

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK

REGULAR MEETING

BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING

THURSDAY – APRIL 24, 2014

AGENDA

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to the Flag

[7:00 P.M. - Meeting Convenes Followed by Student
Presentation(s) and/or Executive Session]

[8:00 P.M. - Public Session Resumes Beginning with Item #3]

3. Approval of minutes of previous meeting(s):
Special Meeting: April 1, 2014
Regular Meeting: April 8, 2014
4. Statement of the Board and/or Superintendent
5. Statement of West Babylon Teachers' Association Representatives
6. Statement of School Administrators' Association Representatives
7. Statement of C.S.E.A. Representatives
8. Statement of Student Association Representatives
9. Statement of PTA Council Representatives
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]*
11. Report of the Superintendent and/or Educational Presentation
12. Business Agenda [****Consent Agenda Items**]

A. BOARD OF EDUCATION

- ** (R) Approval of School District to provide Health Services to West Babylon School District Resident Students during the 2013-2014 School Year (Res. #BE-1)
- ** (R) Approval of Service Agreement with Abilities, Inc. at The Viscardi Center to provide Transition Services to West Babylon School District Resident Students, with Disabilities, during the 2014-2015 School Year (Res. #BE-2)
- ** (R) Approval of Annual Provision for Western Suffolk BOCES Alternate Learning Center Program (Res. #BE-3)
- ** (R) Authorization for the Board President and Superintendent of Schools to Sign an Employment Agreement with the Accountant for the Period April 17, 2014 through June 30, 2016 (Res. #BE-4)

B. PERSONNEL

- ** (R) 13-P-19 Professional Personnel
- ** (R) 13-C-19 Civil Service Personnel (Res. #PE-1)

C. FINANCE

- ** (R) Adoption of 2014-2015 School District Budget (Res. #FI-1)
- ** (R) Approval of Sole Source Provider (Res. #FI-2)
- ** (R) Approval of Joint Municipal Cooperative Bidding Program Resolution (Res. #FI-3)
- ** (R) Award of Bid (Res. #FI-4)

D. CURRICULUM

- ** (R) Declaration of Obsolete Junior High School Library Books (Res. #CU-1)

E. BOCES

- ** (R) Election of Western Suffolk BOCES Trustees (Res. #BC-1)
- ** (R) Approval of Western Suffolk BOCES 2014-2015 Administrative and Capital Budget (Res. #BC-2)

13. Policy Review:

- A. Board Review-Interscholastic Athletics (Third Time Adoption) (File:5280)

14. Board of Education Committee Reports

15. Old Business

16. New Business:

Review and Discussion of 2014-2015 Final Budget Draft
Mr. Anthony Cacciola, Superintendent
Mrs. Jennifer Buscemi, Executive Director for Finance & Operations

17. Follow-Up to Residents' Statements

18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*

19. Adjournment [This should take place by 11:00 P.M.]

Please Note:

- ◆ **2014-2015 BOCES Budget Vote and BOCES Board Trustees Election:**
April 24, 2014 – 8:00 P.M. – Administration Building

- ◆ **2014-2015 West Babylon School District Budget:**

Budget Hearing -- May 13, 2014 – 7:30 P.M. – Administration Building

**District Budget Vote and Trustees Election – May 20, 2014 – 7:00 A.M. to 9:00 P.M.
(Administration Building and Santapogue School)**

*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

Follow-Up to Residents' Unanswered Questions

Date	Residents' Questions	Responses
April 8, 2014	North Babylon School District Robo Calls	Mrs. Jones, District Clerk, contacted the North Babylon School District. The district only sends out a robo call if the original date or time of a Board of Education Meeting or Budget Meeting has been changed. The district does not send out meeting reminder robo calls.
March 25, 2014	Possibility of combining Senior High School swim, bowling, gymnastics & golf teams with neighboring school district teams	Mr. Cacchiola said in the past Deer Park, Babylon and Lindenhurst school districts were not interested in combining teams. However, Mr. Spinelli, Athletic Director, is reaching out to them again.
March 11, 2014	-----	-----
February 25, 2014	-----	-----
February 11, 2014	-----	-----
January 28, 2014	Cost of Metal Detectors	Mr. Cacchiola said he would request a quote from Intralogic for further consideration.
January 14, 2014	-----	-----
December 10, 2013	-----	-----
November 26, 2013	-----	-----
November 12, 2013	-----	-----
October 22, 2013	-----	-----
October 8, 2013	-----	-----
September 24, 2013	-----	-----
September 12, 2013	-----	-----
August 27, 2013	-----	-----
August 13, 2013	-----	-----
July 23, 2013	-----	-----
July 9, 2013	-----	-----

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK
REGULAR MEETING
BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING
THURSDAY – APRIL 24, 2014
RESOLUTIONS

BOARD OF EDUCATION

**#BE-1

RESOLVED: that the West Babylon Board of Education approves the following school district to provide health services to West Babylon School District resident students during the 2013-2014 school year:

Hicksville Union Free School District

**#BE-2

RESOLVED: that the West Babylon Board of Education approves the following Service Agreement to provide transition services to West Babylon School District resident students, with disabilities, during the 2014-2015 school year:

Abilities, Inc. at The Viscardi Center

**#BE-3

RESOLVED: that the district will, once again, provide one (1) classroom and supportive services for use by the Western Suffolk BOCES Alternate Learning Center Program, for the period September 1, 2014 through June 30, 2015. The rental fee will be \$3,000 and the supportive services fee will be \$13,000.

**#BE-4

RESOLVED: that the Board President and the Superintendent of Schools are authorized to sign an Employment Agreement with the Accountant for the period April 17, 2014 through June 30, 2016.

PERSONNEL

**#PE-1

RESOLVED: that the following schedules, as attached, are approved:

<u>13-P-19</u>	Professional Personnel
<u>13-C-19</u>	Civil Service Personnel

FINANCE

***FI-1

RESOLVED: that the school district budget for the 2014-2015 school year in the amount of \$_____ proposed by the West Babylon Board of Education, in accordance with Section 1716 of the Education Law, be hereby adopted, and that said budget be voted upon by the residents on May 20, 2014.

***FI-2

RESOLVED: that the West Babylon Board of Education approves Alliance Publishing and Marketing, Inc., as the sole source provider/vendor, for the Grades 2 through 5 student organizers adopted for use during the 2014-2015 school year.

***FI-3

RESOLVED: that the West Babylon Board of Education approves the Joint Municipal Cooperative Bidding Program Resolution (A) to participate with Eastern Suffolk BOCES in cooperative bids, for the purchase of various supplies, materials and equipment for the 2014-2015 school year as provided by General Municipal Law Section 119-0.

***FI-4

RESOLVED: that as recommended by Mrs. Jennifer Buscemi, Executive Director for Finance & Operations, Lindsay Music, Inc. be awarded the Vintage Tenor Saxophone which was listed as part of Bid OB-167-14, for obsolete equipment and books (declared obsolete at the February 25, 2014 Board of Education meeting).

CURRICULUM

**#CU-1

RESOLVED: that the West Babylon Board of Education declares 41 books, located in the Junior High School library, obsolete. These books are damaged and beyond repair.

BOCES

****#BC-1**

RESOLVED: that the West Babylon Board of Education will cast one vote for each of the two vacancies on the Western Suffolk BOCES Board of Education:

One vote for: Mrs. Jeannette Santos

One vote for: Mr. Peter Wunsch

****#BC-2**

RESOLVED: that the West Babylon Board of Education approves the Western Suffolk BOCES 2014-2015 Administrative and Capital Budget in the amount of \$314,425.

WEST BABYLON UNION FREE SCHOOL DISTRICT

REGULAR MEETING - BOARD OF EDUCATION - THURSDAY - APRIL 24, 2014

PERSONNEL

(R) Schedules: 13-P-19 Professional Personnel
 13-C-19 Civil Service Personnel



PROFESSIONAL PERSONNEL SCHEDULE

I. Professional Personnel Schedule 13-P-19

- A. Family Medical Leave
- B. Excessed Teachers
- C. Tenure Recommendations
- D. A.C.T. Proctors
- E. AEHS Appointments
- F. Spring, 2014 Student Teacher/Observer
- G. 2013-2014 Per Diem Substitutes

CIVIL SERVICE PERSONNEL SCHEDULE

II. Civil Service Personnel Schedule 13-C-19

- A. Resignations to Retire
- B. LOA Returnees

SCHEDULE 13-P-19 Professional Personnel Schedule

Date of Meeting: April 24, 2014

Page 1 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Ballew, Danielle	FACS Tchr.	HS		4/30/14 -	Family Medical Leave

The following two (2) probationary English teachers are excessed effective 7/1/14:

Ludwig, Christina

Carson, Jeffrey

Upon the recommendation of the Superintendent of Schools, the following professional personnel who have successfully completed their annual reviews are appointed to tenure as listed below:

Carara, Jennifer	Assistant Principal			7/1/14	Tenure
Delaney, Christina	Elementary			9/1/14	Tenure

A.C.T. Proctors:

			\$22.30/hr.	4/12/14	
Goodwin, Deborah					4.5 hrs.
Dambo, Stephen					5 hrs.
Powers, Daniel					5 hrs.
Inquinto, Christine					5.5 hrs.
Rutz, Lawrence					5.5 hrs.
Amaya-Velasquez, Idalia					6 hrs.
Hickey, Susan					6 hrs.
McArdle, Patrick					6 hrs.
Schaffer, Donna					7.5 hrs.
Satriano, Paul					8 hrs.
Thomas Stephanie	ACT Coordinator				8 hrs.

Alternative Evening High School:

			\$34.85/hr.	4/25/14 - 6/30/14	
Cohen, Lauren	Social Studies (Global 10)				
Fulton, James	Independent Art				

SCHEDULE 13-P-19 Professional Personnel Schedule

Date of Meeting: April 24, 2014

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
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Student Teacher/Observer:

Birkmire, Stephen	Social Studies	JH		Spring, 2014	
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Per Diem Substitute Teachers:

Galati, Olivia		DW	\$90./day	2013-2014	[cert: Physical Education]
Miller, Justina					[certs: ELA 7-12, SWD English 7-12]

SCHEDULE 13-C-19 Civil Service Personnel Schedule

Date of Meeting: April 24, 2014

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NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
Rodrigues, Irene	School Bus Driver	Trans.		4/30/14	Resignation to Retire
Nevala, Emily	Paraprofessional {clerk}	SA		6/30/14	Resignation to Retire
Kelleher, Utilka	Paraprofessional {hall monitor}	JH		4/7/14	Returned from LOA
Call, Maria	Paraprofessional {hall monitor}	HS		4/24/14	Returned from LOA
Rappa, Rosario	Paraprofessional {special ed. aide}	FA		4/24/14	Returned from LOA

WEST BABYLON UNION FREE SCHOOL DISTRICT
REGULAR MEETING - BOARD OF EDUCATION - TUESDAY- APRIL 24, 2014

FINANCE

(R) Award of Bid OB-167-14 – Obsolete Equipment and Books (**#FI-4)

Bids were open in the Business Office on April 7, 2014, at 9:00 AM for the equipment and books declared obsolete at the 2/25/14 Board of Education meeting, Bid OB-167-14.

Bids were received from: Lindsay Music, Inc.

Bid: \$77.00 - Vintage Tenor Saxophone

It is recommended by Jennifer Buscemi, Executive Director for Finance & Operations, Lindsay Music, Inc. be awarded the Vintage Tenor Saxophone on Bid OB-167-14.



Jennifer Buscemi, Executive Director for Finance & Operations

APR 10 2014

WEST BABYLON UNION FREE SCHOOL DISTRICT

REGULAR MEETING - BOARD OF EDUCATION - TUESDAY - APRIL 24, 2014

POLICY

- A. Board Review-Interscholastic Athletics (Third Time Discussion) (File:5280)

INTERSCHOLASTIC ATHLETICS

Interscholastic athletics for boys and girls is an integral and desirable part of the district's secondary school educational program. Individual and team sports shall be based upon comprehensive physical education instruction and intramural activities, seeking broad participation from all eligible secondary students. Lifetime or carry-over sports are to be particularly encouraged and supported. Parity in the number and kind of sports activities for girls and boys is a clear objective of the district.

Student eligibility for participation on interscholastic teams shall include:

1. authorization by the school physician (physical) prior to the first tryout date for the team;
2. written parent or guardian consent (permission slip) prior to the first tryout date for the team;
3. written parent or guardian consent for receipt of information regarding mild traumatic brain injury (TBI) prior to the first tryout date for the team;
4. Information regarding policies and procedures is available electronically on the Athletics Department website. An electronic parent/guardian acknowledgement or written parent/guardian acknowledgement must be received for every student selected for a team roster on or before the last day of the tryout period for that team. This parent/guardian acknowledgement will be valid for all sport seasons in the same school year. If on the first day of tryouts an electronic parent/guardian acknowledgement has not been received, the coach of that team will provide the student with a paper copy of the policies and procedures with a parent/guardian acknowledgement form. The signed parent/guardian acknowledgement form must be returned to the coach on or before the last day of tryouts for that team. If it is not returned, the student will not be eligible for inclusion on the team roster.
5. Endorsement by the Building Principal based on established rules and various league and State Education Department regulations.

Although the district will take reasonable care to protect student athletes, students may still sustain injuries. In order to most effectively ensure student safety, open communication between students, parents and coaches about the child's medical condition is critical. Coaches, and other appropriate staff, will receive guidance and training regarding recognition of injury and removal of the student athlete from play in the event of injury. Parents and/or students are expected to report injuries so that student health can be protected.

In the case of a suspected or actual head injury, a student must be removed from play immediately. In order to resume participation following injury, including head injury, the student needs to receive medical clearance. The Superintendent, in consultation with appropriate district staff, including the school physician, will develop regulations and procedures to guide the process of return to play.

In recognition of the importance of appropriately managing head injuries, the Board authorizes the creation of a Concussion Management Team (CMT). The CMT will be comprised of: the athletic director, a school nurse, the school physician, a coach of an interscholastic team, an athletic trainer and other appropriate personnel designated by the Superintendent. The CMT is charged with overseeing compliance with state training requirements, developing guidelines for use by coaches and physical education teachers and developing information for distribution to parents and students.

Athletic Selection/Classification

The Selection/Classification Program is a process for screening students to determine their readiness to compete in interscholastic athletic competition by evaluating their physical maturity, fitness and skill. The intent of this program is to permit students in grades 8 through 12 to safely participate at an appropriate level of competition (either Junior Varsity or Varsity) based upon readiness rather than age and grade. Students do not mature at the same rate and there can be a tremendous range of developmental differences between students of the same age. This program has been designed to assess a student's physical maturation, physical fitness and skill, so the student may be placed at a level of competition which should result in increased opportunity, a fairer competitive environment, reduced injury and greater personal satisfaction.

The Selection/Classification Program was designed for mature and exceptionally skilled students to advance to an upper level. It is aimed at the few select students who can benefit from such placement because of their level of readiness. It will also be more fair to the other students on the modified teams.

Normally a student is eligible for senior high athletic competition in a sport during each of four consecutive seasons commencing with the youngster's entry into the ninth grade. However, by satisfying the requirements of the Selection/Classification Program a student may receive extended eligibility to permit participation during five consecutive seasons in the approved sport after entry into the eighth grade.

Athletics are a part of the regular school program and the Director of Health, Physical Education and Athletics will be responsible for implementing the district's Selection/Classification Process.

Selection Classification Athletics Implementation Guidelines

- A. In compliance with Board of Education policy, a student will be considered for the Selection/Classification Process when a request is made by the student, parent, coach, or a physical education teacher. No recommendation shall be made without first receiving the consent of the athlete's parent.
- B. The evaluation process, will consist of the following steps which must be completed in sequence:
 - a. A written request will be submitted to the Director of Health, Physical Education and Athletics between: April 15th and June 15th for a Fall Sport, July 15th and September 15th for a Winter Sport, November 1st and January 1st for a Spring Sport using the district form.
 - b. A meeting with the Director of Health, Physical Education and Athletics will take place within a week of the filing deadlines above with a parent or guardian and the student to explain the process or phases and attain permission (Attachment C, NYSPHSAA) to begin Phase Two (Determining Potential) as described in the New York State Public High Schools Athletic Association's (NYSPHSAA) Handbook. Junior High School students may not leave a team mid-season to be classified for a high school team.
 - c. A review committee consisting of: the Director of Health, Physical Education and Athletics, the Senior and Junior High School Principals (or Assistant Principals), Guidance Counselor, Psychologist, Social Worker and PE teacher (who had the student for at least one semester and is not the coach of the sport) will meet within two weeks after permission is attained to decide if the student possesses appropriate level of physical fitness, sport specific skills, social and emotional maturity and that his/her academic performance is up to potential. The committee's decision shall be final.

- d. If the committee denies the request, the parent or guardian (and requestor if different) will be notified by the Director of Health, Physical Education and Athletics. If the committee approves the request then the Director will proceed to administer Phase Three and Four (Screening) as outlined in the NYSPHSAA Handbook to the standards of the varsity level for the specified sport.
- i. Parent Permission (Attachment C, NYSPHSAA), previously attained
 - ii. Permission from the School Physician- Health and Developmental Rating within two weeks of committee's approval. The confidentiality of the child shall be protected and arrangements regarding the exam will be as inconspicuous and discrete as possible. (Attachments D (male) or E (female), NYSPHSAA)
 - iii. Sport Skill Evaluation by the Coach (Attachment G, NYSPHSAA) within one week of physician's approval
 - iv. Performance Testing (Attachment F, NYSPHSAA) within one week of coach's evaluation. The Athletic Performance Test will be administered by the Athletic Director or his designee who is not a coach in the specific program for which the student is being evaluated.
 - v. Phase Five (Try out Period) When ever possible all the coaches in the specific sport program will evaluate the candidate during the allowable maximum tryout period (NYSPHSAA p. 137) to verify that the student exhibits exceptional skills. Respective students will be placed at the level of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils. The Director of Physical Education/Athletics will approve the candidate if all of the steps have been successfully completed and if there is consensus among the evaluating coaches that the student is exceptional. If there is not consensus, or if the Director believes that the intent of the program is being misconstrued, the Director will meet with the coaches involved, after which the Director will make a decision regarding the candidate's participation. This decision is final.
 - vi. Phase Six (Notification) Email or fax to opposing schools, and Section XI, Attachment H, (NYSPHSAA) and inform the parents of outcome and any limitations for their child.
 - vii. Phase Seven (Records) The Director of Health, Physical Education and Athletics will take the appropriate steps to keep a permanent file for each student who qualifies in the Director's office. This file will include attachments B, C, D or E, F, G, H (NYSPHSAA) and a copy of the letter sent to the parent or guardian.

Adopted: July 9, 2013

Cross-ref: 5420, Student Health Services

Ref: Education Law §§ 305(42), 1709 (8-a); 3001-b
8 NYCRR §§135.4, 136.5
Santa Fe Indep. Sch. Dist. V. Doe, 520 U.S. 290 (2000) (constitutionality of student-led prayers at interscholastic athletic activities)
Concussion Management Support Materials, www.nysphsaa.org

