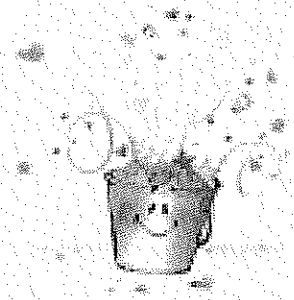


# SANTAPOGUE ELEMENTARY SCHOOL

Jennifer Carere, Principal  
West Babylon School District  
1130 Herzel Boulevard  
West Babylon, New York 11704



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October 2016

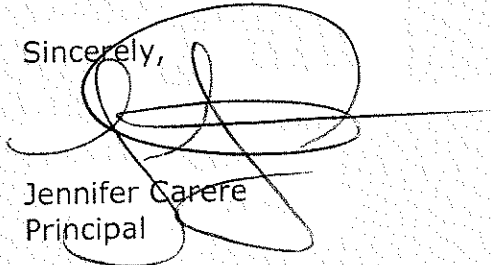
Dear Parents and Guardians:

As you know, the safety and security of the children, staff and visitors of Santapogue School has always been one of our priorities. In order to maintain a safe and orderly environment, it is important that we all abide by the following procedures:

- \*Please provide your name and the reason for visiting the school when speaking with the security guard;
- \*Kindly do not hold the door for anyone else and enable them to enter the school;
- \*Go directly to the security guard through the door which is in the lobby;
- \*Please be prepared to show your photo identification to the guard;
- \*When leaving the school, kindly use the front door in the lobby and, again, do not hold the door open for anyone attempting to enter the school. They need to identify themselves before entering.

Thank you for your cooperation with this important matter.

Sincerely,



Jennifer Carere  
Principal

JC:js