

A REGULAR MEETING of the Board of Education of the West Babylon Union Free School District, of the Town of Babylon, Suffolk County, New York was held on Wednesday, November 12, 2014, in the Board Room of the Administration Wing adjacent to the Senior High School.

Those present: Trustees Lucy Campasano, Raymond Downey, Cathy Gismervik, Dennis Kranz, Jennifer Longo, Peter Scarlatos, and Jennifer Wandasiewicz

Trustees Diane Klein and Stacy Villagran were absent

Also present: Dr. Yiendhy Farrelly, Assistant Superintendent for Human Resources; Mrs. Christine Tona, Executive Director for Curriculum & Instruction; Mrs. Michele Psarakis, CPA, Executive Director for Finance and Operations; Mrs. Amy E. Jones, District Clerk; Mr. William C. Morrell, Attorney and residents

The President opened the meeting at 7:00 p.m. and led those present in the Pledge to the Flag

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to enter executive session for contract negotiations and matters of personnel at 7:04 p.m.

The motion was **CARRIED** by all present

The public portion of the meeting reconvened at 8:00 p.m.

Trustee Longo seconded by Trustee Wandasiewicz made a motion to amend the minutes of October 28, 2014.

Voting Yes: Trustees Longo and Wandasiewicz

Voting No: Trustees Campasano, Downey, Gismervik, Kranz, Scarlatos

The motion was **NOT CARRIED**

Trustee Gismervik seconded by Trustee Kranz made a motion to approve the minutes of the Regular Meeting of October 28, 2014.

The motion was **CARRIED** by all present

**Statement of the Superintendent and/or Board of Education:**

Dr. Farrelly congratulated Samantha Apuzzo (a high school senior), who tried out and made the U.S. U19 Women's National Lacrosse Team. She will be representing the United States and is part of a very elite team. Shannon Smith, another West Babylon alumnus, was also part of the U19 Women's National Lacrosse Team.

Dr. Farrelly said that last Saturday evening's Alumni Dinner was a success. She explained that the annual dinner was established to celebrate West Babylon's finest.

Dr. Farrelly noted that this week is School Psychologists appreciation week. She thanked the district's school psychologists, on behalf of the Board and Administrators, for all they do when handling often delicate situations. She also noted that next week is Supervisors and Administrators appreciation week. She thanked entire Superintendent Management Team for their hard work and dedication for the WB school district and offered a special thank you to Mr. Cacciola, Mrs. Tona and Mrs. Psarakis. for their support, dedication and commitment to the district.

Thursday, December 4, 2014 is WSBOCES annual holiday dinner. Dr. Farrelly said that she has heard that this is a wonderful evening and reminded the trustees to contact Mrs. Jones if they plan to attend.

Dr. Farrelly reminded everyone about the upcoming Capital Project Vote on January 13, 2015 from 7:00 a.m. until 9:00 p.m. She added that there will be community forums in Eagle hall. Administrators and Board members will also be visiting during PTA meetings to inform the public about the project. The next community forum will be held at 7:00 p.m. on November 19 in Eagle Hall. In addition, there will be flyers available during Board meetings to share the information about the project. Regarding the mailing that was sent to residents and received by some after the November 8 community forum, Mrs. Psarakis said she has spoken with the post masters at both Babylon and West Babylon post offices and each point a finger at the other regarding the delay in delivery.

**Statement of West Babylon Teachers Association:**

None

**Statement of West Babylon Administrators' Association:**

None

**Statement of CSEA Representative:**

None

**Statement of Student Association Representative:**

None

**Statement of PTA Council Representative:**

PTA Council Rep Daienna Edmonds said that the district-wide blood drive will be held tomorrow from 3:15 p.m. to 9:15 p.m. Mrs. Edmonds thanked the Board for their support of the scholarship fundraiser. She said that the psychic night was sold out. Trustee Wandasiewicz congratulated the Council members for an amazing fundraiser.

**Statement of Residents (Agenda Items)**

None

**Superintendent's Report/Educational Presentation:**

**External Auditor's Report — Mr. Peter Rodriguez, CPA, Cullen and Danowski, LLP**

Mr. Rodriguez shared the External Auditor's Report with the trustees. He explained that recent repairs in some of the buildings (boiler in the high school) had come from the district's fund balance. He spoke about payouts for sick days to retirees; the school lunch program operating at a deficit; the need for student signatures and participation in the extra-curricular activities account; as well as ensuring that the clubs are still active and that the stipends are not being paid for inactive clubs. Mr. Rodriguez noted that his

management letters will contain the administrative responses and action plans, which had not been done in the past. All information is on file in the District Clerk's Office and will be placed on the district's website.

**Year End Summary – Mrs. Michele Psarakis, CPA, Executive Director for Finance & Operations**

Mrs. Psarakis shared the year end summary with the trustees through a PowerPoint Presentation Items reviewed included: 2013-2014 Results of Operations; 2014-2015 Appropriations; 2015-2016 Budget factors to consider. In response to Board President Lucy Campasano's question about the district's contributions to ERS and TRS, Mrs. Psarakis said that Mrs. Campasano is correct in stating that the district's contribution amount is set by the state, not the district. In closing Mrs. Psarakis said that although difficult due to cuts in aid and lowered tax increases, the district should try to put money aside for needed repairs in much the same way a homeowner would have to put money aside. . The Year End Summary is on file in the District Clerk's Office and will be placed on the district's website.

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to approve the **Consent Agenda**

The motion was **CARRIED** by all present

**BOARD OF EDUCATION**

**#BE-1**

**RESOLVED:** that the West Babylon Board of Education approves the Agreement with J.C. Broderick and Associates, Inc., for professional consulting services, in regards to the proposed Bond project.

**#BE-2**

**RESOLVED:** that the West Babylon Board of Education accepts the Independent External Auditor's Report, for the fiscal year ending June 30, 2014, as presented to the Audit Committee by Mr. Peter Rodriguez, CPA, from the firm of Cullen and Danowski, LLP.

**#BE-3**

**RESOLVED:** that the West Babylon Board of Education approves the following service agreement to provide clinical consultation for the period November 10, 2014 through June 30, 2015 to West Babylon School District resident students:

Positive Behavior Support Consulting & Psychological Resources, P.C.

**PERSONNEL**

**#PE-1**

**RESOLVED:** that the following schedules, as attached, are approved:

- 14-A-5 Board of Education
- 14-P-9 Professional Personnel
- 14-C-9 Civil Service Personnel

**SCHEDULE 14-A-5, BOARD OF EDUCATION SCHEDULE**

**I. BOARD OF EDUCATION APPOINTMENTS**

**2014-2015**

**Chief Inspectors/Election Inspectors:** 1/13/15

**Chief Election Inspectors:** \$16./hr.  
Romano, Mary Ann  
Benvenuto, Stephen

**Election Inspectors:** \$10./hr.

- Benvenuto, Charles
- Burrows, Frances
- Calcaterra, Edward
- Culpepper, Estelle
- DiStasio, Patricia
- Kelleher, Utillia
- Kinlan, Patricia
- Lubrano, Dawn
- Mastromatteo, Katherine
- Mastrosimone, Nancy
- Meo, Grace
- Necco, Linda
- Pagano, Agatha
- Pernal, Rosa
- Regina, Katherine
- Regina, Suzanne
- Scelza, Brittany
- Scelza, Louise
- Scottaline, Edwin
- Scottaline, Marie
- Valente, Marie
- Wood, Noreen

**SCHEDULE 14-P-9 Professional Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Mostransky, Elissa	Reading Tchr.	SB		9/5/14 -	Family Medical Leave
<b>Adjusted Hourly Rate:</b>					
Daly, Adair	Screenings/Physicals		\$50.79/hr.	Summer, 2014	6 hrs.
"	Before/After School Program	\$50.79/hr.	2014 - 2015		
<b>Alternative Evening High School:</b>					
Axelson, Gregory	Health		\$34.85/hr.	11/18/14 - 6/30/15	
<b>Club &amp; Advisor:</b>					
Kilgus, Colleen	Work Study Program	HS	\$3,441.	2014 - 2015	
<b>Adult Education Instructor:</b>					
Smith, Daniel	Italian		\$25./hr.	Fall, 2014	[repl. N. Krieg]
<b>A.C.T. Proctors:</b>					
Dombo, Stephen			\$22.47/hr.	10/25/14	5.5 hrs.
Hickey, Susan					5.5 hrs.
Ruiz, Lawrence					5.5 hrs.
Amaya, Idalia					6 hrs.
Iaquinto, Christine					6 hrs.
McArdle, Patrick					6 hrs.
Shaffer, Donna					6.5 hrs.
Satriano, Paul					7.5 hrs.
Thomas, Stephanie	ACT Coordinator				7.5 hrs.
<b>Guidance Intern:</b>					
Vladychack, Anastasiya	JH			Spring, 2015	

**SCHEDULE 14-C-9 Civil Service Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Brower, Kevin	Custodial Wrkr. I	FA		3/24/14	Resignation to Retire
Frink, Susann	Paraprofessional (special ed. aide)	FA		11/6/14	Resignation
Errante, Joseph	Head Custodian	JK	Step 5/ \$60,088. +1,075. Longevity (prorate)	11/13/14 #12-8005-194	Probationary Appt. C.S. List of Eligibles
_Errante, Joseph	Custodial Wrkr. I	SB		11/13/14 - 5/13/15	Leave of Absence

**The following probationary Custodial Worker I is being recalled from the Priority List:**

Bianco, Jonathan	Custodial Wrkr. I	SB	Step 1/ \$36,541. (prorate)	11/13/14	
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**The following probationary Paraprofessionals are being recalled from the Priority List:**

Orkwis, Barbara	Paraprofessional (special ed. aide)	TA	Step 2/ \$14.02/hr.	11/13/14	
Caputo-Mallahan, Lisa	Paraprofessional (special ed. aide)	TA	Step 2/ \$14.02/hr.	11/13/14	

**SCHEDULE 14-C-9 Civil Service Personnel Schedule**

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
<b>Adult Education/Alternative Evening High School:</b>					
Lilly, Carolyn	Paraprofessional (pt/clerk typist)	HS	Step 3/ \$14.29/hr.	11/13/14 - 6/30/15	[5 hrs. max./week]
<b>Per Diem Substitutes:</b>					
DW Cataldi, Salliann Frink, Susann		\$9./hr.	2014 - 2015		Clerical/Paraprofessional Paraprofessional

**FINANCE**

**#FI-1**

**RESOLVED:** that the West Babylon Board of Education approves the corrective action plan (CAP) in response to the findings and recommendations made in the June 2014 Internal Audit Risk Assessment Report. The Executive Director for Finance and Operations will file a copy of the CAP with the State Education Department pursuant to NYCRR Section 170.12(e)(4).

**#FI-2**

**RESOLVED:** that the West Babylon Board of Education approves the corrective action plan (CAP) in response to the findings and recommendations made in the June 2014 Internal Audit Information Technology Environment Report. The Executive Director for Finance and Operations will file a copy of the CAP with the State Education Department pursuant to NYCRR Section 170.12(e)(4).

**#FI-3**

**RESOLVED:** that the West Babylon Board of Education approves the inter-municipal agreement for cooperative transportation services with the North Babylon Union Free School District for the 2014-2015 school year. Both districts desire to cooperate in the provision of bus transportation services of students for the purpose of receiving cost savings. These students are residents of the parties' respective school districts, but attend non-public schools currently serviced by both school districts.

**#FI-4**

**RESOLVED:** that the West Babylon Board of Education adopts the 2015-2016 budget calendar.

**#FI-5**

**RESOLVED:** that the West Babylon Board of Education acknowledges receipt of the July, August and September 2014 claims auditor's reports and recommendations.

**#FI-6**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$687.97, from Target's "Take Charge of Education" Program. The donation will be deposited into the Senior High School's Trust and Agency account.

**#FI-7**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts a donation, in the amount of \$80.99, from Stop & Shop's "A+ Rewards" Program. The donation will be deposited into the Senior High School's Trust and Agency account.

**#FI-8**

**WHEREAS,** the West Babylon Union Free School District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to §109-b and §119-o of the General Municipal Law, and Section 1950(4)(aa) of the Education Law, to undertake a Technology Project consisting of the acquisition and installation of computer equipment, related software, and other services as indicated in said Technology Project, and

**WHEREAS,** the cost of the Instructional Technology Project# WB-WBAB-68-101614-2014-2020 to be paid in equal installments over a five-year period.

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Education of the District as follows:

The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools, to constitute conclusive evidence of such approval.

The officers, employees and agents of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employees or agents acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.

## **FACILITIES**

**#FA-1**

**RESOLVED:** that the West Babylon Board of Education declares the following technology equipment obsolete:

<b>Bldg.</b>	<b>Item</b>	<b>Model No.</b>	<b>Serial Number</b>	<b>WB UFSD</b>
FA	Projector	UF55	B012BE1800447	
FA	Projector	UF55	B012BF0600572	
FA	Projector	UF55	B012CE27A0491	
JFK	Projector	NEC VT590	7600123ED	20100197
JFK	Projector	UF55	B012CE16A1267	
JFK	Projector	UF55	B012CE16A1259	
JFK	Projector	UF55	B012BF0100164	
JFK	Smart Projector	UF65	B012DE18J0666	
JHS	Dell computer	GX270	66FTP51	20070057
JHS	Dell computer	GX270	GG9CP51	
JHS	Dell computer	GX270	G9NPP31	
JHS	Dell laptop	Inspiron 1100	2KC9P31	none
JHS	Dell laptop	Latitude D600	B3D2H51	none
JHS	Dell monitor	1703FPs	MX-02Y311-47605-3AV-D5TH	none
JHS	Dell monitor	E771mm	CN-05E532-47803-482-CWDE	none
JHS	Dell monitor	E771mm	CN-05E532-47803-4AF-C3P1	none
JHS	Dell monitor	E771mm	CN-05E532-47803-398-CV7P	none
JHS	HP Printer	LaserJet 8150N	JPBLL45384	20071231

JHS	Projector	UF55	B012CD27A0258	
JHS	Projector	UF55	B012CD29A0203	
JHS	Projector	UF55	B012CD29A0211	
JHS	Projector	UF55	B012CE16A1246	
JHS	Projector	UF55	B012BH1000261	
JHS	Sharp Typewriter	ZX-426	18044479	
SA	HP Printer	5550	MY3691S0HG	none
SA	HP Printer	990cxi	MY25G1C2G3	none
SA	Samsung 14" tube TV	TCC1340	3WEDC04086	none
SB	Dell monitor	P175t	CN-0C730C-71623-046-5494	none
SHS	Acer monitor	7254E	91716043210	
SHS	Dell computer	GX260	7WML821	20070981
SHS	Dell computer	GX270	7ZH7N51	
SHS	Dell computer	GX270	C9GYQ51	20071756
SHS	Dell computer	GX270	1BGYQ51	20071757
SHS	Dell computer	GX280	FKJ7G61	20072368
SHS	Dell computer	GX60	DM77N51	20071459
SHS	Dell computer	GX60	2N77N51	20071736

Bldg.	Item	Model No.	Serial Number	WB UFSD
SHS	Dell monitor	E771MM	CN-05ES32-47803-54K-C80N	
SHS	Dell monitor	E771MM	CN-05ES32-47803-54K-C80N	
SHS	Dell monitor	E771MM	CN-05ES32-47803-54K-C80N	
SHS	Dell monitor	E771MM	CN-05ES32-47803-47V-CUB5	
SHS	Dell monitor	E771P	MX-0419TG-47801-17Q-HONA	
SHS	Dell monitor	E771P	MX-0419TG-47801-17Q-H1R7	
SHS	Dell monitor	M783S	MY-0X3782-47603-44Q-BJFD	
SHS	Dell Server	POWEREDGE 2800	5TJWBB1	20071788
SHS	HP printer	LaserJet 2100	USGZ041063	20072321
SHS	HP printer	LaserJet 2300	CNBHD56383	
SHS	HP printer	LaserJet 2100	USGZ041063	none
SHS	HP printer	LaserJet 2300	CNBHD56383	none
SHS	HP printer	LaserJet 6P	C3980A	20072553
SHS	Infocus Projector	X2	AMMC42100723	
SHS	Smart Projector	UF55	B012BF2300810	
SHS	Smart Projector	UF55	B012CD29A0692	
SHS	Smart Projector	UF55	B012CF03A0334	
SHS	Smart Projector	UF55	B012BF0500107	
SHS	Smart Projector	UF55	B012CD29A0690	
SHS	Smart Projector	UF55	B012BJ23A0680	
SHS	Smart Projector	UF55	B012CD29A0680	
SHS	Smart Projector	UF65	B012DG09J0396	
SHS	Toshiba Projector	TDP-SB20	82638601	
SHS	Toshiba Projector	TDP-SB20	82638607	
SHS	Dell computer	GX150	22G2501	
SHS	Dell computer	GX270	FBNPP31	20071419
TA	APC battery backup	350	BB0332032671	
TA	APC battery backup	500	PB9945111935	
TA	APC battery backup	Backups CS350	JB0245038558R	
TA	APC battery backup	BP1400	QB0225221104	20070583
TA	APC battery backup	RS1500	8B0724R07655	
TA	Brother Intellifax	1270E	U60302T7K459646	
TA	Delineascope	model 3525	3032	
TA	Dell computer	GX270	39NPP31	20070242
TA	Dell computer	GX280	F9ZY721	20070471
TA	Dell computer	GX280	7BNNY61	20071384
TA	Dell computer	GX280	DBNNV6	20071365
TA	Dell Laptop	8600	HG0BP31	
TA	Dell Laptop	Latitude D505	HQWRV61	
TA	Dell Laptop	XPS M1710	5PF25D1	
TA	Dell monitor	D1625-LS	90627T1B1UC5	
TA	Dell PowerEdge	6005C	BBQY721	20070699

Bldg.	Item	Model No.	Serial Number	WB UFSD
TA	Emerson TV	M2550RDA	121-9X21524	
TA	Gateway 2000	P5-90	3348429	
TA	IOmega Zip drive	external	RBBG48M150	
TA	IPAD	32GB	DN6FLOJQDFHY	20101026
TA	Dell monitor	E771MM	cn-05e532-47803-511-ccjy	

TA	Dell monitor	E771MM	cn-05e532-47803-62G-cj8f	
TA	Dell monitor	E771P	mx-0419tg-4780-17q-h0df	
TA	Dell monitor	E771P	mx-0419TG-4780-17q-18R	
TA	Dell monitor	P793	mx-04d025-47605-2CK-DLDN	
TA	NEC Projector	VT590	7500618ED	20100165
TA	NEC Projector	VT590	7500392ED	20100140
TA	NEC Projector	VT590	6Z00688FC	20071197
TA	NEC Projector	VT590	6Z00696FC	20071197
TA	Dell computer	GX260	3WML821	20071338
TA	Dell computer	GX260	GS2FR11	20071177
TA	Dell computer	GX260	6m6R121	20072016
TA	Dell computer	GX260	6N2FR11	20070419
TA	Dell computer	GX260	3T2FR11	20071178
TA	Dell computer	GX260	7T2FR11	20071180
TA	Dell computer	GX260	4VML821	20072278
TA	Dell computer	GX260	HTML821	20070398
TA	Dell computer		3B3S01	20070435
TA	Pelco cctv	PMM901	9804021474	
TA	Projector	UF55	b012bh0500382	
TA	Projector	UF55	B012BF0500104	
TA	Projector	uf55	B012CC17A1566	
TA	Samsung VCR	VR5559	6VBK907306W/XAA	
TA	Samsung VCR	VR8360	6VAW303638F	
TA	Samsung VCR	VR8803	61BDB00842	
TA	Sharp TV	13K-M150	513329	
TA	Sony VCR	SLV-N750	4B-0328110	
TA	Sony VCR	SLV-N750	A3LKHANHIFI	
TA	Tripp lite	BC pro	JT3BD	
TA	Tripp Pro	BC1566	D02176280	

**#FA-2**

**RESOLVED:** that the West Babylon Board of Education gratefully accepts the following donation, from Mr. Thomas Perretti, Junior High School parent, to the Junior High School Art Department:

Five (5) Quartet No. 41 Tripod Oak Easels

**POLICY**

**5500-** Student Records – (First Time Reading)

Trustee Wandasiewicz seconded by Trustee Scarlatos made a motion to waive reading the policy and move it to second time discussion.

The motion was **CARRIED** by all present

**5500-R** Student Records Regulations – (Revision)

**5500-** Student Records Exhibits E.1-E.4 (Revision)

The trustees reviewed the regulations and exhibits and accepted the revisions

**COMMITTEES:****OLD BUSINESS/NEW BUSINESS:****STATEMENTS OF RESIDENTS:**

Resident Jay McGraw spoke about his concern with the district's student drug problems. He said that the district needs to do something to fix the problem.

Residents Lillian McMahon, Tami Hauhuth, and Kamila Turner spoke about a recent matter concerning the JV football team and their need for more communication from the district regarding these matters. Board President Lucy Campasano and Dr. Farrelly explained that personnel matters cannot be addressed in a public forum under any circumstances. Nor, can they be discussed with anyone even in private.

Ms. Hauhuth suggested bringing back the coaches' meeting with parents in a non-mandatory setting.

Trustee Scarlatos seconded by Trustee Wandasiewicz made a motion to Executive Session for Contract Negotiations at 9:23 p.m.

The motion was **CARRIED** by all present

Trustee Scarlatos seconded by Trustee Kranz made a motion to adjourn at 10:10 p.m.

The motion was **CARRIED** by all present

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District Clerk