandasiewicz, second by Peter Scarlatos.

##### **Final Resolution: Motion Carried**

Yes: Lucy Campasano, Dennis Kranz, Peter Scarlatos, Ray Downey, Cathy Gismervik, Jennifer Wandasiewicz

Attested to: \_\_\_\_\_

District Clerk