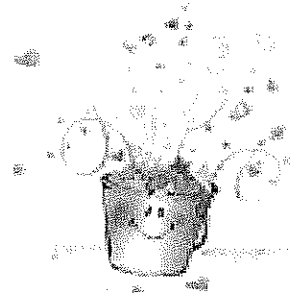


SANTAPOGUE ELEMENTARY SCHOOL



Jennifer Carere, Principal
West Babylon School District
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September 16, 2016

Dear Parents / Guardians:

We need to share and review with you the morning arrival procedures and afternoon dismissal procedures. This existing plan has been in place to ensure the safety of children upon arrival and at dismissal.

1. Arrival is at 8:35 a.m. There is no supervision for children who are dropped outside of school before 8:35 a.m. Children are expected to follow the Code of Conduct at all times while on school grounds.

2. Vehicles may not STAND or PARK in front of the school. Approximately 120 vehicles drop students in front of Santapogue on a daily basis.

3. It is important that cars STOP, DROP their child/ren, and ROLL out of the parking lot.

4. Please be reminded that all vehicles must stop for school buses with "blinking lights and stop signs".

5. Dismissal is at 2:50 p.m. Parents need to supervise their children in the playgrounds after dismissal. Kindly be reminded that the S.A.F.E. program uses the playgrounds after school.

6. There is no double parking permitted at any time on the streets around the school.

7. Dogs are not permitted on the playgrounds. Even friendly dogs can bite.

With your cooperation, arrival and dismissal will be safe for all the children.

Sincerely,



Jennifer Carere
Principal

JC:js