

MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 27, 2018

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, Town of Babylon, Suffolk County, New York, was held on Tuesday, November 27, 2018, in the Board Room of the Administration Building.

Board of Education Members present

Trustees: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Diane Klein, and Jennifer Wandasiewicz. Trustees Peter Scarlatos, Cathy Gismervik, and Jennifer Longo were not present.

Also present

Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations; Mr. Scott Payne, Assistant Superintendent for Curriculum & Instruction; William C. Morrell, Esq., School Attorney; Ms. Barbara A. Burrows, District Clerk, and approx. 12 audience members.

1. OPENING OF MEETING & EXECUTIVE SESSION-6:05 PM

Procedural: A. Pledge of Allegiance to the Flag

Procedural: B. Call to Order by Presiding Officer

Information: C. West Babylon Alumni Foundation Hall of Fame Wall Dedication

After the opening of the meeting by the Board President, Dr. Farrelly shared that the Board trustees, the central administrators, Mr. Morrell and Ms. Burrows would attend the West Babylon Alumni Foundation Hall of Fame Wall dedication ceremony and reception being held in the Senior High School Main Lobby at 6:00 PM.

Action: D. Executive Session

Motion to enter into executive session, upon the completion of the Hall of Fame Wall dedication ceremony and reception, to discuss security guards roles and responsibilities; one student athletic matter; and two parent personnel concerns.

Motion by Jennifer Wandasiewicz, second by Diane Klein.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Diane Klein, Jennifer Wandasiewicz

2. PUBLIC SESSION-7:20 PM

Action: A. Approval of Minutes of previous Meeting(s): N/A

Procedural: B. Statement of the Board and/or Superintendent

Dr. Farrelly shared that tonight the West Babylon Alumni Foundation held a wonderful Hall of Fame Wall dedication ceremony and reception, in the SHS Main Lobby, where the "Wall" has been installed. The Board, central administrators, Mr. Morrell and Ms. Burrows were in attendance as well as several alumni inductees. Retired West Babylon Superintendent of Schools Dr. Robert Manley spoke as did Mr. Ralph Rienzo, President of the Alumni Foundation, and Dr. Farrelly. Dr. Farrelly thanked the Alumni Foundation and the Board of Education for the beautiful tribute to the West Babylon alumni.

Dr. Farrelly reminded the trustees, for those who are registered, the annual WS BOCES dinner will take place this week on Thursday, November 29th at 7:00 PM at the Wilson Tech-Building A in Dix Hills.

As required by NYSED, the district-wide emergency early dismissal drill was held last week on November 20th. Dr. Farrelly thanked all involved for the successful completion of the drill.

Dr. Farrelly provided to each trustee, for their review, the 2017-2018 End-of-Year Summary and 2018-2019 Updates binder. Information included in the binder is as follows: District, Board & Superintendent Goals/Strategic Plan; Administrator Continuous Improvement Reports (CIRs); District Enrollment; Extra Help Report; Staffing and Staff Attendance by Unit Report; Assessment Results/AP Data/Regents Data; District Plans-Professional Development Plan (PDP), Technology Plan, Curriculum Map; Conference Day Schedule; and Buildings & Grounds Information. Dr. Farrelly said last month the Board received the 2017-2018 End of the Year Financial Update/Report including Reserves information. The Board will continue to receive updates at the Board meetings and on a weekly basis in News & Notes. If the Board has any questions or requests for additional year end information, Dr. Farrelly asked that they reach out to her prior to December 21st so she can gather the additional information during the holiday break.

Procedural: C. Statement of West Babylon Teachers Association Representatives

Mr. Robert Dell'Isola shared that this past weekend (on Sunday, November 25th), WBTA members decorated lamp posts in front of the 400 building at the corner of Little East Neck Road and Main Street, Babylon. Board President Lucy Campasano thanked Mr. Dell'Isola for the invitation to join them next year. Dr. Farrelly thanked Mr. Dell'Isola and the union for planning the Conference Day on November 21st.

Procedural: D. Statement of School Administrators Association Representatives

None

Procedural: E. Statement of C.S.E.A. Representatives

None

Procedural: F. Statement of Student Association Representatives:

Miss Kaitlyn Russell and Jordyn Hickey spoke about the success of this year's Pep Rally and Homecoming. Their class (2021) participated in the Thanksgiving Food Drive by purchasing a Thanksgiving turkey along with all the dinner fixings. The donation was provided to a West Babylon family. The students received a "thank you" letter which they shared with the Board of Education. Board President Lucy Campasano thanked both students and told them to "keep up the good work".

Procedural: G. Statement of PTA Council Representatives

None

Procedural: H. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]

None

3. REPORT OF THE SUPERINTENDENT AND/OR EDUCATIONAL PRESENTATION

Presentation: A. Nawrocki Smith - Internal Auditors Initial Risk Assessment Presentation to the Audit Committee - Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations

Dr. Farrelly introduced the Nawrocki Smith internal audit team - Ms. Lauren Agunzo and Mr. Michael Reinhart. The audit committee report titled "Initial Risk Assessment Pertaining to the Internal Controls of District Operations-September 2018" was distributed in draft form. Ms. Agunzo said the report would be finalized after tonight's meeting and provided to the district clerk for distribution. Ms. Agunzo indicated this was the first report prepared/presentation by the firm for the district. She said working throughout the district all departments/employees the team dealt with were extremely cooperative. Ms. Agunzo reviewed the Assessment report in detail. Mr. Reinhart reviewed the "Initial Risk Assessment Observations and Recommendations" section. Upon completion

of the presentation, Ms. Agunzo asked if there were any questions and offered to follow up with Mrs. Psarakis to provide any further assistance/information necessary.

4. APPROVAL OF CONSENT AGENDA

Action (Consent): A. Approval of the Consent Agenda Motion to approve the consent agenda.

Motion by Jennifer Wandasiewicz, second by Dennis Kranz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Diane Klein, Jennifer Wandasiewicz

5. BOARD OF EDUCATION

Action (Consent): A. Approval of Destruction of Voting Ballots from the May 15, 2018 Budget Vote & Trustee Election

RESOLVED: that the West Babylon Board of Education approves the destruction of the voting ballots from the May 15, 2018 Budget Vote & Trustee Election.

Action (Consent): B. Approval of 2018-2019 Creative Tutoring, Inc. Agreement

RESOLVED: that the West Babylon Board of Education approves the service agreement with Creative Tutoring, Inc., to provide tutoring services to West Babylon School District resident special education students, during the 2018-2019 school year.

6. PERSONNEL - BOARD OF EDUCATION 18-A (N/A)

7. PERSONNEL - PROFESSIONAL PERSONNEL 18-P-8

Action (Consent): A. Appointment Adjustment

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Appointment Adjustment:						
Ritacco	Joseph	Teaching Asst. (.7)	JH	Step TA-3-4/ \$38,385. (prorate @ 70%)	9/1/18	[from .8]
		Health (.3)	JH	Step A-7-3/ \$69,786. (prorate @ 30%)		[from .2]

Action (Consent): B. 2018-2019 SALARY ADJUSTMENT

RESOLVED: that the West Babylon Board of Education approves the following:

2018-2019 SALARY ADJUSTMENT: RETROACTIVE TO 9/1/18

	NAME	FROM	SALARY	TO	SALARY	DESCRIPTION/COMMENTS
PT(.9)	Anselmi, Jill	A-5-1	\$59,392.	A-9-1	\$70,034. (prorate @ 90%)	9/1/18-6/30/19

Action (Consent): C. 2018-2019 Elementary Gym Night

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Elementary Gym Night: 2018-2019						
DiStefano	Giovanni	SA		\$87.85/hr.		up to 3 hrs.
Nemeth	Gary	SA		\$99.55/hr.		up to 3 hrs.
Bellacosa	Michael	TA		\$94.41/hr.		up to 3 hrs.
Antonelli	Gina	SB		\$94.41/hr.		up to 3.25 hrs.
Rayola	Michael	FA		\$89.63/hr.		up to 6 hrs.
Carcone	Maria	JK		\$98.89/hr.		up to 6 hrs.
Russo	Michael	SB		\$94.41/hr.		up to 6.50 hrs.
Haug	Christopher	JK/TA		\$94.41/hr.		up to 9 hrs.

Action (Consent): D. RN Coverage for Intramurals

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
Senzamici	Donna	RN	SB	\$44.61/hr.	11/13/18-6/26/19	[nursing coverage for before/after school programs]

Action (Consent): E. 2018-2019 Coaching

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Punzone	Richard	Consultant	Track	\$28.63/hr.	2018-2019	Emergency Conditional Appt.

Action (Consent): F. Winter 2018-2019 Coaching

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	COMMENTS
Coach:						
Pugh	David	JHS Head	Volleyball (B)	\$4,537.	Winter, 2018-2019	Pending Certifications

Action (Consent): G. 2018-2019 Student Teachers/Observers/Interns

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Student Teachers/Observers/Interns:						
Ortiz	Brianna	Speech	SA		2018-2019 Fall	
Sullivan	Brenna	Guidance	JHS		Spring	

Action (Consent): H. 2018-2019 Per Diem Substitute Teachers

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Per Diem Substitute Teachers:				\$125./day	2018-2019	
Filangeri	Angela					[cert: Visual Arts, K-12]
Saliba	Kenneth					[certs: 7-12 Bio & Gen Sci, 7-12 Earth Sci, 7-12 Chemistry]
Vargas	Noel					[cert: 7-12 Social Studies]
Zolezzi	Daniella					max work 40 days [cert: pending Foreign Language]

8. PERSONNEL - CIVIL SERVICE PERSONNEL 18-C-8

Action (Consent): A. Leave of Absence Request - SHS

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Lucas DiMuro	Donna	Paraprofessional (pt/office assistant)	HS		11/21/18 - 6/30/19	Leave of Absence

Action (Consent): B. Leave of Absence Request - JFK

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Reese	Kelly	Paraprofessional (pt/office assistant)	JFK		11/27/18 - 6/30/19	Leave of Absence

Action (Consent): C. Resignation - Trans.

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
LaTorre	Peter	PT/School Bus Driver	Trans.		11/14/18	Resignation

Action (Consent): D. Resignation

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Gruber	Gregg	Paraprofessional (special ed. aide)	TA		11/21/18	Resignation

Action (Consent): E. Resignation - HS

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Germano	Jo Ann	Paraprofessional (pt/office assistant)	HS		12/7/18	Resignation

Action (Consent): F. Resignation - JHS

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Pletto	Carol	Paraprofessional (special ed. aide)	JHS		11/27/18	Resignation

Action (Consent): G. Additional Hours - TA

RESOLVED: that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Smith	Francine	Paraprofessional (school teacher aide)	TA	Step 4/ \$18.04/hr.	11/28/18	[add'l. 30 min./day/5 days/wk.]

Action (Consent): H. Probationary Appointment - Trans.

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Wientzen	Thomas	School Bus Monitor	Trans.	Step 1/ \$17.22/hr.	11/28/18	Probationary Appt. Emergency Conditional Appt.

Action (Consent): I. Probationary Appointment - SA

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Buonocore	Jennifer	Paraprofessional (school monitor)	SA	Step 1/ \$15.08/hr.	11/28/18	Probationary Appt. Emergency Conditional Appt.

Action (Consent): J. Probationary Appointment - JH

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Ventra	Desiree	Paraprofessional (cafe aide)	JH	Step 1/ \$15.08/hr.	11/28/18	Probationary Appt.

Action (Consent): K. Probationary Appointment - JH

RESOLVED: that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Kazakis	Dianna	Paraprofessional (special ed. aide)	JH	Step 1/ \$15.08/hr.	12/3/18	Probationary Appt. Emergency Conditional Appt.

Action (Consent): L. Probationary Appointment - JH**RESOLVED:** that the West Babylon Board of Education approves the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Forcino	Kristen	Paraprofessional (special ed. aide)	JH	Step 1/ \$15.08/hr.	12/3/18	Probationary Appt. Emergency Conditional Appt.

Action (Consent): M. 2018-2019 Substitute Guard**RESOLVED:** that the West Babylon Board of Education accepts the following:

LAST NAME	FIRST NAME	POSITION	SCHOOL/AREA	STEP/SALARY	BEG/END APPT.	DESCRIPTION/COMMENTS
Per Diem Substitute Guard:			Elem.	\$17./hr.	11/28/18-6/30/19	
			Sec.	\$18./hr.	"	
Teufel	Gerald					[from permanent]

9. FINANCE**Action (Consent): A. Approval of Claims Auditor Report - Third Quarter 2018****RESOLVED:** that the West Babylon Board of Education approves the Claims Auditor Report for July, August and September 2018.**Action (Consent): B. Approval of Budget Transfer****RESOLVED:** that the West Babylon Board of Education approves the following budget transfer:

Account Code	Description	From	To
A1680.4900	BOCES Services	\$40,000.00	
A1310.4900	BOCES Services		\$40,000.00
	To cover BOCES Invoices		

Action (Consent): C. Approval of Use of Fund Balance**RESOLVED:** that the West Babylon Board of Education approves the use of \$285,000, from the Fund Balance, to begin the replacement of the Performing Arts Center ("PAC") HVAC unit.**Information: D. Schedule of Bills-November 8, 2018****10. CURRICULUM****Action (Consent): A. JHS Field Hockey Club****RESOLVED:** that the West Babylon Board of Education approves the following:

JHS Field Hockey Club 2018-2019

Faculty Advisor: Alexa Gobel

President: Jenna Niven

Treasurer: Leah Ricciardone

Action (Consent): B. Declaration of Obsolete Books - SHS**RESOLVED:** that the West Babylon Board of Education declares 30 copies of the "American Heritage Dictionary-Second College Edition", ISBN: 0-395-32943-4, located in the Senior High School English Department, obsolete. The books are worn and are missing pages and have been replaced with updated editions.**11. FACILITIES****Action (Consent): A. Acceptance of Donation - SHS Athletic Department****RESOLVED:** that the West Babylon Board of Education accepts the donation of one set of Men's Golf Clubs and one pair of men's golf shoes. The items were donated by West Babylon resident - Mrs. Susan Curley.**12. POLICY REVIEW****Action: A. Second Time Discussion-Policy 0110 - Sexual Harassment; Policy 0110-R - Sexual Harassment Regulations; Policy 0110-Exhibit 1 - Sexual Harassment Exhibit****Motion to waive reading and move the policies to Third Time Adoption.**

Motion by Jennifer Wandasiewicz, second by Dennis Kranz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Diane Klein, Jennifer Wandasiewicz

Action: B. Second Time Discussion-Policy 9520.2 - Family and Medical Leave Act**Motion to waive reading and move the policy to Third Time Adoption.**

Motion by Diane Klein, second by Jennifer Wandasiewicz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Diane Klein, Jennifer Wandasiewicz

13. OLD BUSINESS**Discussion: A. Capital Project Update-Mrs. Michele Psarakis, CPA, Assistant Superintendent for Finance & Operations**

Discussion regarding the Financing Plan/Proposals relating to the final phase of the capital project took place. Mrs. Psarakis reviewed Phase 5 including art room renovations. Dr. Farrelly and Board President Lucy Campasano have signed off on the final specifications. The necessary paperwork will be forwarded to our architectural firm, BBS, who will then forward said paperwork to the State. An expedited review has been requested and hopefully, this will take place in January 2019. Mrs. Psarakis said we will issue a "Letter of Intent" to order the casework pending SED approval. Mrs. Psarakis said, relating to color selection, we will work off a bid. A showcase will be held in January and vendors will be invited to display samples. The Board agreed the showcase should take place at a Board meeting in January. Mrs. Psarakis shared that overall we are on track with regard to completed work. 2017 is not yet closed out.

Discussion: B. Performing Arts Center ("PAC")- Restoration 8r. A/C Unit Replacement-Dr. Yiendhy Farrelly, Superintendent of Schools

Dr. Farrelly provided, to the trustees, copies of an email update regarding the restoration of the PAC and the air conditioning. Dr. Farrelly read the following statement:

As previously shared, I have closed the Performing Arts Center (PAC) at the West Babylon HS for the 2018-2019 school year to address needed renovations and remediation. We have had ongoing, different issues with the PAC's a/c unit for years. As a result, a team of professionals was assembled to plan, organize, address, direct and control the project. The team members that have participated in several meetings include:

1. Yiendhy Farrelly - Superintendent of Schools WB
2. Michele Psarakis - Assistant Superintendent, Finance & Operations WB

3. Ray Graziano - Director of Facilities WB
4. Fred Seeba - Chief Mechanical Engineer, BBS Architects
5. Mike Dawson - Belfor Property Restoration
6. James Ryder- NY State Insurance Reciprocal (NYSIR)
7. Glen Neuschwender- Principal EnviroScience Consultants
8. Joe Farruggia - Principal Best Climate Control
9. Marion Juarbe - Cunningham Duct Cleaning

PAC History of Issues (since August, 2018):

Late August 2018-Odors of a stale, possible moldy smell started an investigation into the PAC. The investigation included the basement (crawl space), the PAC itself, and the rooftop HVAC unit which controls the rooms environment, and all the associated ductwork. Breaches in the crawl space ductwork were discovered and were assumed to be the origins of the smells. These openings allow air from the crawl space to be sucked into the PAC's air conditioning system. West Babylon's maintenance dept was able to get in there and seal off the leaks. We proceeded with business as usual.

As you know, end of September 2018, the odors continued and intensified. At this time, mold was suspected. EnviroScience Consultants were called in to sample the air (as we have done in years past). Sampling was performed in the crawl space, three areas of the room (PAC), and the rooftop HVAC unit and its ductwork.

October 18, 2018, test results revealed the room had elevated levels of mold spore contamination. Test results are compared to ambient outside air. The room has six to seven times the spore count when compared to the outside air. Surprisingly, the crawl space spore count was similar to ambient. The biggest surprise was the rooftop HVAC unit ductwork. The spore count in both ducts was fifty (50) times that of the ambient air. These ducts were determined to be "ground zero", the source of the contamination. Mr. Ray Graziano, Director of Facilities III, inspected the ductwork and determined rainwater had been infiltrating the ducts supplying the necessary moisture for a "mold explosion". Mr. Graziano filed a claim with NYSIR for current and future losses as a result of.

The Project:

The project in its entirety is composed of three components.

1. Replacement of the rooftop HVAC unit
2. Replacement of the rooftop ductwork
3. Replacement of interior ductwork and decontamination of all interior surfaces inside the PAC

Who is doing the required work?

1. EnviroScience Consultants is taking the lead on decontamination clean-up protocols
2. Belfor Property Restoration and its subcontractors will be doing the clean-up. They will also be compiling and submitting claim costs to NYSIR
3. BBS is inputting on the specs of new HVAC rooftop unit
4. Best Climate Control will be the installation contractor for the HVAC unit and ductwork
5. Cunningham Duct consulted on the feasibility of cleaning the interior insulation of the existing ductwork
6. NYSIR will be examining the claim and making restitution as it sees necessary
7. Ray Graziano will be coordinating the details of this project

Site Inspection, Findings and Determinations discussed during our meetings:

1. It was concluded that all **exterior** ductwork was impossible to clean. The insulation would have to be stripped out and then reinsulated. The metal ductwork itself was also compromised needing extensive repairs to make it watertight. It was determined replacing it with new would be the best action. This cost should be covered by insurance.
2. It was concluded that all **interior** ductwork was impossible to clean. The insulation would have to be stripped out and then reinsulated. This cost should be covered by insurance.
3. **Every** surface of the PAC, from floor to ceiling, will need to be decontaminated. All surfaces will be wiped, hepa-vacuumed and cleaned. This cost should be covered by insurance.
4. In order to do this work, they will need to build an extensive scaffold with a second platform in the PAC for them to work on ... huge cost... This cost should be covered by insurance.
5. The current HVAC unit was scheduled for some major equipment repairs and replacements prior to this situation. Also, the current unit was not originally designed as a dehumidifier, essential for reducing future high relative humidity (RH) to control mold outbreaks. The unit will also have to be included in the decontamination process. All these factors considered, it was determined the best course of action for this unit was a complete replacement. This cost will be the responsibility of WBSD. On tonight's agenda (11/27/18), I have placed a Board resolution authorizing us to use \$285,000 from Fund Balance to begin the replacement of the PAC HVAC unit.

Timeline:

- Planning meetings have been taking place with all parties noted.
- The PAC has dehumidifiers running constantly right now.
- Stage material has been moved.
- I have authorized the cleaning, decontamination and the ductwork removal and replacement process. Meetings have been held to reschedule/cancel PAC events.
- The lead time on the unit is between 12-14 weeks. The unit will be ordered now and replaced in the spring when it arrives.
- In order to provide ample time for the work to be completed, I have closed out the PAC for the remainder of the school year. Meetings are taking place to reschedule elementary and SHS PAC events into Eagle Hall. Large dance recital reps have been notified of the cancellation by Mark Palminteri, PAC Coordinator.

Board President Lucy Campasano raised the question as to whether the JHS Eagle Hall air conditioning unit is equipped with a dehumidifier. Dr. Farrelly said she would reach out to Mr. Graziano for the answer. Board President Lucy Campasano also asked if the district has "loss of business" insurance since the district is not able to rent out the PAC for community events such as dance recitals, etc. Dr. Farrelly said she would contact NYSIR regarding the answer to that insurance question for Board President Lucy Campasano.

14. NEW BUSINESS (N/ A)

15. RESIDENTS STATEMENTS

Procedural: A. Follow-up to Residents' Statements

None

Procedural: B. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*

None

16, ADJOURNMENT

Action: A. Adjourn Meeting (Should take place by 10:00 PM)

Motion to Adjourn the Meeting at 8:00 PM.

Motion by Jennifer Wandasiewicz, second by Dennis Kranz.

Final Resolution: Motion Carried

Yes: Lucy Campasano, Dennis Kranz, Ray Downey, John Evola, Diane Klein, Jennifer Wandasiewicz

Attested by _____
District Clerk