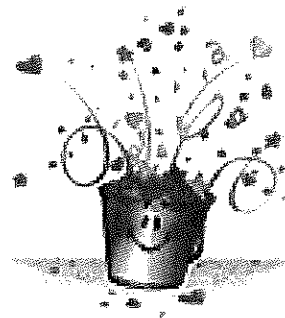


dist 9/7/16

SANTAPOGUE ELEMENTARY SCHOOL

Eleanor M. Levy, Principal
West Babylon School District
1130 Herzel Boulevard
West Babylon, New York 11704



Telephone (631) 376-7401
Fax (631) 376-7409
www.wbschools.org

IMPORTANT

September 7, 2016

Dear Parents / Guardians:

We are in the process of updating our emergency contact information for each child in the school. This is to ensure the safety of each of our students. It is very important for this information to be updated as changes occur. Please use the Parent Portal to access this information on line.

Attached you will find a form to complete and return to school with your child by **Wednesday, September 14, 2016.**

Your cooperation in completing this form, **and updating emergency contact information on the portal**, is very much appreciated.

Sincerely,



Jennifer Carere
Principal

JC/js
Att.

Santapogue Elementary School
2016 - 2017 Emergency Contact Information

Please print clearly

Child's Last Name:	First Name:	Sex:
Date of Birth:	Teacher:	Grade:
Child lives with:	Child's Address:	
Father's Name:	Mother's Name:	
Home Phone ()	Home Phone ()	
Cell Phone ()	Cell Phone ()	
Work Phone ()	Work Phone ()	
Email address	Email address	
Parents Separated <input type="checkbox"/> Parents Divorced <input type="checkbox"/> Custody / Legal Paperwork <input type="checkbox"/>		
If separated / divorced – address of non-custodial parent: _____ _____		

List people who live locally that we can contact in the event you are unavailable.

****Note: #1 identifies the person most readily available.***

Name of person to contact	Relationship To child	Home Telephone (include area code)	Cell Phone (include area code)
*1.			
2.			
3.			
4.			
5.			
6.			

Physician's Name _____ Phone _____

Parent / Guardian Signature: _____ **Date:** _____