

APRIL 18, 2017

'16-118

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on TUESDAY, APRIL 18, 2017, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees Lucy Campasano, Raymond Downey, John Evola, Cathy Gismervik, Diane Klein, Jennifer Longo, and Jennifer Wandasiewicz. Trustee Peter Scarlatos arrived at 6:10 pm. Trustee Dennis Kranz was absent.

Also present: Dr. Yiendhy Farrelly, Superintendent of Schools; Mr. Shawn Hanley, Assistant Superintendent for Human Resources; Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations; Mr. Scott Payne, Executive Director for Curriculum & Instruction; Mr. William C. Morrell, Attorney; Ms. Barbara A. Burrows, District Clerk and residents.

The Board President opened the meeting at 6:11 pm and led those present in the Pledge to the Flag.

Trustee Jennifer Wandasiewicz seconded by Trustee Cathy Gismervik made a motion to go into executive session at 6:12 pm to discuss negotiations, personnel and legal matters and a Student Suspension Hearing Appeal.

The motion was **CARRIED** by all present.

The public portion began at 7:23 pm.

Trustee Jennifer Wandasiewicz seconded by Peter Scarlatos made a motion that the appeal heard on April 18, 2017 be granted to the extent that the penalty be reduced to time served.

The motion was **CARRIED** by all present.

Trustee Jennifer Wandasiewicz seconded by Trustee Cathy Gismervik made a motion to approve the minutes of the Regular Meeting of March 28, 2017. Trustee Peter Scarlatos was not in the room.

The motion was **CARRIED** by all present.

Statement of the Superintendent and/or Board of Education:

Dr. Yiendhy Farrelly apologized for the late start of the meeting. She hoped the Board and audience members had a wonderful Passover or Easter and enjoyed the beautiful weather. Dr. Farrelly shared a couple of reminders including that BBS Architects, School Construction Company and Ray Graziano, our District Director of Facilities III, are invited to attend the May 2nd Board meeting to discuss the capital project. The discussion will include a review of all work scheduled to be completed this summer as well as contracts, bids and any closed out projects. They have all confirmed back they are able to attend. Another reminder — the community Budget Presentation is scheduled to take place on Tuesday, April 25th at 6:00 pm in the Board Room followed by a quick Board of Education meeting. This meeting is scheduled for the same night as our district-wide elementary schools concert. The concert begins at 7:00 pm and trustees as well as central administrators plan to attend the concert. The district is required to hold a Board meeting on the same night that coincides with the Western Suffolk BOCES Budget Vote and Trustee Election which this year was scheduled for April 25th. Later this evening, Dr. Farrelly and Mrs. Psarakis plan to discuss the final 2017-2018 budget draft. They plan to review the draft and answer any questions residents may have. The Board of Education trustees will be asked to adopt the budget. In addition, under "Old Business" there will be a discussion regarding locker colors for the boys and girls HS locker rooms. Under "New Business" AP courses will be discussed. Dr. Farrelly welcomed two WB Graduates from the Class of 2013, Sara Meyerback and Marissa Terranova. The former students were in attendance as part of a college assignment to observe a school Board of Education meeting. Board President Lucy Campasano also welcomed them and offered to answer any questions that they might have.

| | |
|---|-------------|
| <u>Statement of West Babylon Teachers Association:</u> | None |
| <u>Statement of West Babylon Administrators Association:</u> | None |
| <u>Statement of CSEA Representative:</u> | None |
| <u>Statement of Student Association Representative:</u> | None |
| <u>Statement of PTA Council Representative:</u> | None |
| <u>Statement of Residents (Agenda Items):</u> | None |

Superintendent's Report/Educational Presentation:

A. Presentation of 2017-2018 Final Budget:

Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations

Mrs. Psarakis stated the final budget draft is very similar to the last version reviewed. Due to the resignation of a math teacher the district is now able to change the addition of the part time social worker to a full time position at the elementary level. Mrs. Psarakis explained the filing of Projection of Final Cost Reports relating to pending projects and the relationship to state aid. The recent additional \$255,000 increase in state aid enables the district to reduce the amount we were allocating from reserves. The district demonstrates it is trying to use its reserves which is recommended by the Comptroller as something that should be done. Our External Auditors also recommended using the reserves as the district has added to the reserves over the past few years. Mrs. Psarakis continued to review the budget draft PowerPoint slides. If the proposed budget is defeated, the Board of Education can do the following: submit the defeated budget for the statewide budget revote on June 20, 2017; submit a revised budget for the statewide budget revote on June 20, 2017; or adopt a contingent budget. If the budget is defeated for a second time, the Board must adopt a contingent budget. Discussion was held regarding the effect of a contingency budget on the district. The Property Tax Report Card will be submitted to the SED on April 19th. The Budget presentation is scheduled for April 25th at 6:00 pm in the Board Room. The 2017-2018 Budget Book is available, upon request, at each school building, at the district office, in the WB Public Library and also can be found on the district website. On May 2nd, the Budget Hearing will be held at 7:00 pm in the Board Room. The budget notice will be mailed out to residents and finally, the budget vote is scheduled for May 16, 2017.

Board President Lucy Campanano seconded by Trustee Peter Scarlatos made a motion to approve the 2017-2018 Budget dollar amount of \$106,381,606.

The motion was **CARRIED** by all present.

Trustee Peter Scarlatos seconded by Trustee Jennifer Wandasiewicz made a motion to approve the **Consent Agenda and Personnel Addendum #PE-2**.

The motion was **CARRIED** by all present.

BOARD OF EDUCATION:

#BE-1

RESOLVED: that the West Babylon Board of Education approves the following school district to provide health services, to West Babylon School District resident students, during the 2016-2017 school year:

South Huntington Union Free School District

PERSONNEL:

#PE-1

RESOLVED: that the following schedules, as attached, are approved:

16-P-16 Professional Personnel
16-C-16 Civil Service Personnel

SCHEDULE 16-P-16 Professional Personnel Schedule

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|------------------|-------------------|--------------|--------------|-------------------|----------------------|
| Sparks, Meredith | Special Ed. Tchr. | HS | | 3/31/17 - | Family Medical Leave |
| Shay, Meghan | Reading Tchr. | JK | | 3/28/17 - 6/30/17 | Leave of Absence |
| DeStefano, Renee | Elementary Tchr. | JK | | 4/18/17 - 6/30/17 | Leave of Absence |

SCHEDULE 16-P-16 Professional Personnel Schedule

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|---------------------------|-------------------|-------------------------|---------------------------------------|---------------------------|---|
| MacKenzie, MaryEllen | Special Ed. Tchr. | HS | | First Semester, 2017-2018 | Leave of Absence [last ext.] |
| Mostransky, Elissa | Reading Tchr. | SB | | First Semester, 2017-2018 | Leave of Absence [last ext.] |
| Mandriota, Jennifer | Mathematics Tchr. | JH | | 6/30/17 | Resignation [from LOA] |
| Butler, Kenneth | Music Tchr. | JH | | 6/30/17 | Resignation to Retire [effective 7/1/17] |
| Fischer, Melinda | Art Tchr. | SB/FA | | 6/30/17 | Resignation to Retire [effective 7/1/17] |
| Soldano, Susan | Special Ed. Tchr. | SA | | 6/30/17 | Resignation to Retire [effective 7/1/17] |
| Pomilla, Donna | Speech Tchr. | TA | | 1/1/18 | Resignation to Retire [effective 1/2/18] |
| Delaney, Christina | Elementary Tchr. | | | 9/1/17 | Returning from LOA |
| Salary Adjustment: | | | | | |
| Starke, Heather | Speech Tchr. | JH/SB | Step A-5-3/ \$63,387. (prorate) | 5/1/17, or earlier | [from A-5-1] |

Upon the recommendation of the Superintendent of Schools, the following professional personnel who have successfully completed their annual reviews are appointed to tenure as listed below:

| | | | | | |
|-------------------|---|--|--|---------|--------|
| Craig, Amanda | Elementary | | | 9/1/17 | Tenure |
| White, Nicole | Special Education | | | 9/1/17 | Tenure |
| Psarakis, Michele | Executive Director for Finance & Operations | | | 9/15/17 | Tenure |

SCHEDULE 16-P-16 Professional Personnel Schedule

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|---|------------|-------------------|-----------------|-------------------|--|
| Coaches: | | | | Spring, 2016-2017 | |
| Ryan, Diana | JHS Asst. | Lacrosse (G) | \$4,436. | | [resignation] |
| Ryan, Diana | JHS Head | Lacrosse (G) | \$4,436. | | |
| TBD | JHS Asst. | Lacrosse (G) | \$4,436. | | |
| Epps, Mark | JHS Head | Track & Field (B) | \$4,436. | | [repl. B. Klein, pending concussion cert.] |
| Student Teacher/Observer/Intern: | | | | 2016-2017 | |
| Coticchio, Hope | Elementary | TA | | Spring | |
| Per Diem Substitute: | | DW | \$110./day | 2016 - 2017 | |
| Hearney, Joanna | | | | | [certs: Ch. Ed. 1-6, SWD 1-6] |
| Per Diem Substitute: | | | \$88./day | 4/19/17 - 6/30/17 | |
| Francois, Saragine | | | | | [up to 3 days/week] |

SCHEDULE 16-C-16 Civil Service Personnel Schedule

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|---------------------------|--------------------------------------|-----------------|------------------------|-------------------|---|
| Senzamici, Donna | Registered Nurse | SB | | 3/29/17- | Family Medical Leave |
| Bredenkamp, Lenore | Account Clerk Typist | BO | | 4/3/17 - | Family Medical Leave |
| Murray, Beatrice | Food Service Wrkr. 'B' | HS | | 3/30/17 - 6/30/17 | Leave of Absence |
| Otte, Janet | School Bus Driver | Trans. | | 2/7/17 | Resignation to Retire |
| Benvenuto, Louise | Senior Clerk Typist | JH | | 6/29/17 | Resignation to Retire [eff. 6/30/17] |
| Welter, John | School Bus Driver | Trans. | Step 1/ \$20.33/hr. | 4/19/17 | Probationary Appt. |
| Gamberdella, Catherine | Paraprofessional (school monitor) | SA | Step 1/ \$13.78/hr. | 4/19/17 | Probationary Appt. |

SCHEDULE 16-C-16 Civil Service Personnel Schedule

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|---------------------------------|--|-----------------|------------------------|-------------------|--------------------|
| *Ward, Jennifer | Paraprofessional (special ed. aide) | SA | Step 1/ \$13.78/hr. | 4/19/17 | Probationary Appt. |
| Student Observer/Intern: | | | | 2016-2017 | |
| *Afrahim, Shannon | Dietician | DW | | Spring | |
| Per Diem Substitute: | | | | 2016-2017 | Paraprofessional |
| *Jeran, Connor | | DW | \$10./hr. | | |
| Guards: | | | | 4/19/17 - 6/30/17 | |
| Holley, Ahmad | Elem. | | \$17./hr. | | [from substitute] |
| " | Sec./DW | | \$18./hr. | | |
| Ratner, Jeanette | Elem. | | \$17./hr. | | [from substitute] |
| " | Sec./DW | | \$18./hr. | | |

PERSONNEL ADDENDUM:

#PE-2

RESOLVED: that the following schedule, as attached, is approved:

16-P-16A(a) Professional Personnel

SCHEDULE 16-P-16A(a) Professional Personnel Schedule

ADDENDUM(a)

| NAME | POSITION | SCHOOL/ AREA | STEP/ SALARY | BEG/END APPT. | COMMENTS |
|-----------------|-----------|-----------------|-----------------|-------------------|---|
| Coach: | | | | Spring, 2016-2017 | |
| *Serras, Alexis | JHS Asst. | Lacrosse (G) | \$4,436. | | [repl. D. Ryan-pending CPR/AED/First Aid] |

FINANCE:

#FI-1

RESOLVED: that the school district budget for the 2017-2018 school year, in the amount of \$106,381,606 proposed by the West Babylon Board of Education, in accordance with Section 1716 of the Education Law, be hereby adopted, and that said budget be voted upon by the residents on May 16, 2017.

*Emergency Conditional Appointment

#F1-2

RESOLVED: that the West Babylon Board of Education endorses Alliance Publishing and Marketing, Inc., as the sole source provider, for the grades 2 through 5 student organizers adopted for the 2017-2018 school year.

#F1-3

RESOLVED: that the West Babylon Board of Education approves a resolution to participate with Eastern Suffolk BOCES in cooperative bids for the purchase of various supplies, materials and equipment for the 2017-2018 school year as provided by General Municipal Law Section 119-o and Education Law Section 1950; and

WHEREAS: various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS: the West Babylon UFSD, an educational/municipal corporation (hereinafter the "Participant"), is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law Section 119-o and Education Law Section 1950; and

WHEREAS: the Participant is a municipality within the meaning of General Municipal Law Section 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter "Eastern Suffolk BOCES") Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS: the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS: with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED: that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED: that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in *Newsday* which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED: that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED: that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law Section 119-o.2.j.

BE IT FURTHER RESOLVED: that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law Section 119-o.2.j.

BE IT FURTHER RESOLVED: that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

FACILITIES:

#FA-1

RESOLVED: that the West Babylon Board of Education gratefully accepts the donation of a new lawn sign at Forest Avenue School. The sign donated, by West Babylon Senior High School freshman Ryan O'Sullivan, is an Eagle Scout project. Ryan, who is a member of Troop 2014, has designed the sign and will construct it. It will be displayed on the southwest lawn at the school.

#FA-2

RESOLVED: that the West Babylon Board of Education declares the following equipment, located in the Junior High School Band Room, obsolete:

YAMAHA P-120 Digital Piano
Serial No. UAKJ01195

The piano is no longer functional.

POLICY REVIEW:

None

BOARD OF EDUCATION COMMITTEE REPORTS:

None

OLD BUSINESS:

Mrs. Psarakis presented the options regarding locker door styles and colors for the boys and girls lockers in the HS locker rooms. Discussion was held and it was agreed to purchase the AMP-Art Metal Products Louvered Doors (Standard) style. The colors will be #719 Jersey Blue for the doors and #723 Trophy Gold for the frames.

NEW BUSINESS:

Dr. Farrelly said in light of recent AP (Advanced Placement) discussions, she would like to have Mr. Scott Payne, Executive Director for Curriculum & Instruction along with the HS administrators prepare an overview of the HS AP course offerings to present to the Board. This would include AP enrollment numbers, AP assessment participation, etc. A discussion followed. Dr. Farrelly suggested addressing this topic at a meeting in May.

STATEMENT OF RESIDENTS:

Mr. Ralph Rienzo, West Babylon Alumni Foundation President, stated he would like to periodically update the Board of Education on Foundation activities. On March 22nd, the Alumni held a "Paint Night" fundraiser at the Post Office Café. The event was run by Leslie Salanitri and was quite a success raising approximately \$1300 for the Foundation. On April 23rd, from 10AM to 12 Noon, the Foundation will be hosting a "Shred-a-Thon". For a \$10 donation, residents can have 3 kitchen bags of paper shredded. The Hall of Fame inductee nomination applications will be available from June 1st with a submission deadline at the end of August. The Hall of Fame dinner will be held at the Bergen Point Country Club on Saturday night, November 4th. On June 8th, the Alumni will participate in the HS Senior Awards Night. The Foundation, over the years, has awarded approximately \$85,000 in scholarships to deserving graduates. On August 6th, the Alumni will participate in a "Long Island Ducks Alumni Night". Tickets are available through the Foundation. Mr. Rienzo and Trustee Dennis Kranz had discussed the need for a flagpole on the HS ball field. Mr. Rienzo hopes to be able to work with an Eagle Scout and discuss the donation of the flagpole as part of an Eagle Scout project.

Trustee Peter Scarlatos seconded by Trustee Jennifer Wandasiewicz made a motion to adjourn at 7:50 pm.

The motion was **CARRIED** by all present.

Attested to: _____

District Clerk