

WEST BABYLON UNION FREE SCHOOL DISTRICT
WEST BABYLON, NEW YORK
REGULAR MEETING
BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING
TUESDAY – MARCH 25, 2014

AGENDA

The order of business at all regular meetings shall be as follows:

1. Call to order by presiding officer
2. Pledge of Allegiance to the Flag

[7:00 P.M. - Meeting Convenes Followed by Student Presentation(s) and/or Executive Session]

Eagle Recreation Camp Presentation
Mr. Christopher Haug, Director
JFK Physical Education Teacher & Athletic Trainer

[8:00 P.M. - Public Session Resumes Beginning with Item #3]

3. Approval of minutes of previous meeting(s): Regular Meeting: March 11, 2014
4. Statement of the Board and/or Superintendent
5. Statement of West Babylon Teachers' Association Representatives
6. Statement of School Administrators' Association Representatives
7. Statement of C.S.E.A. Representatives
8. Statement of Student Association Representatives
9. Statement of PTA Council Representatives
10. Statement of Residents re: agenda items [15 minutes-limited to 3 minutes per speaker]*
11. Report of the Superintendent and/or Educational Presentation:

Strategic Plan Update
Mr. Anthony Cacciola, Superintendent

12. Business Agenda [****Consent Agenda Items**]
 - A. **BOARD OF EDUCATION**
 - ** (R) Approval of Independent Consultant to provide "Teacher of the Deaf" Services to West Babylon School District Resident Students during the Summer of 2014 (Res. #BE-1)
 - ** (R) Approval of Agreement between the West Babylon Union Free School District and Arnold Chevrolet (Res. #BE-2)
 - ** (R) Approval, Retroactively, of Agency to provide Services including Evaluations to West Babylon School District Resident Students (Res. #BE-3)

B. PERSONNEL

- ** (R) 13-P-17 Professional Personnel
- ** (R) 13-C-17 Civil Service Personnel (Res. #PE-1)

C. CURRICULUM

- ** (R) Declaration of Obsolete Books (Res. #CU-1 through Res. #CU-2)

- 13. Policy Review:
 - A. Board Review-Interscholastic Athletics (First Time Reading) (File:5280)
 - B. Board Review-School District Records (Third Time Adoption) (File:1120)
 - C. Board Review-Computer Use in Instruction (Third Time Adoption) (File:4526)
 - D. Board Review-Students and Personal Electronic Devices (Third Time Adoption) (File:5695)
- 14. Board of Education Committee Reports
- 15. Old Business
- 16. New Business:
 - Presentation of 2014-2015 Budget Draft No. 3**
 - Mr. Anthony Cacciola, Superintendent**
 - Mrs. Jennifer Buscemi, Executive Director for Finance & Operations**
- 17. Follow-Up to Residents' Statements
- 18. Statements of Residents re: other district items [15 minutes-limited to 3 minutes per speaker]*
- 19. Adjournment [This should take place by 11:00 P.M.]

Please Note:

- ◆ **2014-2015 BOCES Budget Vote and BOCES Board Trustees Election:**
April 24, 2014 -- 8:00 P.M. -- Administration Building
- ◆ **2014-2015 West Babylon School District Budget:**
 - Budget Hearing -- May 13, 2014 -- 7:30 P.M. -- Administration Building**
 - District Budget Vote and Trustees Election -- May 20, 2014 -- 7:00 A.M. to 9:00 P.M.**
(Administration Building and Santapogue School)

*Per Board Policy 1230: The Board of Education encourages participation of residents at open Board meetings. The President of the Board shall ask for brief statements from residents and set a time limit (three minutes per resident) on such statements. To allow for public participation, a period not to exceed 15 minutes shall be set aside during the first and last part of each Board meeting. The President shall be responsible for the orderly conduct of the meeting and shall rule on such matters as the time to be allowed for public discussion and the appropriateness of the subject being presented. The President shall have the right to discontinue any presentation which violates this policy. Residents wishing to speak should identify themselves, their address, any organization they may be representing at the meeting, and the topic they wish to discuss. Statements during the first part of the meeting will relate to agenda items. Statements during the second part of the meeting will relate to other district matters.

Follow-Up to Residents' Unanswered Questions

Date	Residents' Questions	Responses
March 11, 2014	-----	-----
February 25, 2014	-----	-----
February 11, 2014	-----	-----
January 28, 2014	Cost of Metal Detectors	Mr. Cacciola said he would request a quote from Intralogic for further consideration.
January 14, 2014	-----	-----
December 10, 2013	-----	-----
November 26, 2013	-----	-----
November 12, 2013	-----	-----
October 22, 2013	-----	-----
October 8, 2013	-----	-----
September 24, 2013	-----	-----
September 12, 2013	-----	-----
August 27, 2013	-----	-----
August 13, 2013	-----	-----
July 23, 2013	-----	-----
July 9, 2013	-----	-----

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WEST BABYLON, NEW YORK
REGULAR MEETING
BOARD OF EDUCATION
BOARD ROOM - ADMINISTRATION BUILDING
TUESDAY – MARCH 25, 2014
RESOLUTIONS

BOARD OF EDUCATION

****#BE-1**

RESOLVED: that the West Babylon Board of Education approves the following independent consultant to provide “Teacher of the Deaf” services, at a rate of \$115 per hour, to West Babylon School District resident students during the summer of 2014:

Ms. Laura Nagor

****#BE-2**

RESOLVED: that the West Babylon Board of Education approves the following agreement between Arnold Chevrolet and the West Babylon Union Free School District for the parking of up to sixty (60) motor vehicles in the East parking lot located at the Junior High School on Little East Neck Road, during periods of flood danger while school is not in session from one (1) hour after the close of school; after the declaration of a flood disaster emergency by the Governor or the County Executive; until two (2) hours before the return of school, at the cost of three thousand and 00/100 (\$3,000.00) dollars per “calendar day” or part thereof, subject to use by West Babylon.

****#BE-3**

RESOLVED: that the West Babylon Board of Education, retroactively, approves the following agency to provide speech therapy, occupational therapy, physical therapy, vision therapy, counseling, special education services and evaluations to West Babylon School District resident students:

Little Angels Center, Inc.

PERSONNEL

****#PE-1**

RESOLVED: that the following schedules, as attached, are approved:

<u>13-P-17</u>	Professional Personnel
<u>13-C-17</u>	Civil Service Personnel

CURRICULUM

****#CU-1**

RESOLVED: that the West Babylon Board of Education declares the following books obsolete:

“Catch 22” by Joseph Heller - 15 copies

“The Loneliness of the Long Distance Runner” by Alan Sillitoe - 12 copies

Per Ms. Donna McGrath, Senior High School English/Social Studies Departments Chairperson, the books are worn and outdated.

****#CU-2**

RESOLVED: that the West Babylon Board of Education declares the following textbooks obsolete:

“Discovery Works” textbooks by Silver Burdett Ginn, Copyright 1996
ISBN #0-382-33383-7 - 53 copies

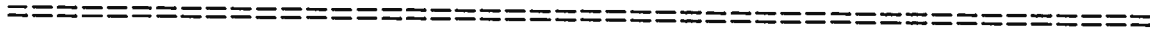
Per Ms. JoAnn Scott, Principal, South Bay School, the textbooks are no longer part of the elementary science curriculum.

WEST BABYLON UNION FREE SCHOOL DISTRICT

REGULAR MEETING - BOARD OF EDUCATION - TUESDAY - MARCH 25, 2014

PERSONNEL

(R) Schedules: 13-P-17 Professional Personnel
 13-C-17 Civil Service Personnel



PROFESSIONAL PERSONNEL SCHEDULE

I. Professional Personnel Schedule 13-P-17

- A. Family Medical Leave
- B. Resignation/Retirement
- C. Wilson Reading Tutorials
- D. Integrated Algebra/Earth Science Regents Review Sessions
- E. S.A.T. Proctors
- F. Spring, 2014 Coaching
- G. 2013-2014 Per Diem Substitutes

CIVIL SERVICE PERSONNEL SCHEDULE

II. Civil Service Personnel Schedule 13-C-17

- A. Leave of Absence Requests
- B. Retirement/Resignation
- C. Probationary Appointment
- D. 2013-2014 Per Diem Substitute

SCHEDULE 13-P-17 Professional Personnel Schedule
 Date of Meeting: March 25, 2014
 Page 1 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
DeLaney, Wendy	Special Ed. Tchr.	JH		3/24/14 -	Family Medical Leave
Farrelly, Yiendhy	Asst. Superintendent for Human Resources	Adm.		1/10/15	Resignation
Shepard, June	FACS Tchr.	JH		7/1/14	Resignation to Retire
<u>Wilson Reading Tutorials:</u> George, Nancy		JH	\$36.86/session	March - June, 2014	<u>Total of 42 sessions</u> [14 of the 42 sessions to be paid through 611 Grant]
<u>Integrated Algebra Regents Review Sessions:</u> Craig, Karol Dell'Isola, Robert Takseraas, Robert		JH	\$36.86/hr.	April - June, 2014	10 days/2hrs/day
<u>Earth Science Regents Review Sessions:</u> Kronenbitter, Linda Niles, Jennifer O'Neill, Margaret		JH	\$36.86/hr.	June, 2014	2 days/2hrs/day

SCHEDULE 13-P-17 Professional Personnel Schedule

Date of Meeting: March 25, 2014

Page 2 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	STEP/ SALARY	BEG/END APPT.	COMMENTS
S.A.T. Proctors:			\$22.30/hr.	3/8/14	
Amaya-Velasquez, Idalia					6 hrs.
Borgo, Danielle					6 hrs.
Fealey, Miranda					6 hrs.
Goodwin, Deborah					6 hrs.
Heaton, Bryan					6 hrs.
Heaton, Elise					6 hrs.
Iaquinto, Christine					6 hrs.
Kohler, Amy					6 hrs.
McArdle, Patrick					6 hrs.
McGrath, Donna					6 hrs.
Ruiz, Lawrence					6 hrs.
Tichy, Audrey					6 hrs.
Montalvo, Andrea					9 hrs.
Montalvo, Christina	Test Supervisor				9 hrs.
Coaches:					
Heaton, Bryan	JHS Head	Baseball	\$4,139.	Spring, 2014	Resignation
Ward, Brian	JHS Head	Baseball	\$4,139.		[rep. B. Heaton]
Volunteer Coaches:					
Richert, Danielle		Softball	\$-0.-	Spring, 2014	
Taylor, Kevin		Lacrosse (B)	\$-0.-		
Per Diem Substitute Teachers:					
Agnello, Carissa		DW	\$90./day	2013-2014	[certs: Ch. Ed. 1-6, SWD 1-6]
Caparso, Michael					[certs: SWD 7-12, SWD Soc. St. 7-12, Soc. St. 7-12]
Mitnick, Todd					[cert: Ch. Ed. 1-6]
O'Brien, Vanessa					[cert: Ch. Ed. 1-6]

SCHEDULE 13-C-17 Civil Service Personnel Schedule

Date of Meeting: March 25, 2014

Page 3 of 3 pages.

NAME	POSITION	SCHOOL/ AREA	SALARY	STEP/ APPT.	BEG/END COMMENTS
Brower, Kevin	Custodial Wrkr. I	FA		3/18/14 - 6/30/14	Leave of Absence
Cali, Maria	Paraprofessional (hall monitor)	HS		3/18/14 - 6/30/14	Leave of Absence
Rappa, Rosaria	Paraprofessional (special ed. aide)	FA		3/18/14 - 6/30/14	Leave of Absence
Hurrell, Bruce	Auto Mechanic IV	Trans.		6/28/14	Resignation to Retire
Duffy, Thomas	Custodial Wrkr. I	JH		12/25/13	Resignation from LOA [to remain in prob. head post]
Evans, Eileen	Food Service Wrkr. 'B'	JK	Step 1/ \$11.49/hr.	3/26/14	Probationary Appt.
<u>Per Diem Substitute:</u> Glennon, Josephine		DW	\$9./hr.	2013-2014	Paraprofessional

WEST BABYLON UNION FREE SCHOOL DISTRICT

REGULAR MEETING - BOARD OF EDUCATION - TUESDAY - MARCH 25, 2014

POLICY

- A.** Board Review-Interscholastic Athletics (First Time Reading) (File:5280)
- B.** Board Review-School District Records (Third Time Adoption) (File:1120)
- C.** Board Review-Computer Use in Instruction (Third Time Adoption) (File:4526)
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(File:5695)

INTERSCHOLASTIC ATHLETICS

Interscholastic athletics for boys and girls is an integral and desirable part of the district's secondary school educational program. Individual and team sports shall be based upon comprehensive physical education instruction and intramural activities, seeking broad participation from all eligible secondary students. Lifetime or carry-over sports are to be particularly encouraged and supported. Parity in the number and kind of sports activities for girls and boys is a clear objective of the district.

Student eligibility for participation on interscholastic teams shall include:

1. authorization by the school physician (*physical*) *prior to the first tryout date for the team;*
2. [written parent or guardian consent (the written consent will contain information for parents on mild traumatic brain injury (TBI) and will provide a link to the State Education Department's web page on TBI);] *written parent or guardian consent (permission slip) prior to the first tryout date for the team;*
3. *written parent or guardian consent for receipt of information regarding mild traumatic brain injury (TBI) prior to the first tryout date for the team;*
4. *Information regarding policies and procedures is available electronically on the Athletics Department website. An electronic parent/guardian acknowledgement or written parent/guardian acknowledgement must be received for every student selected for a team roster on or before the last day of the tryout period for that team. This parent/guardian acknowledgement will be valid for all sport seasons in the same school year. If on the first day of tryouts an electronic parent/guardian acknowledgement has not been received, the coach of that team will provide the student with a paper copy of the policies and procedures with a parent/guardian acknowledgement form. The signed parent/guardian acknowledgement form must be returned to the coach on or before the last day of tryouts for that team. If it is not returned, the student will not be eligible for inclusion on the team roster.*
5. endorsement by the Building Principal based on established rules and various league and State Education Department regulations.

Although the district will take reasonable care to protect student athletes, students may still sustain injuries. In order to most effectively ensure student safety, open communication between students, parents and coaches about the child's medical condition is critical. Coaches, and other appropriate staff, will receive guidance and training regarding recognition of injury and removal of the student athlete from play in the event of injury. Parents and/or students are expected to report injuries so that student health can be protected.

In the case of a suspected or actual head injury, a student must be removed from play immediately. In order to resume participation following injury, including head injury, the student needs to receive medical clearance. The Superintendent, in consultation with appropriate district staff, including the school physician, will develop regulations and procedures to guide the process of return to play.

In recognition of the importance of appropriately managing head injuries, the Board authorizes the creation of a Concussion Management Team (CMT). The CMT will be comprised of: the athletic director, a school nurse, the school physician, a coach of an interscholastic team, an athletic trainer and other appropriate personnel designated by the Superintendent. The CMT is charged with overseeing compliance with state training requirements, developing guidelines for use by coaches and physical education teachers and developing information for distribution to parents and students.

Athletic Selection/Classification

The Selection/Classification Program is a process for screening students to determine their readiness to compete in interscholastic athletic competition by evaluating their physical maturity, fitness and skill. The intent of this program is to permit students in grades 8 through 12 to safely participate at an appropriate level of competition (either Junior Varsity or Varsity) based upon readiness rather than age and grade. Students do not mature at the same rate and there can be a tremendous range of developmental differences between students of the same age. This program has been designed to assess a student's physical maturation, physical fitness and skill, so the student may be placed at a level of competition which should result in increased opportunity, a fairer competitive environment, reduced injury and greater personal satisfaction.

The Selection/Classification Program was designed for mature and exceptionally skilled students to advance to an upper level. It is aimed at the few select students who can benefit from such placement because of their level of readiness. It will also be more fair to the other students on the modified teams.

Normally a student is eligible for senior high athletic competition in a sport during each of four consecutive seasons commencing with the youngster's entry into the ninth grade. However, by satisfying the requirements of the Selection/Classification Program a student may receive extended eligibility to permit participation during five consecutive seasons in the approved sport after entry into the eighth grade.

Athletics are a part of the regular school program and the Director of Health, Physical Education and Athletics will be responsible for implementing the district's Selection/Classification Process.

Selection Classification Athletics Implementation Guidelines

- A. In compliance with Board of Education policy, a student will be considered for the Selection/Classification Process when a request is made by the student, parent, coach, or a physical education teacher. No recommendation shall be made without first receiving the consent of the athlete's parent.
- B. The evaluation process, will consist of the following steps which must be completed in sequence:
 - a. A written request will be submitted to the Director of Health, Physical Education and Athletics between: April 15th and June 15th for a Fall Sport, July 15th and September 15th for a Winter Sport, November 1st and January 1st for a Spring Sport using the district form.
 - b. A meeting with the Director of Health, Physical Education and Athletics will take place within a week of the filing deadlines above with a parent or guardian and the student to explain the process or phases and attain permission (Attachment C, NYSPHSAA) to begin Phase Two (Determining Potential) as described in the New York State Public High Schools Athletic Association's (NYSPHSAA) Handbook. Junior High School students may not leave a team mid-season to be classified for a high school team.
 - c. A review committee consisting of: the Director of Health, Physical Education and Athletics, the Senior and Junior High School Principals (or Assistant Principals), Guidance Counselor, Psychologist, Social Worker and PE teacher (who had the student for at least one semester and is not the coach of the sport) will meet within two weeks after permission is attained to decide if the student possesses appropriate level of physical fitness, sport specific skills, social and emotional

maturity and that his/her academic performance is up to potential. The committee's decision shall be final.

- d. If the committee denies the request, the parent or guardian (and requestor if different) will be notified by the Director of Health, Physical Education and Athletics. If the committee approves the request then the Director will proceed to administer Phase Three and Four (Screening) as outlined in the NYSPHSAA Handbook to the standards of the varsity level for the specified sport.
 - i. Parent Permission (Attachment C, NYSPHSAA), previously attained
 - ii. Permission from the School Physician- Health and Developmental Rating within two weeks of committee's approval. The confidentiality of the child shall be protected and arrangements regarding the exam will be as inconspicuous and discrete as possible. (Attachments D (male) or E (female), NYSPHSAA)
 - iii. Sport Skill Evaluation by the Coach (Attachment G, NYSPHSAA) within one week of physician's approval
 - iv. Performance Testing (Attachment F, NYSPHSAA) within one week of coach's evaluation. The Athletic Performance Test will be administered by the Athletic Director or his designee who is not a coach in the specific program for which the student is being evaluated.
 - v. Phase Five (Try out Period) When ever possible all the coaches in the specific sport program will evaluate the candidate during the allowable maximum tryout period (NYSPHSAA p. 137) to verify that the student exhibits exceptional skills. Respective students will be placed at the level of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils. The Director of Physical Education/Athletics will approve the candidate if all of the steps have been successfully completed and if there is consensus among the evaluating coaches that the student is exceptional. If there is not consensus, or if the Director believes that the intent of the program is being misconstrued, the Director will meet with the coaches involved, after which the Director will make a decision regarding the candidate's participation. This decision is final.
 - vi. Phase Six (Notification) Email or fax to opposing schools, and Section XI, Attachment H, (NYSPHSAA) and inform the parents of outcome and any limitations for their child.
 - vii. Phase Seven (Records) The Director of Health, Physical Education and Athletics will take the appropriate steps to keep a permanent file for each student who qualifies in the Director's office. This file will include attachments B, C, D or E, F, G, H (NYSPHSAA) and a copy of the letter sent to the parent or guardian.

Adopted: July 9, 2013

Cross-ref: 5420, Student Health Services

Ref: Education Law §§ 305(42), 1709 (8-a); 3001-b
8 NYCRR §§135.4, 136.5
Santa Fe Indep. Sch. Dist. V. Doe, 520 U.S. 290 (2000) (constitutionality of student-led prayers at interscholastic athletic activities)
Concussion Management Support Materials, www.nysphsaa.org

SCHOOL DISTRICT RECORDS

It is the policy of the Board of Education to inform members of the public about the administration and operation of the public schools in accordance with the Freedom of Information Law of the State of New York.

The Superintendent of Schools shall develop regulations ensuring compliance with the Freedom of Information Law and setting forth the procedures to be followed to obtain access to district records, and submit such regulations to the Board for approval. The Superintendent shall designate, with Board approval, a Records Access and Records Management Officer, pursuant to law.

Retention and Destruction of Records

The Board hereby adopts the Records Retention and Disposition Schedule ED-1 issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, which contains the legal minimum retention periods for district records. In accordance with Article 57-A, the district will dispose of only those records described in the schedule after they have met the minimum retention periods set forth in the schedule. The district will dispose of only those records that do not have sufficient administrative, fiscal, legal or historical value to merit retention beyond the established legal minimum periods.

The manner of destruction will be determined by the format of the record (i.e., paper, digital, etc.). In addition, destruction will be appropriately documented.

Litigation-Hold

The Superintendent will establish procedures in the event that the school district is served with legal papers. The Superintendent will communicate with applicable parties, including the school attorney and the records management official, to ensure that, when appropriate, a litigation-hold is properly implemented. The litigation-hold is intended to prevent the destruction or disposal of records that may need to be produced as part of discovery. It is the intention of the Board of Education to comply with applicable rules and regulations regarding the production of necessary documents, data, files, etc. The Board directs the Superintendent to institute such procedures to implement this policy.

The Superintendent or his/her designee, with assistance from the Records Management Officer, shall be responsible for developing and disseminating department-specific retention schedules and guidance to staff, as necessary, to ensure adherence to this policy.

Cross-ref: 8630, Computer Resources and Data Management

Ref: Public Officers Law §84 et seq. (Freedom of Information Law)
Education Law §2116
Arts and Cultural Affairs Law §57.11
Local Government Records Law, Article 57-A
Federal Rules of Civil Procedure, 16, 26
8 NYCRR Part 185 (Appendix I)

Adoption date: 12/08/2009

COMPUTER USE IN INSTRUCTION

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. The key concept underlying the Internet is interconnectivity - something that will allow administrators, teachers, and more importantly, students to access an unparalleled array of communication and information resources. With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting.

BOCES and the West Babylon School District, to the best of their ability, have taken precautions to restrict access to controversial materials. However, on a global network it is impossible to control all materials and an industrious user may discover controversial information. However, West Babylon believes information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of the District.

Internet access is coordinated through a complex association of government agencies, and regional and state networks. In addition, the smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. In general, this requires efficient, ethical, and legal utilization of the network resources. If a West Babylon School District user violates any of these provisions, his or her participation will be terminated and future access could possibly be denied. The signature(s) at the end of the Internet Use Agreement is (are) legally binding and indicate(s) the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

The Board authorizes student use of personal devices to access the district's computer network if the student complies with the district's policy 5695 – Bring Your Own Device, as well as the provisions of this policy and regulation. Failure to abide by this policy and regulation will result in revocation of access and possibly disciplinary action in accordance with the Code of Conduct.

Internet - Terms and Conditions

1. Acceptable Use - The purpose of the Internet is to support research and education in and among academic institutions in the United States by providing access to unique resources and the opportunity for collaborative work. The use of the Internet must be in support of education and research and consistent with the educational objectives of the West Babylon School District. Use of another organization's network or computing resources must comply with the rules appropriate for that network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material; expressions of bigotry, racism, or hate; or material protected by trade secret. Use for commercial activities is generally not acceptable. Use for product advertisement or political lobbying is also prohibited.
2. Privileges - The use of the Internet is a privilege, not a right, and inappropriate use will result in the cancellation of those privileges. Each student who receives access will be held responsible for usage. Therefore, under no circumstances should confidential information be shared with anyone other than classroom teachers approved to serve as access officers. Each student will learn about the proper use of the district's network system from West Babylon faculty member. The BOCES system administrators, in cooperation with the West Babylon School District Superintendent or

his/her designees, will deem what is inappropriate use and their decision is final. Also, the BOCES system administrators may deny access at any time as required. The administration, faculty and staff of West Babylon School District may request the BOCES system administrator to deny, revoke or suspend specific user privileges.

3. Network Etiquette - Users are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to the following:
 - a. Be polite. Do not get abusive in your messages to others.
 - b. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
 - c. Do not reveal your personal address or phone number or that of other students or colleagues.
 - d. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to authorities.
 - e. Do not use the network in such a way that you would disrupt the use of the network by other users.
 - f. All communication and information accessible via the network should be assumed to be private property.

See exhibit 4526-E-2 for the full list of user responsibilities.

4. Warranties – BOCES and/or the West Babylon School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. BOCES and/or the West Babylon School District will not be responsible for any damages suffered. This includes loss of data resulting from delays, non-deliveries, miss-deliveries, or service interruptions caused by its own negligence or a user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. BOCES and/or the West Babylon School District specifically deny any responsibility for the accuracy or quality of information obtained through its services.
5. Security - Security on any computer system is a high priority, especially when the system involves many users. If a user can identify a security problem on the Internet he/she must notify a Superintendent's designee. He/she may not demonstrate the problem to other users. Attempts to log on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network and the Internet.
6. Vandalism - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, and/or any of the above listed agencies or other networks that are connected to the Internet. This includes, but is not limited to, the uploading or creation of computer viruses, or any illegal or improper use of the network, Internet or accessed equipment.

Adoption date: 10/25/11

STUDENTS AND PERSONAL ELECTRONIC DEVICES

The Board of Education recognizes that there are personal electronic devices that have educational applications such as tablets, e-readers, calculators, voice recorders, digital cameras and music listening devices. In some instances a “smart phone” may include applications that permit these functions. These devices shall be allowed to be used in classrooms if the following criteria are met:

- The student has successfully registered the device with the district, in accordance with district procedures.
- The teacher has authorized use of personal devices either in their classroom generally or for a particular exercise.
- The student uses the personal device to access the Internet or authorized applications through the district’s network, under the terms of policy 4526, Computer Use in Instruction.

The Board acknowledges that cellular phones, pagers, and 2-way communication systems can be a positive means to facilitate communication; however, the display and/or use of such devices can cause disruption to the educational process.

Therefore, to prevent such disruption, the display and/or use by students of cellular phones (including “smart phones”), pagers, and 2-way communication systems and/or other electronic devices shall be prohibited from the time students arrive at school until the end of the regular school day, unless specifically permitted to be used by a teacher or administrator. Such devices must be turned off and stored out of sight during this time period. The district is not responsible for stolen, lost or damaged personal electronic devices.

In emergency situations, exceptions to the prohibition of the use of cellular phones, pagers, and 2-way communication systems may be granted by teachers or administrators.

Misuse of any of these electronic devices will result in its confiscation until the end of the school day, as outlined in the code of conduct. Some uses of personal electronic devices may constitute a violation of the school district code of conduct and in some instances, the law. The school district will cooperate with law enforcement officials as appropriate.

Cellular Telephones and Testing

In order to ensure the integrity of testing, in accordance with state guidelines, students are not allowed to bring cell phones or other electronic devices into classrooms or other exam locations during testing. The exception to this policy is if a teacher gives specific permission for a cell phone or other electronic device to be used during a classroom, non-state assessment.

Test proctors, monitors and school officials shall have the right to collect cell phones and other prohibited electronic devices prior to the start of the test and to hold them for the duration of the test taking time. Admission to the test will be prohibited to any student who has a cell phone or other electronic device in their possession and does not relinquish it.

Students with individualized education plans (IEPs), 504 Plans, or documentation from a medical practitioner that specifically requires the use of an electronic device may do so as specified.

Cross-ref: 4526, Computer Use in Instruction
5300, Code of Conduct

Ref: Price v. New York City Board of Education, 16 Misc.3d 543 (2007).

Adoption date: